

Matter	Start Date	Deadline / Update	Status/Progress Updates	Resp.
Glooscap First Nation & WHRM Council Meeting - Send formal invite for a meeting to discuss many topics including reconciliation.	2021-06-22		Ongoing, Item remains on the Dashboard, Awaiting mtg dates from Glooscap	Mayor
Request to Meet with Avon Causeway Gate Stakeholders - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order.	2021-06-22	Unknown	Item remains on the Dashboard, Mayor will follow up.	Mayor/CAO
Noise By-Law/Peace and Good Order - staff revisit the Noise By-Law/Peace and Good Order.	2023-09-12	2025	Postponed (October 2025 Council Mtg)	CAO
Fresh Water Resources/Explore Ownership of the pond - staff determine if the property known as Town Pond is or was ever a public resource, further if it was a public resource but is no longer, then when and how did it transition from public to private ownership.	2023-10-10	2025	Verbal update provided. Will remain on the agenda until follow up completed.	PW/PLAN/CAO
Industrial/Commercial Lands - Staff report back on potential future industrial/commercial lands for future discussion.	2024-03-26	2025	Ongoing	Plan
Payzant Wentworth Connection - Lights - Staff to provide a Class D estimate on installing street lights at the intersection of Payzant and Wentworth	2024-04-09	2025	Ongoing	PW
Municipal Complex - 1. staff look at a rough class D estimate cost on an new build for a municipal complex looking at using existing municipal land or buying, estimates on rental options and/or purchases within the market. 2. staff bring back a report on costing of asbestos abatement at 100 King Street and an accessibility study and approximate costs of renovations at 100 King making it a functional and safe space	2024-05-28	On-going	Ongoing	CAO/PW

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Reserve Policy - staff bring back a report on developing policy to create 3 Reserve accounts from a) Landfill Tipping fees, b) deed transer tax and c) windfarm revenues with the purpose of allocating a percentage of revenues from these sources to projects and expenditures decided upon by Council beginning in the 2025-26 budget year	2024-05-27	2025	Ongoing	Fin
CSO Sewer Charge Credit – For CSO Events on and into Private Properties - staff to prepare a report outlining the criteria and process for the issuance of a no-fault credit, equal to but not to exceed the annual sewer charges for each year an affected property has been impacted by a CSO event (over-the-curb /onto the property), from July 2021 to date and for future CSO events that may occur.	2024-07-09	2025	Ongoing	Fin

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CSO Buyout Program Information - 1. undertake expedited property appraisals of the homes involved for the purposes of determining a cost estimate for their inclusion in the CSO residential buyout program as discussed at the July 24/24 meeting & further fund these through the operating reserve. 2. undertake an expedited estimate of additional costs expected to be involved & include as part of the cost estimate for the CSO residential program as discussed at the July 24/24 meeting. 3. undertake on an expedited basis the development of a CSO residential buyout program as originally directed at the July 9th COTW meeting with input from the council meeting on July 24 taken into account. 4. present results of the costs and program not later than the September 10, 2024 Committee of the Whole meeting or sooner through a special meeting of council.	2024-07-24	On-going	Ongoing	CAO
WHRM's Active Transportation Plan -A pprov and adopt the West Hants Regional Municipality Active Transportation & Trail Strategy 2025 as presented.	2025-09-09	2025-09-23	Approved	CD

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Award of RFP# WHRMPL25-01: Consulting Services to Complete a Zero Emissions Transportation Feasibility Study - 1. Approve awarding RFP# WHRMPL25-01 for consulting services to complete a zero-emissions transportation feasibility study to WSP Canada Inc., for the proposed cost of \$92,845.00 plus applicable taxes. 2. Approve a 10% consulting contingency in the amount of \$9,284.50 plus applicable taxes for the zero-emissions transportation feasibility study.	2025-09-09	2025-09-23	Approved	Plan
Appointment of Alternate Development Officer - Appoint William Overholt as alternate Development Officer in the absence of the Development Officer effective September 24th, 2025 in accordance with Section 243 of the Municipal Government Act.	2025-09-09	2025-09-23	Approved	Plan
Diverse, Equitable, Inclusive Communities Committee - Appoints Jess West as voting citizen member to become a representative and support to the Diverse, Equity and Inclusive Communities Committee for a two (2) year term beginning September 23, 2025 until September 23, 2027.	2025-09-09	2025-09-23	Approved	CAO

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MFD 2025 Fall Debentures - Approves a Temporary Borrowing Resolution (TBR) in the amount of \$563,401, as outlined in the September 9, in the Fall 2025 Debenture Report. Further the Mayor and Municipal Clerk to sign the Resolution for Pre-Approval of Debenture Issuance, subject to interest rate confirmation not to exceed 7% to enable WHRM to issue a 5-year debenture of \$261,356, for fire equipment purchased for HFD and electronic meter reading system. the Mayor and Municipal Clerk to sign the Resolution for Pre-Approval of Debenture Issuance, subject to interest rate confirmation not to exceed 7% to enable WHRM to issue a 10-year debenture of \$302,045, for the purchase of a RTV Trailer for BFD and sidewalk machine, and repairs to the WFD apparatus area.	2025-09-09	2025-09-23	Approved	Finance/CAO
Updated HMCC Resolution - Approve the updated 2025-26 Hantsport Memorial Community Centre Area Rate Charge as presented to Council on September 9, 2025.	2025-09-09	2025-09-23	Approved	Finance/CAO
Emergency Sludge Pumping and Repairs - Approves the emergency pumping and transportation of approximately 700,000L of sludge from the Falmouth Wastewater Treatment Plant digesters to allow critical emergency repairs to the aeration system for the quoted price \$63,000.00 plus applicable taxes, to be funded through the Sewer Reserves.	2025-09-09	2025-09-23	Approved	PW

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O'Brien Street Renewal Engineering Services RFP Award - 1. Approve the award of the O'Brien Street Renewal Engineering Design and Tendering Services to CBCL Ltd. for the price of \$122,895 before applicable taxes. 2. Approve the award of the O'Brien Street Renewal Engineering Project Management Services to CBCL Ltd. for the price of \$52,235 before applicable taxes, pending approval of the construction contract. 3. Approve an engineering contingency amount of \$24,870 before applicable taxes..	2025-09-09	2025-09-23	Approved	PW
Windsor Sidewalk Replacement Tender Award - 1. Approve the award of Tender WHRMPW25-11 — Windsor Sidewalk Replacement — to Sheehy Construction Ltd. for the tendered price of \$396,456.85 before applicable taxes, to be funded through the Canada Community Building Fund. 2. Approve a construction contingency amount of \$59,468.53 before applicable taxes, to be funded through the Canada Community Building Fund.	2025-09-09	2025-09-23	Approved	PW
West Hants RCMP Multi-Year Financial Plan - Approves in principal the RCMP Multi-Year Financial Plan for 2025-2031.	2025-09-23	2025-09-23	Approved	Finance
Barrier Free Small Business Accessibility Grant Policy – RCOFN-015.00 - Adopt the Barrier Free Small Business Accessibility Grant Policy RCOFN-015.00	2025-09-23	2025-09-23	Approved	CD/Finance

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Closure of the Windsor Court House – Proposal to Deem Property Surplus and Issue Request for Proposals for Redevelopment - Deem the property and building known as the Hants County Court House located at 226 King Street (PID #45059987) as surplus and that staff be directed to prepare and issue a Request for Proposals (RFP) for its future use, sale, or redevelopment.	2025-09-23	2025-09-23	Approved	CAO
Elmcroft Play Structure - Staff proceed with the tendering process for the replacement of the Elmcroft play structure.	2025-09-23	2025-09-23	Approved	CD
Grading and Finishing WHRMCD25-07 Award of Tender - 1. Approves the award of tender WHRMCD25-07 RFP to Axeman Construction. for the grading and gravel on the rail line trail in the amount of \$149,760.00 plus applicable taxes to be funded through the Canada Community Building Fund. 2. Approves a contingency amount of \$7,500 plus applicable taxes for the project, to be funded through the Canada Community Building Fund.	2025-09-23	2025-09-23	Approved	CD

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Consulting Services – Comprehensive Needs Assessment Parks & Recreation Facilities WHRMCD25-08 - 1. Approve the award of tender WHRMCD25-08 Request for Proposals Consulting Services for a Comprehensive Needs Assessment for Parks & Recreation Facilities contract to Eastpoint Engineering and ASBB Economics and Research for the tendered price of \$64,971.00 plus applicable taxes. 2. Approve a contingency amount of \$3,248.55 plus applicable taxes for this project.	2025-09-23	2025-09-23	Approved	CD
Windsor WTP Expansion — GRID Application - Approve the Windsor WTP Expansion project for submittal under the Growth and Renewal for Infrastructure Development (GRID) program.	2025-09-23	2025-09-23	Approved	PW

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2025-26 Tax Rate re the Correction for 2023-24 Budget - CAO to engage staff to provide a report to Council identifying: 1. the costs which contribute to the increased residential area rate of 4 cents for the residents of WH for the 2025-26 fiscal tax year, 2. The costs which resulted in a budgeted amount within the WH operating reserve of \$ 1.180 million for purposes of reducing a potential tax rate increase for WH residential properties in 2024-25 fiscal tax year. 3. The identification of changes in any area rated or general rated cost allocations as well as any miscalculations or oversights that may have contributed to the upward pressure on the WH tax rates which may include the general rating or roads, increased principal and interest payments, allocation of costs for RCMP and / or any other items deemed relevant. 4. The calculations used in determining the Operating Reserve ratio (10% of revenues)	2025-09-23	2025-09-23	Approved	CAO/Finance
Emergency Funding Request – Supplement water from Avon River to Mill Lakes Watershed, Operation Make it Rain — Approve a funding allotment up to \$347,500 before applicable taxes for the implementation of the contingency plan “Operation Make it Rain”, allowing authorization for purchasing of pipe, material, equipment and applicable labour and expenses related to this project.	2025-10-07	2025-10-07	Approved	PW