

West Hants Regional Municipality
September 8, 2026
Chief Administrative Officer Report



The following report captures activities and events between the July 2026 COTW meeting and the date of this report.

Governance

Meetings and Events

- COTW Meeting – July 14th
- Council Meeting – July 28th
- Organizational Review Presentation to Council – July 27th

Administration

- Meetings and Events
 - CUPE Labour Management Meeting – July 14th
 - NSFME Online Session, Onshore Wind Energy – July 15th
 - Pension & Benefits Committee Meeting – July 16th
 - CPR and First Aid Training – July 24th
 - Organizational Review Presentation to Staff – July 29th and 30th
- 100 King Street Meeting – July 14th Staff have been engaged with HATCH Engineering to revisit the occupation of the 100 King Street Facility for the purposes of housing municipal operations. Existing reports are being utilized to support the assessment and Class D estimates are expected once the work is completed on a basic modification for occupancy “as is” and a more thorough renovation. It is anticipated that the report will be shared at the September Council meeting.

Finance

- Meetings and Events
 - Audit Committee Meeting – July 29th

Community Development

- Meetings and Events
 - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events
 - Former rail line washout site visit (Highway 236 Trail Crossing) – July 20th
 - Coyotes Baseball Meeting RE Blue Jays Field of Dreams Funding – July 23rd

Planning and Development

- Meetings and Events

- Monthly Inter-Developmental Development Related Meetings
- Climate Action Committee Meeting – July 22nd
- Colonial Drive / United Gulf Development Meeting – July 23rd
- Martock Mountain Coaster Application Meetings
- WHRM Climate Adaptation / PACE Expansion Meeting with NS Gov Representatives – August 11th

Economic Development

- Meetings and Events
 - VREN LOC Meeting (Governance Model Review) – July 27th

Public Works and Infrastructure

- Meetings and Events
 - Meeting with Kings County RE Hants Border Sewer Treatment Facility – August 12th
 - GFL Landfill Site Visit – August 20th
 - 100 King Street Renovation Report Meeting with HATCH Consulting – September 1st
- GFL Landfill, Cogmagun - The public drop off area will be closed from September 14th to September 30th, 2026. GFL has contacted Jenny LaPierre, Sustainability & Environmental Quality Supervisor and I to advise the WHRM of this temporary service interruption. This will only impact drop-offs at the GFL site and will not impact residential curb-side pickup. Renovations to the public drop-off bin area are being completed. Jenny has shared communications provided by GFL through social media.

Protective Services

- Meetings and Events
 - RCMP / MPSA Municipal Discussion – August 19th
 - Joint Fire Chiefs Meeting – August 29th
- The Fire Services Director – Bill McKee is our new Director of Fire Services. Bill's bio has been circulated to Council and staff, and we welcome him to his new role. Bill is provided an update to Council on the COTW agenda.

Sincerely,



Mark Phillips
Chief Administrative Officer
West Hants Regional Municipality