



West Hants
something inspiring awaits

WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐		Recommendation ☒		Decision Request ☐		Councillor Activity ☐	
Property ☒	Public Opinion ☐	Environment ☐	Social ☐	Economic ☒	Councillor Activity ☐		

To: Committee of the Whole

Submitted by: _____
Todd Richard, Director, Public Works

Date: December 2, 2025

Subject: Purchase of Equipment (WHRMPW25-16)

LEGISLATIVE AUTHORITY

Nova Scotia Municipal Government Act, Section 65 authorizes Council to expend funds for municipal purposes.

RECOMMENDATION or DECISION REQUEST

It is recommended for Committee of the Whole to recommend to Council that:

Council approves the award of tender for the purchase of a 19500kg GVW Plow Truck, outfitted as tendered (WHPW25-16) from Nova Enterprises Limited for the tendered price of \$374,965, plus applicable taxes, less trade in values of \$30,000.

BACKGROUND

The equipment tendered (WHPW25-16) was identified and approved in the 2025/26 Capital budget as Salt/Plow Dump Truck Replacement.

DISCUSSION

As per the West Hants Regional Municipality's Procurement Policy, the following are the results after review and evaluation of the above-mentioned tenders.

Tender #WHPW25-16 had one tender submission for the 19500kg GVW Plow Truck. After evaluation the truck met the tendered specification needs, warranty, service availability and the price was within budget. Delivery of the unit is estimated to be 52 to 60 weeks after award.

NEXT STEPS

Pending approval of Council; staff would award the equipment tender and issue a Purchase Order to the successful proponent.

FINANCIAL IMPLICATIONS

Tendering Timeline:

Posted to Procurement	Nov 5, 2025
Closing Date	Nov 20, 2025
Days Remaining	

2025-26 Capital Budget – Truck Replacement – Unit 51

Tender Pricing	\$374,965.00
Non-Recoverable Tax (3.86%)	<u>\$14,473.65</u>
Tender Total	\$389,438.65
Less: Trade in Value	<u>(\$30,000)</u>
Total Cost to WHRM	\$359,438.65
2025-26 Budget Value	\$365,015.00
Variance (over budget)	-\$5,576.35

Within the 2025-26 Capital Budget, this Unit 51 replacement truck is scheduled to be funded through the long-term borrowing.

ALTERNATIVES

1. Council may choose not to proceed with the purchases.

ATTACHMENTS

- None

CHIEF ADMINISTRATIVE OFFICER REVIEW

The equipment purchases are in alignment with the 2025/26 Capital budget approvals and are under budget.

I support the recommendation.

Report Prepared by: _____
Troy Burgess, Manager of Public Works Operation

Report Reviewed by: _____
Todd Richard, Director of Public Works

Report Approved by: _____
Mark Phillips, Chief Administrative Officer