

West Hants Regional Municipality
January 14, 2025
Chief Administrative Officer Report



The following report captures activities and events between the December 2024 COTW meeting and the date of the report.

Governance

1. Meetings and Events

- COTW Meeting – December 3rd
- Council Meeting – December 10th
- Council Orientation / Site Tours – January 11th

2. Council Orientation – Council and staff continue to review the departments, and the various services delivered to residents and businesses of the municipality. Site tours are also being scheduled starting with the January 11th tour of the following sites:

- 100 Kings Street (Municipal Complex and Fire Station)
- Falmouth Sewer Treatment Plant
- Windsor Water Treatment Plant
- Brooklyn Station 1 and Civic Centre
- Former Rail line
- Public Works Depot

Administration

• Meetings and Events

- Nova Scotia Stormwater Management Sessions – December 4th
- VREN Agritech Project Workshop / Update – December 9th
- Kings / WHRM IMSA Agreement Orientation – December 11th
- CUPE Labour Management Meeting – December 12th
- Diversity, Inclusive and Accessibility Strategy Workshop – December 12th
- AMA Parliamentary Procedures Workshop – December 13th
- Warming Centre Check-in Meeting – December 17th
- Year End WHRM Staff Breakfast – December 23rd
- Valley Community Fibre Network (VCFN) Meeting – January 6th
- Avon View High School AT Routes (Student Conflicts with Neighboring Community) – January 8th

- 2024/25 Comfort Centre – The Comfort Centre continues to operate at the Aquatic Centre / Pool on Stannus Street. Trained volunteers are present to provide supervision and support to those using the Centre.
 - Location: 306 Stannus Street, Windsor
 - Times: 7 days per week / 7pm to 7am

Finance

- Meetings and Events
 - Audit Committee Meeting – December 5th

Community Development

- Meetings and Events
 - Operational Meetings regarding Sports Complex, Trails, Parks and Open Spaces, Economic Development, Capital Projects and Community Events
 - Pickleball Facility Discussion – December 17th

Planning and Development

- Meetings and Events
 - Monthly Inter-Developmental Development Related Meetings

Economic Development

- Meetings and Events

Public Works and Infrastructure

- Meetings and Events

Protective Services

- Meetings and Events
 - Alert Ready Quarterly Review Session – December 10th

Sincerely,

Mark Phillips

Mark Phillips
Chief Administrative Officer
West Hants Regional Municipality