

West Hants Regional Municipality
October 14, 2025
Chief Administrative Officer Report



The following report captures activities and events between the September 2025 COTW meeting and the date of the report.

Governance

Meetings and Events

- COTW Meeting – September 9, 2025
- Council Meeting – September 23, 2025
- Courthouse Tour – September 10th
- Special Council Meeting – October 7th

Administration

- Meetings and Events
 - CUPE Labour Management Meeting – July 8th
 - VCFN AGM – September 11th
 - WHRM Staff Lunch and Learn – Duty to Accommodate Legislation Changes – September 16th
 - Unhoused Meeting – September 16th
 - NS DEM – CAO Round Table – September 18th
 - AMA NS Conference – September 23rd
 - Accessibility Advisory Committee Meeting – September 25th (regrets)
 - DEICC Meeting – October 6th
- Unhoused – We continue to support the unhoused through the provision of space and support services in the designated area, Shell Park. Port-a-potties, waste containers, sharps containers and a large water supply have been provided and maintained. We continue to work with and support The POSSE Project. A meeting is being scheduled by The POSSE Project to coordinate resources for the winter season. At this time shelter operation have not been confirmed. Volunteers and human resources remain the primary challenge to Shelter Operations.

Finance

- Meetings and Events

- Municipal Budget / Operations Open House – *scheduled* October 23rd West Hants Sports Complex

Community Development

- Meetings and Events
 - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events

Planning and Development

- Meetings and Events
 - Monthly Inter-Developmental Development Related Meetings
 - Climate Action Committee Meeting – September 10th
 - PAC / HAC – September 11th
 - Planning Regional Planning Review with Council – September 18th
 - Fast EV Charging Station Ribbon Cutting – September 19th
 - NetZERO Atlantic Info Session – October 2nd
 - PIM Meeting – October 8th

Economic Development

- Meetings and Events
 - VREN Marketing Levy Joint Council Meeting – September 17th

Public Works and Infrastructure

- Meetings and Events
- Water Utility Update
 - Windsor/Mill Lakes - Lake levels have displayed periodic stabilization periods day to day, however the system continues to drop overall. We are still operating with a large precipitation deficit and minimal downstream overflows on the low side of the treatment facility. The contingency plan “Make It Rain” is being activated as approved by Council on October 7th. With pipe arriving on site and its connectivity to the Martock system underway we are hopeful within three weeks the system will be live.
 - Hantsport/Davidson Lake - Davidson Lake system is stabilized, with balanced inflow and outflow readings.
 - Falmouth/French Mill Brook - French Mill Brook system is stabilized, with balanced inflow and outflow readings.
- Municipal Bottled Water Program – The bottled water program continues to be in high demand with increasing numbers each week.

- Snapshot of Volumes
 - Brooklyn location – approx. 700-900 4L bottles per day
 - Summerville location - approx. 1000 4L bottles per week
 - South West Hants location approx. 700 4L per week
 - 76 Morison coupons approx. 5000 4L coupons last week

Protective Services

- Meetings and Events
 - Police Advisory Board Meeting – *scheduled* October 20th
 - Introduction of new West Hants Regional Detachment Staff Sergeant, Ed Nugent

Sincerely,



Mark Phillips
Chief Administrative Officer
West Hants Regional Municipality