



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: West Hants Regional Municipality Committee of the Whole

Submitted by: Kevin Bennett, Manager Parks & Recreation Facilities

Date: November 20, 2025

Subject: **Playground Design & Install WHRMCD25-09 Recommendation Report**

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 65, Powers to expend funds for a municipal purpose.

RECOMMENDATION

That Council:

1. Approves the award of tender WHRMCD25-09 RFP to Cobequid Trail Consulting (Cobequid) for the Playground Design and Install for Newport Landing Waterfront Park in the amount of \$84,406 plus applicable taxes to be funded through the Canada Community Building Fund.
2. Approves a contingency amount of \$8,441 plus applicable taxes for the project, to be funded through the Canada Community Building Fund.

BACKGROUND

Property ☒	Public Opinion ☐	Environment ☒	Social ☒	Economic ☒	Councillor Activity ☐
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In advance of creating the RFP staff met with community members to identify key elements in the development of the playground area. Those present expressed interest in including in the RFP, consideration for a natural playground, inclusion for all ages use, inclusiveness etc.

Additionally, there was desire on behalf of those present to support community consultation on the final design and elements.

DISCUSSION

Included in the 2025-26 West Hants Regional Municipality Capital Budget, \$100,000 has been allocated for the installation of a new playground.

Tenders were called on the Provincial Procurement site and closed on October 16, 2025, for the WHRMCD25-009 RFP.

Five proponents responded to the tender, as follows:

Vendor	Item	Purchase Price	Total Value (incl. applicable taxes)
Tessier Recreo Parc	Playground design & install	\$82,698.92	\$85,891.10
Cobequid Trail Consulting	Playground design & install	\$84,406.00	\$87,664.07
Dirt Road Contracting Limited	Playground design & install	\$87,450.00	\$90,825.57
Elmsdale Landscaping Ltd.	Playground design & install	\$87,719.30	\$91,105.27
Terra Construction	Playground design & install	\$100,000.00	\$103,860.00

Staff evaluation

Proponent Name	Technical Score	Cost Score	Total Score	Total Bid Price (excluding HST)
Tessier Recreo Parc	55.54	30	85.54	\$82,698.92
Cobequid Trail Consulting	60.43	29.4	89.83	\$84,406.00
Dirt Road Contracting Limited	51.26	28.4	79.66	\$87,450.00
Elmsdale Landscaping Ltd.	54.38	28.3	82.68	\$87,719.30
Terra Construction	46.11	24.8	70.91	\$100,000

After reviewing all submissions, staff are recommending Cobequid Trail Consulting (Cobequid) in the amount of \$84,406 plus applicable taxes and a \$8,441 contingency be allocated to this project. This vendor provided us with the best opportunity to meet the community needs. As noted, the community also was seeking to provide input into the final design/playground

elements which Cobequid Consulting is willing to support. This vendor excels in the development of “natural” spaces and through a combination of community engagement meetings, staff are confident we will deliver a play space that meets the community needs and expectations.

NEXT STEPS

Upon approval of Council, staff will proceed with issuing this tender to Cobequid Trail Consulting.

FINANCIAL IMPLICATIONS

Posted to Procurement	September 19, 2025
Closing Date	October 16, 2025
Price Expiry Date	December 31, 2025

2025-26 Capital Budget – Newport Landing Waterfront Park

Cobequid Trail Consulting		
Tender Pricing		\$84,406.00
Contingencies (10%)	\$8,441	
Contingencies total	\$8,441	\$8,441
Non-Recoverable Tax (3.86%)		<u>\$3,584</u>
Total Project Cost		\$96,431
Budget		<u>\$100,000</u>
Under Budget		\$3,569

A 4% increase to this project total would be applied if not secured by December 31, 2025.

The playground is budgeted to come from the Canada Community Building Fund. With this project coming under budget, it will reduce the draw from the CCBF reserve by \$3,569.00.

ALTERNATIVES

1. Council may choose not to proceed with project.
2. Council may choose to award this contract to an alternative proponent.

Neither of these alternatives are recommended by staff.

ATTACHMENTS

None

CHIEF ADMINISTRATIVE OFFICER REVIEW

I support the recommendation.

Report Prepared by: _____
Kevin Bennett, Manager, Parks & Recreation Facilities

Report Reviewed by: _____
Kathy Kehoe, Director Community Development

Report Reviewed by: _____
Carlee Rochon, Director Financial Services

Report Approved by:  _____
Mark Phillips, Chief Administrative Officer