



MUNICIPALITY OF THE DISTRICT OF WEST HANTS
INFORMATION REPORT

To: Members of the West Hants Planning Advisory Committee

Submitted by:

Saira Shah, Planner

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Date: September 20, 2018

Subject: **Plan Review: Proposed Public Engagement Meeting Dates**

1.0 BACKGROUND

In 2016, Council and the Planning and Development Department initiated the process of reviewing the Municipal Planning Strategy (MPS), Land Use By-law (LUB) and Subdivision By-law (referred to as "planning documents") for the Municipality of the District of West Hants and the community of Hantsport. The Review ensures the planning documents evolve and respond to current environmental, social and economic pressures, and meet the current needs of the Municipality. The West Hants *Public Participation Program Policy* seeks to include public consultation at different stages throughout the process.

On May 24, 2018 the Planning Advisory Committee placed the background information reports on file and on June 12, 2018 West Hants Council approved the public engagement schedule for the Review.

Background information can be found in the following reports:

May 24, 2018 Recommendation Report to PAC

and minutes of the following Committees:

May 24, 2018 Planning Advisory Committee

2.0 LEGISLATIVE AUTHORITY

Municipal Government Act, Part 8.

3.0 DISCUSSION

The proposed public engagement meetings are intended to provide the opportunity for staff to discuss the provisions and restrictions within the current planning documents and for residents to provide their input on what currently works and what opportunities there may be for improvement.

Staff intend to hold public meetings to discuss three (3) of the main background report topics including: (i) agriculture, (ii) environment and infrastructure, and (iii) economic development, resource and industry. Multiple place-based meetings will also be held to discuss the policies for the Growth Centres of Falmouth and Three Mile Plains, the communities of Brooklyn and Hantsport, and the communities within the hamlet designation.

The meetings will begin with a short introduction to Planning, answering questions such as what is planning? what are planning documents? what is a Plan Review? All meetings will include an interactive component (i.e. the place-based meetings will include a map activity) followed by a group discussion. All meetings will conclude with a short period for residents to provide their final written thoughts on comment sheets.

The proposed meeting dates outlined in Appendix A are scheduled to ensure staff have no more than two (2) night meetings per week. The proposed dates are tentative based on the availability of meeting space and staff requirements. Staff reserve the right to reschedule dates based on anticipated participation or due to unforeseen circumstances (i.e. weather, emergencies, etc.).

Staff anticipate each meeting will be approximately two (2) hours long, with each beginning at 6 p.m. All meetings will be open to the public and most meetings will be scheduled in the evening. Venues will be selected based on distance to the community or relevance to the topic. No Review meetings will be scheduled in December. Staff anticipate that members of the PAC and Council will be particularly involved in encouraging and helping to establish successful public engagement meetings.

Once the proposed meeting dates are approved by the Planning Advisory Committee the meetings will be advertised on the Municipal Facebook page and website, through email lists and in the local newspaper. Additionally, staff are currently working on creating an individual email address, webpage and interactive online map comment system for the Review. These are expected to be prepared in time for the first public engagement meeting and will be available for the duration of the Review period.

Schools in the Municipality will be contacted in the upcoming months to discuss youth engagement and plan in-classroom presentations or possible visits to the Municipality. These meetings will be planned at the discretion of the individual school and will be added to the schedule if/when they have been confirmed.

4.0 APPENDICIES

Appendix A Proposed Public Engagement Meeting Dates

Report Approved by: _____
Madelyn LeMay, Director of Planning and Development

Appendix A
Proposed Public Engagement Meeting Dates

OCTOBER 2018 **Plan Review Public Meetings**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
1	2	3	4	5	6/7
8 THANKSGIVING	9 COUNCIL 7 p.m.	10 HAAC 11 a.m.	11	12	13/14
15	16	17 Topic 1: Environment and Infrastructure (a.m. or p.m.)	18 PAC 6 p.m.	19	20/21
22	23 COTW 6 p.m.	24 Growth Centre: Falmouth (p.m.)	25	26	27/28
29 Growth Centre: TMP (p.m.)	30	31 Topic 2: Economic Develop., Resource and Industry (p.m.)			

NOVEMBER 2018 Plan Review Public Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
			1	2	3/4
5 District 1 (Shore) (p.m.)	6	7 District 8 (Up. Falmouth) (p.m.)	8	9	10/11
12 Day in lieu of Remembrance Day	13 COUNCIL 7 p.m.	14 HAAC 11 a.m.	15 PAC 6 p.m.	16	17/18
19 District 4 (Ellershouse) (p.m.)	20	21 District 2 (Avondale) (p.m.)	22	23	24/25
26	27 COTW 6 p.m.	28 Brooklyn and District 5 (p.m.)	29	30	

DECEMBER 2018 Plan Review Public Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
					1/2
3	4	5	6	7	8/9
10	11 COUNCIL 7 p.m.	12 HAAC 11 a.m.	13	14	15/16
17	18	19	20 PAC 6 p.m.	21	22/23
24	25 Christmas Day	26 Boxing Day	27	28	29/30
31					

JANUARY 2018

Plan Review Public Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
	1 New Year Day	2	3	4	5/6
7	8 COUNCIL 7 p.m.	9 HAAC 11 a.m.	10	11	12/13
14 Topic 3: Agriculture (p.m.)	15	16	17 PAC 6 p.m.	18	19/20
21 Alternative Topic 3: Agriculture Storm Date (p.m.)	22 COTW 6 p.m.	23 Hantsport (p.m.)	24	25	26/27
28	29	30 Alternative: Hantsport Storm Date (p.m.)	31		