



Committee of the Whole Excerpts
November 12, 2025

PLANNING AND HERITAGE ADVISORY COMMITTEE MEMBER APPOINTMENT EXCERPT

Following a West Hants representative's resignation on October 12, 2025, a public call for applications was issued. Four qualified applicants applied, and a regional approach was chosen to ensure balanced representation across West Hants.

The recommended motion was that Committee of the Whole recommends ...

COUNCIL APPOINTS BETH EASSON AS A RESIDENT MEMBER OF THE PLANNING AND HERITAGE ADVISORY COMMITTEE COMMENCING NOVEMBER 25, 2025 UNTIL OCTOBER 31, 2027.



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: Mayor Zebian and Members of Council

Submitted by: Deanna Snair, Municipal Clerk

Date: November 12, 2025

Subject: Resident Appointments to the Planning and Heritage Advisory Committee

LEGISLATIVE AUTHORITY

Municipal Government Act – Section 24 Standing, Special and Advisory Committees

RECOMMENDATION or DECISION REQUEST

... that Committee of the Whole recommend to Council that Beth Easson be appointed as a resident member of the Planning and Heritage Advisory Committee commencing November 25, 2025 until October 31, 2027.

BACKGROUND

Property ☐	Public Opinion ☐	Environment ☐	Social ☒	Economic ☐	Councillor Activity ☐
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On October 12, 2025, the Acting Director of Planning and Development received notice of a resignation for a representative from the West Hants area.

DISCUSSION

Public advertisement for a citizen member to represent West Hants was placed in the Valley Journal Advertiser and on the Municipal website and Facebook pages commencing October 20, 2025. Interested applicants were invited to apply until 4:30 p.m. on Friday, November 4, 2025 resulting in (4) four expressions of interest being received.

Of the four applications received, two were from Vaughan, one from Ellershouse, and one from Newport. While all applicants were equally qualified, it was determined that a more regional approach would ensure equal representation from all areas of West Hants. After reviewing all applications, the Director of Planning and Development has made the following recommendation for Council's consideration this evening.

NEXT STEPS

Should Council support the recommendation at COTW, the motion will be ratified at the upcoming Council meeting on November 25, 2025. Once approved, the applicant will be notified of the appointment.

FINANCIAL IMPLICATIONS

Resident members appointed to a Committee of Council will receive remuneration in accordance with the Council Remuneration Policy, which is identified in the annual Operating Budget.

ALTERNATIVES

Council may choose to direct staff to readvertise for the Committee vacancy. This will leave an unfilled vacancy on the committee and there will be additional financial costs associated with this decision due to advertising in the local paper for expressions of interest.

ATTACHMENTS

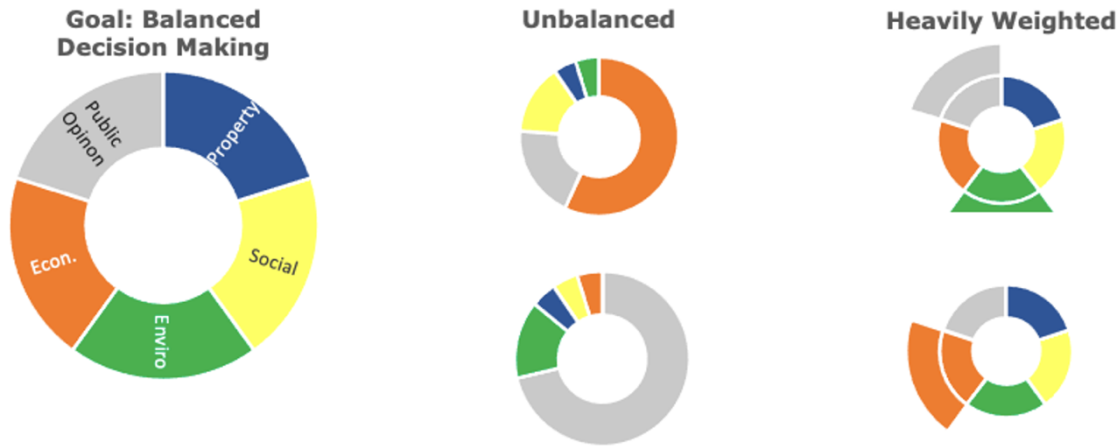
None

CHIEF ADMINISTRATIVE OFFICER REVIEW

The municipality is fortunate to have multiple applications for the vacant position. The rationale for the recommended citizen member is noted in the report.

I support the recommendation.

Council has been provided with a reference taken from the Meeting and Committee Procedural Policy , Appendix C “Decision Making by Council and Committee of the Whole” as a reminder of the principles highlighted for good decision making.



Report Prepared by: _____
Deanna Snair, Municipal Clerk

Report Reviewed by: _____
Deanna Snair, Municipal Clerk

Report Approved by:  _____
Mark Phillips, Chief Administrative Officer