

<u>Matter</u>	<u>Start Date</u>	<u>Deadline / Update</u>	<u>Status/Progress Updates</u>	<u>Resp.</u>
Pedestrian Signage and Barriers - Have consistent and align with Branding outcomes. Staff prepare report for 2021/22 Capital & Operating budgets. (These items should be incorporated into our growth centres). Staff report back.	2020-09-22	On-going	Beautification Strategy presentation provided at Nov, 2023 COTW mtg. PRIME has been engaged to create how the signs will look and are working on gathering suitable photos for Hantsport, Windsor and West Hants.	PW/Comm. Dev
W. B Stephens Building Design Project Management Tender Award (Municipal Office) - Draft an RFP that will look at A) the 100 King Street Building B) The 76 Morison Building and C) or an alternative new location is required to facilitate the needs of the Municipality.	2020-10-27	2022-on going	Ongoing - RFQ posted on the NS Procurement website	CAO
Panuke Rd Event - Event to be arranged by Mayor	2021-03-09	Late Spring/Summer 2024	On-going, an event will be scheduled this year.	Mayor
Glooscap First Nation & WHRM Council Meeting - Send formal invite for a meeting to discuss many topics including reconciliation.	2021-06-22		On-going, Item remains on the Dashboard, Awaiting mtg dates from Glooscap	Mayor
Request to Meet with Avon Causeway Gate Stakeholders - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order	2021-06-22	Unknown	Item remains on the Dashboard, Mayor will follow up.	Mayor/CAO
Subdivision Street Lighting - Create a policy to come back to Council for review.	2023-01-10	2024	Report at October COTW, More information will be presented to Council for discussion/decision.	PW
Waste Collection By-Law - initiate the process for consolidating the Windsor and West Hants waste by-law to remove the disparities that exist between the two.	2023-03-28	2024	Approved, staff are gathering information, a report will follow.	PW

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Sidewalk Extension from Wentworth Road to the WH Sports Complex - prepare a report on what is required to extend the sidewalk from Wentworth Rd. to the WH Sports Complex and as a second step to include extending the sidewalk to the end of the block (intersection of Wentworth and Tregothic).	2023-04-11	2024	Approved, Report to follow	PW
Noise By-Law/Peace and Good Order - staff revisit the Noise By-Law/Peace and Good Order.	2023-09-12	2024	Item to remain on the Dshboard, Work in progress. Staff will provide regular updates/reports for consideration.	CAO
Sewer Odours - staff explore options on masking sewer odours arising from the Combined Storm/Sewer System & report back to Council with recommendations.	2023-10-10	2024	Approved, Report to follow	PW
Fresh Water Resources/Explore Ownership of the pond - staff determine if the property known as Town Pond is or was ever a public resource, further if it was a public resource but is no longer, then when and how did it transition from public to private ownership.	2023-10-10	2024	Verbal update provided. Will remain on the agenda until follow up completed.	PW/PLAN/CAO
Dykeland Lodge Request - staff review possible options for an alternate route in and out of College Road.	2023-11-28	2024	Approved, Pending a report	PW
Bulk Water and Sewer Rebate - 1. Staff create a regional sewer rebate in the same manner as the low income residential tax rebate that includes a \$50/quarter rebate with funding avenues to be presented by staff. 2. Staff create a regional bulk water rebate that would be similar to the low income residential tax rebate that includes a \$200/yr/residential property owner to be funded through avenues presented by staff.	2023-12-12	2024	Approved, Pending report	Finance

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Floodzones - develop an Emergency plan for Windsor and Hantsport Floodzones and could encompass all areas that flood (intended to be a Regional program) and may include diverting of waters from residences and present it to Council by the March COTW meeting.	2024-01-09	2024	Approved, Motion was amended. Information report presented at March COTW. More info to follow.	PW
Windsor Stormwater Management - staff meet with CBCL to expand on the initial work completed to expand the project into a phase 2 stage in the interest of accelerating the process to determine next steps and analysis of work needing to be done for a broader Windsor Storm Water Management plan.	2024-01-09	2024	Approved, Pending a report	PW
Windsor and WH Water Utilities Detailed Audit - CAO to secure an independent firm to undertake a detailed operational and financial audit of WH and Windsor water utilities.	2024-01-23	2024	Approved, Pending an audit report	CAO/Fin
Zwicker Lake - Decision Permit D2023-019 - CAO be directed to engage staff to provide Council with a summary outline of the total cost of legal services incurred by WHRM relating to the Zwicker Lake property land use issue for permit D2023-019.	2024-02-13	2024-05-14	Approved, Initial report presented at March COTW. Supplementary report to follow	CAO/Fin/Plan
WHMPS and WHLUB Amendment Request: Wind Farm Policies - direct staff to follow the planning process to amend planning documents to include a 4 km setback for wind turbines from residential dwellings.	2024-02-27	2024	Approved, Report to follow	Plan
Industrial/Commercial Lands - Staff report back on potential future industrial/commercial lands for future discussion.	2024-03-26	2024-06	Approved, Pending report	Plan

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PACHAC Citizen Member Appointment - appoint John Bregante to PACHAC for the remainder of the Nov. 2022-Oct. 31, 2024 term.	2024-04-09	2024-04-23	Approved	CAO/Plan
2024 Municipal & CSAP Election Polling Dates: 1. that Thursday Oct. 10th be set as the first Advance Poll date for the 2024 Municipal and CSAP Election. 2. that alternate voting commence on the first advance poll date (Oct. 10th) starting at 12 pm (Noon) and remain open 24 hours a day until 7 p.m. October 19th, 2024 (conclusion of ordinary poll day). 3. that the permanant register of electors established and maintained by Elections NS be used as the preliminary list of electors for the 2024 Municipal and CSAP election.	2024-04-09	2024-04-23	Approved	CAO

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2024 Spring Debenture – MFC 1. approves the Mayor and clerk sign the resolution for preapproval of debenture issuance, subject to interest rate confirmed not to exceed 6.5% to enable WHRM to issue a 5 yr debenture of \$33,605, for the purchase of fire equipment. 2. approves the Mayor and municipal clerk sign the resolution for preapproval of debenture issuance, subject to interest rate confirmed not to exceed 6.5% to enable WHRM to issue a 15 yr debenture of \$789,586, for the roof at BFD Stn 1 & the purchase of a dump truck with salt plow. 3. approves the Mayor and municipal clerk sign the resolution for preapproval of debenture issuance, subject to interest rate confirmed not to exceed 6.5% to enable WHRM to issue a 10 yr debenture of \$228,240, for the paving of the rear parking lot at HFD & for the purchase of a sidewalk machine with a flail mower.	2024-04-09	2024-04-23	Approved	Finance/CAO
Deer Management Program - CAO directs staff to provide an information report on deer mangement for the June COTW mtg.	2024-04-09	2024-06-11	Approved, Pending a report	Plan/CAO
Dyke Concerns Request - CAO direct staff to write a letter of concern to the MLA, Dept. of Agriculture, Dept. Public Works, and the NS Premier addressing these concerns.	2024-04-09	2024-05	Approved, Letter will be drafted	CAO
PACHAC Terms of Reference - the Meeting and Committee Procedural Policy be amended to change the committee composition by adding 12 members of Council and continue with the current citizen member composition (7) until October when it will be revisited by a new sitting Council.	2024-04-09	2024-04-23	Defeated at the April 23, 2024 Council Meeting	CAO

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Payzant to King Connection - approves giving direction to Design Point to move forward with detailed design and competition documents and specifications for the Payzant to King St. connection Phase 2 at a an estimated cost of \$80,000 plus applicable taxes	2024-04-09	2024-04-23	Approved as Amended	CAO
Railway Trail Parking Lot Light - staff to install one (1) LED parking lot/yardlight/safe space light (from dusk till dawn) in the parking lot of the trail system at the corner of Chambers Road, Hwy 215, Brooklyn.	2024-04-09	2024-04-23	Approved	PW
Windsor Water Storage Tank - 1. approve awarding the construction tender for the Windsor Water Storage Tank as identified in the 2023-24 Capital budget to Dexter Construction for the tendered cost of \$4,886,100 plus applicable taxes. 2. also approve a 10% contingency of \$488,610; contract administration & management geotechnical and concrete testing for an estimated cost of \$165,000 for a total project cost of \$5,539,710.00 plus applicable taxes.	2024-04-09	2024-04-23	Approved	PW
WHRM 2024 Provincial Representative Volunteer - approves the nomination of Betty Cox for the 2024 provincial representative volunteer award for WHRM	2024-04-09	2024-04-23	Approved	CD
Windsor Flood Study Phase 2 - approves the proposal from CBCL for the Windsor Flood Study Phase 2 for an estimated amount of \$240,500 plus applicable taxes.	2024-04-09	2024-04-23	Approved	PW

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Payzant Wentworth Connection - Lights - Staff to provide a Class D estimate on installing street lights at the intersection of Payzant and Wentworth	2024-04-09	2024-09-13	Approved	PW
Emergency Plan for Windsor Flood Zone - CBCL review and comment on the recommendations that were included in the report by the next COTW mtg.	2024-04-24	2024-05-14	Approved, follow up required	PW
Emergency Plan for Windsor Flood Zone - Staff be directed to prepare a plan to be implemented that would close flood zone street sections to prevent traffic from creating waves of CSO during flood street events	2024-04-24	2024-05	Approved, follow up required	PW
Emergency Plan for Windsor Flood Zone - Staff be directed to expedite the grant system program and have it in place so residents have the ability to purchase their own emergency kits to store and have readily available when needed.	2024-04-24	2024-06	Approved, follow up required	Plan/Fin/PW