



Committee of the Whole Excerpts
June 10, 2025

2025 GRANTS AND CONTRIBUTIONS EXCERPT

Each year, the Municipality receives numerous requests for funding from worthwhile not-for-profit or charitable community organizations who, through volunteer efforts provide services to the community. These requests are reviewed by staff who coordinate funding recommendations within the approved budgeted allotments and in keeping with the approved Grants and Contributions Policy.

The recommended motion was that Committee of the Whole recommend that ...

COUNCIL ADOPTS THE ATTACHED SUMMARY, AS PRESENTED, RECOMMENDING GRANT FUNDING TO THE LISTED RECIPIENTS AND AUTHORIZING STAFF TO RELEASE FUNDS ONCE ALL REQUIREMENTS, AS OUTLINED UNDER THE GRANT AND CONTRIBUTION POLICY, HAVE BEEN MET.

FURTHER, IT IS RECOMMENDED THE FOLLOWING GRANTS BE APPROVED FROM THE CANADA COMMUNITY BUILDING FUND:

- A. BELMONT COMMUNITY HALL – TO ASSIST WITH THE COST OF THE HALL KITCHEN RENOVATION - \$3,000**
- B. FALMOUTH COMMUNITY HALL – TO ASSIST WITH THE ELECTRICAL UPGRADE - \$2,000**
- C. HANTS SHORE KARATE CLUB – TO ASSIST WITH THE COSTS ASSOCIATED WITH A NEW ROOF, STEEPLE REMOVAL, NEW HEATING SOURCE, ELECTRICAL UPGRADE, AND NEW SIGNAGE - \$10,000**
- D. MERMAID THEATRE OF NOVA SCOTIA – TO ASSIST WITH CAPITAL UPGRADES TO THE 400-SEAT THEATRE AND REHEARSAL SPACE - \$16,000**
- E. MOUNT DENSON COMMUNITY HALL – TO ASSIST WITH COSTS ASSOCIATED WITH INSULATION AND SIDING FOR THE HALL \$3,000**
- F. WINDSOR ELEMENTARY SCHOOL HOME & SCHOOL COMMITTEE – TO ASSIST WITH THE COSTS ASSOCIATED WITH THE COMMUNITY PUMP TRACK DEVELOPMENT PROJECT – \$6,000**

FURTHER, IT BE RECOMMENDED THAT COUNCIL APPROVE FROM THE 5% RESERVE FUND

- A. HALIBURTON GARDEN CLUB/NOVA SCOTIA GARDEN CLUB - TO ASSIST WITH THE EXPANSION AND IMPROVEMENTS TO A SMALL PLAYGROUND PROJECT AT THE ARDOISE COMMUNITY PARK TO PURCHASE FALL ARREST MATERIAL (WOODCHIPS) AND MATERIALS TO MAKE THE SPACE SAFE. - \$2,500**
- B. BROOKLYN VOLUNTEER FIRE DEPARTMENT AUXILIARY – TO ASSIST WITH THE COST ASSOCIATED IN UPGRADING A 300-METER SECTION OF THE TRAIL TO MAKE THE TRAIL MORE ACCESSIBLE TO PEOPLE WITH MOBILITY ISSUES. - \$2,420**



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☒	Decision Request ☐	Councillor Activity ☐
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To: West Hants Municipal Council

Submitted by: VanEssa Roberts, Manager Community Economic Development

Date: June 2, 2025

Subject: Grants and Contributions Recommendation Report

LEGISLATIVE AUTHORITY

Municipal Government Act sections 65 and 273

RECOMMENDATION

Committee of the Whole recommends that:

Council adopts the attached summary, as presented, recommending grant funding to the listed recipients and authorizing staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

Further, it is recommended the following grants be approved from the Canada Community Building Fund:

- a. **Belmont Community Hall** – to assist with the cost of the hall kitchen renovation - \$3,000
- b. **Falmouth Community Hall** – to assist with the electrical upgrade - \$2,000
- c. **Hants Shore Karate Club** – to assist with the costs associated with a new roof, steeple removal, new heating source, electrical upgrade, and new signage - \$10,000
- d. **Mermaid Theatre of Nova Scotia** – to assist with capital upgrades to the 400-seat theatre and rehearsal space - \$16,000
- e. **Mount Denson Community Hall** – To assist with costs associated with insulation and siding for the hall \$3,000
- f. **Windsor Elementary School Home & School Committee** – to assist with the costs associated with the Community Pump Track Development Project – \$6,000

Further

...it be recommended to Council, to approve from the 5% Reserve Fund

- a. **Haliburton Garden Club/Nova Scotia Garden Club** - to assist with the expansion and improvements to a small playground project at the Ardoise Community Park to purchase fall arrest material (woodchips) and materials to make the space safe. - \$2,500
- b. **Brooklyn Volunteer Fire Department Auxiliary** – to assist with the cost associated in upgrading a 300-meter section of the trail to make the trail more accessible to people with mobility issues. - \$2,420

BACKGROUND

Property ☐	Public Opinion ☐	Environment ☐	Social ☒	Economic ☒	Councillor Activity ☐
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Each year, the Municipality receives numerous requests for funding from worthwhile not-for-profit or charitable community organizations who, through volunteer efforts provide services to the community. Staff have reviewed the requests and coordinated the funding recommendations within the approved budgeted allotments and in keeping with the Grants and Contributions Policy. Funding requests were received from seventy-three different organizations and, of those applications four were received after the advertised deadline. Staff have not recommended funding for reasons including organizations that: who were not in good standing with the Registry of Joint Stock Companies; that did not demonstrate they had the financial resources to contribute 50% of the project cost; did not meet the Canada Community Building fund eligibility criteria; or late applications from organizations, all based on the Grants and Contributions Policy.

The objective of this policy is to treat all organizations fairly, equitably, and reasonably, within the parameters established by Council as follows: a) Youth development b) Senior support and services c) Public safety d) Provincial events e) Heritage and Culture on an annual basis. Council will determine the amount of funding during the budget process.

Grants and contributions are recommended based on the understanding they are for services or activities which council has or is likely to deem required by the municipality and within the Municipality's legislative mandate.

According to the rules around expending Canada Community Building Fund monies to third parties, Council must, by separate motion, authorize each expenditure.

In the MGA Section 273 (5A) (a) – Council may transfer funds to a non-profit organization that is providing parks, playgrounds, or other recreational facilities in the municipality to be used for

the acquisition of and capital improvements to those parks, playgrounds or recreation facilities or other recreational facilities; and;

(b) the interest on the funds referred to in subsections (5) and (13) to a village or non-profit organization that is providing parks, playgrounds, or other recreational facilities in the municipality to be used for the operation or maintenance of those parks, playgrounds, or other recreational facilities.

Currently WHRM has a total of \$16,647.01 in interest accumulated from the 5% Reserve Fund in the 2024/25 fiscal year.

DISCUSSION

Grants are generally provided in the form of funds, while contributions may be through in-kind support using municipal resources, both tied to a specific outcome. Both sources of support must be reported annually by the Municipality, as is required by legislation.

Through the ***West Hants Grants and Contributions Policy RCOFN-012.00*** the total amount paid for grants in a fiscal years' operating budget will not normally exceed 1.5% of the taxes for the general municipal purposes levied by the municipality. For the 2025/26 fiscal year 1.5% of the taxes levied equates to **\$254,300.**

With \$16,647.01 accumulated in interest from the West Hants 5% Reserve Fund in the 2024/25 fiscal year which Council may transfer to a qualifying non-profit organization.

The following annual grant types have been identified by the municipality:

1. Operating grant – Maximum contribution \$1,500
2. Community Capital Project grant Maximum contribution \$2,500
3. Public Safety Grants – Maximum contribution of \$7,500
4. Community Recreation Program grant – Maximum contribution \$1,000
5. Community Event grant – Maximum contribution \$1,000
6. Special Events Operations & Promotion grant – Maximum contribution \$5,000
7. Leadership grant – Maximum contribution - \$1,000
8. Sponsorship Advertising/Donation of Prizes Requests – Maximum contribution per organization per year \$100.
9. Youth Travel Assistance – Maximum Contribution Limits apply.
11. Community Trail Funding Program – Maximum contribution - \$2,500
12. Major Capital Project grant - Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
Gas Tax funding requirements:
 - a. Agreement to abide by the Municipal agreement with the Province of Nova Scotia
 - b. Community Energy Systems - \$2,500 limit

- c. Cultural Infrastructure - \$5,000 limit
 - d. Tourism Infrastructure - \$5,000 limit
 - e. Recreational Infrastructure - \$5,000 limit
 - f. Broadband Connectivity - \$5,000 limit
 - g. Trails - \$2,500 limit
12. Recreation Facility Capital Investment Project Grants – Maximum Contribution \$50,000 with no greater than 50% of the funds being contributed by WHRM; projects must be for the betterment of the entire community and accessible by all residents and be Parks, Recreation and Culture related.
13. In-kind Contributions

Canada Community Building Fund (CCBF), formerly Federal Gas Tax Grants: CCBF grant requests are reviewed during the grants and contributions process for validation and suitability. If they meet the qualifying criteria for use of the Canada Community Building Fund the Municipality is permitted to offer capital funding to third party, not-for profit organizations. But all contributions are still subject to the stacking limitations imposed by the federal government.

Council has received requests for funding of an eligible capital nature from:

Through Recreation Facility Capital Investment Project

- a. **Belmont Community Hall** – to assist with the cost of the hall kitchen renovation - \$3,000
- b. **Falmouth Community Hall** – to assist with the electrical upgrade - \$2,000
- c. **Hants Shore Karate Club** – to assist with the costs associated with a new roof, steeple removal, new heating source, electrical upgrade, and new signage - \$10,000
- d. **Mermaid Theatre of Nova Scotia** – to assist with capital upgrades to the 400-seat theatre and rehearsal space - \$16,000
- e. **Mount Denson Community Hall** – To assist with costs associated with insulation and siding for the hall \$3,000
- f. **Windsor Elementary School Home & School Committee** – to assist with the costs associated with the Community Pump Track Development Project – \$6,000

Further

...it be recommended to Council, to approve from the 5% Reserve Fund

- a. **Haliburton Garden Club/Nova Scotia Garden Club** - to assist with the expansion and improvements to a small playground project at the Ardoise Community Park to purchase fall arrest material (woodchips) and materials to make the space safe. - \$2,500

- b. **Brooklyn Volunteer Fire Department Auxiliary** – to assist with the cost associated in upgrading a 300-meter section of the trail to make the trail more accessible to people with mobility issues. - \$2,420

As per Canada Community Building Fund agreement, should Council approve the motions stated above, the Municipality will enter into an agreement with the groups based on the terms and conditions required under the CCBF agreement. This includes ensuring the organizations continue to operate the facility for the same purpose as stated in the application for up to 10 years. Failing to do this will require the organizations to reimburse the Municipality for the funds at a prorated rate, based on years of use.

Attached you will find the Grants & Contributions requests and staff recommendations.

NEXT STEPS

If approved, staff will notify groups and organizations of the decision of Council and will process the grants as approved.

FINANCIAL IMPLICATIONS

Grants and Contribution funding was approved in the 2025/26 budget, in the amount of \$100,0000 with the grants to be finalized upon budget approval. Based on the proposed summary, \$162,067.50 is being recommended, with \$117,147 being funded through the operating budget.

The remaining is proposed from the West Hants 5% Reserve Fund and the Canada Community Building Fund.

Council approved a maximum of \$50,000 in total grants to be funded through the Canada Community Building Fund.

Sufficient Canada Community Building Funding exists for the eligible projects. It should be noted that financial support from this fund must be approved by West Hants Regional Council annually for eligible projects.

For the 2025/26 fiscal year 1.5% of the taxes levied equates to \$254,300.

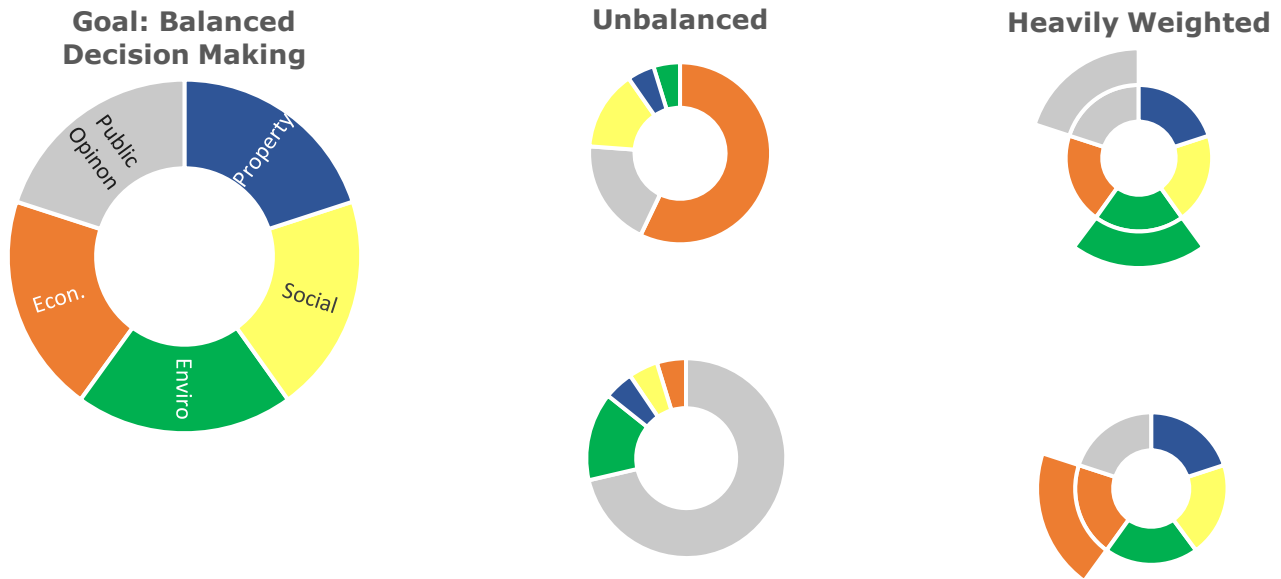
ALTERNATIVES

Council can approve, amend, or change any recommendation presented by staff with the understanding these decisions may fall outside of the established policy. This is not the course of action recommended by staff.

ATTACHMENTS

- West Hants Regional Municipality Grants and Contributions Policy RCOFN-012.00
- 2025/26 Grant Summary & Grants & Contributions Requests with Staff Recommendations per policy

CHIEF ADMINISTRATIVE OFFICER REVIEW



(For use if report is from a Councillor. CAO to provide additional comments on background, department/staff responsible and workload, budget, options, preferred strategy. State “Not Applicable” if report is from staff which already incorporates CAO review.)

Report Prepared by: _____

VanEssa Roberts, Manager Community Economic Development

Report Prepared by: _____

Kathy Kehoe, Director Community Development

Report Reviewed by: _____

Carlee Rochon, Directo Financial Services

Report Approved by: _____

Mark Phillips, Chief Administrative Officer

1.0 PURPOSE

The West Hants Regional Municipality wishes to recognize the valuable contributions provided through the volunteer efforts of community organizations and agencies on behalf of its residents. This policy demonstrates and formalizes Council's commitment to assist organizations which provide beneficial programs, services, or projects to the community while, at the same time, recognizing the financial constraints affecting the Municipality's ability to provide funding to these groups.

This policy will establish eligibility requirements, identify types of funding available, explain how this is established each year, and outline application, monitoring, and reporting requirements. Application forms and guidelines will be developed by the Administration in support of the policy intent.

2.0 POLICY OBJECTIVE

The objective of this policy is to treat all organizations fairly, equitably, and reasonably, within the parameters established by Council as follows:

- a) Youth development
- b) Senior support and services
- c) Public safety
- d) Provincial events
- e) Heritage and Culture

On an annual basis Council will determine the amount of funding during the budget process.

3.0 AUTHORITY

Authority is provided under Section 65, Municipal Government Act, as amended. The total of the amounts paid for grants in a fiscal years' operating budget will not normally exceed 1.5% of the taxes for general municipal purposes levied by the municipality.

4.0 ORGANIZATIONAL ELIGIBILITY

Pursuant to Section 65 of the *Municipal Government Act*, grants or contributions may be expended where required by the Municipality to a:

- Society within the meaning of the Children and Family Services Act.
- Mental health clinic in receipt of financial assistance from the province.
- Exhibition held by an educational institution in the Municipality.
- Club, association, or exhibition within the meaning of the Agriculture and Marketing Act.
- Charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting, or social organization within the province.
- Daycare licensed under the Day Care Act.
- Registered Canadian charitable organization.
- Volunteer fire and emergency services providers, as defined in Municipal Government Act, who are registered with the Municipality

Heritage Property Act

Heritage designated properties within the boundaries of the West Hants Regional Municipality may be eligible for municipal grants and contributions not included within this policy.

5.0 TYPES OF GRANTS OR CONTRIBUTIONS AND MAXIMUM FUNDING ALLOCATION

Grants are generally provided in the form of funds, while contributions may be through in-kind support using municipal resources, both tied to a specific outcome. Both sources of support must be reported annually by the Municipality, as is required by legislation. In the case of an urgent community need, Council has the authority to fund projects outside of this Policy and the maximum approved funding allocations stated in this Policy. An urgent community need refers to a sudden issue that significantly affects the well-being, accessibility or sustainability of a community space. This need requires immediate attention and funding to prevent negative consequences. Examples of urgent community need include structural or safety concerns, disaster recovery, accessibility compliance or health and safety repairs.

5.1 Operating Grants

- Maximum Contribution \$1,500

- Operating funding for not-for-profit community groups to assist with general operating expenses, including administrative or insurance costs and program related expenses.

5.2 Community Capital Project Grants

- Maximum Contribution \$2,500
- To assist in the expansion or improvement of an indoor or outdoor cultural, social, heritage, and recreation facilities and/or equipment for projects under \$2,500. *Funding will not be granted to purchasing recreation equipment that the Municipality can reasonably expect individuals or groups to buy for themselves.*
- A separate agreement may be required depending on the nature and value of the asset for which the funds are provided.

5.3 Public Safety Grants

- Maximum Contribution \$7,500, up to the amount set in the fiscal operating budget.
- Grants under this category are for non-profit organizations registered with the Municipality that provided or ensure public or community safety.

5.4 Community Recreation Program Grants

- Maximum Contribution \$1,000
- Recurring community recreation programs which Council has determined provide significant benefit to the broad community and are open to all members of the public.
- Assistance provided to groups interested in the creation, expansion and improvement or recreational opportunities in their communities.

5.5 Community Event Grants

- Maximum Contribution \$1,000
- Community Events that are of a cultural, social, or recreational significance to the community.

5.6 Special Events Operations & Promotion Grants

- Maximum Contribution \$5,000

- To provide assistance for special events operations and promotions that will see participants and spectators attend from outside the West Hants Regional Municipality. This funding will support events that foster good community relations, support culture, develop the local economy and tourism industry and enrich the quality of life for residents and visitors.

5.7 Leadership Grants

- Maximum Contribution \$1,000
- Grants available for recreation groups seeking help to provide supervision and leadership to implement a program.
- Wanting to have representatives attend leadership training that will improve the function of the group or the quality of leadership.

5.8 Sponsorship Advertising/Donation of Prizes Requests

- Maximum contribution per organization per year \$100. Grants will only be awarded to the extent the current fiscal budget permits.
- To provide assistance for advertising to local not-for-profit organizations for projects, events or initiatives that benefit residents and are within the mandate of the Municipality.

5.9 Youth Travel Assistance

- Maximum Contribution Limits apply – Grants will only be awarded to the extent that the current fiscal budget permits.
- The Youth Travel Assistance Grant Program applies to residents of the West Hants Regional Municipality, 22 years of age or under, involved in non-profit minor sports or cultural activities, who have qualified to compete in sport championships/cultural events.

5.10 Community Trail Funding Program

- Maximum contribution - \$2,500
- The trail funding program supports community organizations in the maintenance and development of trails for public use.

5.11 Major Capital Project Grants

- To assist with the expansion or improvement of an indoor or outdoor cultural, social, heritage and recreation facilities and/or equipment for capital projects

- A separate agreement may be required depending on the nature and value of the asset for which the funds are provided.
- Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
 - Canadian Community Building Fund requirements:
 - Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes having the ability to pay for the project before reimbursement from the Municipality
 - Community Energy Systems - \$2,500 limit
 - Cultural Infrastructure - \$5,000 limit
 - Tourism Infrastructure - \$5,000 limit
 - Recreational Infrastructure - \$5,000 limit
 - Broadband Connectivity - \$5,000 limit
 - Trails - \$2,500 limit

5.12 Recreation Facility Capital Investment Project Grants

- Maximum Contribution –\$50,000
- To aid with expansion or improvement of indoor or outdoor not-for-profit community recreation facilities.
- Funding request is defined as a capital project partnered with the West Hants Regional Municipality with no greater than fifty percent (50%) of the funds being contributed by the Regional Municipality.
- In exceptional circumstances, Council may choose to contribute more than fifty percent (50%) of the cost of the project but will only do so when the need is clear and urgent, and all other sources of funding have been investigated.
- Projects must be completed during the fiscal year in which the funds are being requested. No carry-over of funds will be permitted.
- Projects must be for the betterment of the entire community and accessible by all residents and be Parks, Recreation and Culture related.
- Projects must follow the West Hants Regional Municipality Procurement and Tendering Policy RCOFN-003.00 or a procurement process approved by the West Hants Regional Municipality.
- The total amount funded through the Recreation Facility Investment Projects grant program will be determined by West Hants Regional Council

on a case-by-case basis.

- Depending on the funding source identified by staff, additional requirements may be necessary to maintain eligibility.
 - Canadian Community Building Fund requirements:
 - Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes having the ability to pay for the project before reimbursement from the Municipality.
 - Under special request the Municipality can extend up to 75% of the approved grant value in advance of the project being completed.
 - A written request with project quotes must be provided to receive a grant advance.
 - Receipt of payments made to vendor must be provided to the Municipality for filing with the Province.

5.13 In-kind Contributions

- The provision of Municipal property/facilities, materials, or resources to support a service, program, project, or event.

6.0 FUNDING ELIGIBILITY

An applicant organization must meet the following criteria to be considered for a Grant or Contribution.

- 6.1 There can only be maximum of two applications per organization per fiscal year.
- 6.2 Grant applicants should be able to demonstrate active fundraising efforts to support the continuation of a program, project, or service. The West Hants Regional Municipality should not be considered as a primary source of funding for the organization. (This Section 6.2 is not applicable to those applicants who provide volunteer services on behalf of the Municipality in lieu of the Municipality providing the services directly, e.g., Volunteer Fire Societies.)
- 6.3 Funding requests can be defined as events/projects/programs which support, sustain, promote, inform, educate, celebrate, preserve, and/or provide access to

the arts, culture, environment, heritage, safety and/or health activities for a specific or general demographic or geographic group.

- 6.4 Requests for financial assistance for events of a Municipal, Provincial or National significance which would be expected to bring economic and/or public relations benefit to the Municipality.
- 6.5 The applicant must demonstrate a commitment to all the following principles:
 - a) Accessibility (open to all Municipal residents)
 - b) Effectiveness (funding supports specific Municipal goals or objectives)
 - c) Accountability (through sound management and financial practices)
- 6.6 Requests for financial assistance for the Recreation Facility Capital Investment Project must submit audited financial statements for three consecutive years prior to the application year. Requests for financial assistance under this category must also submit details of all funding sources.

7.0 GENERAL INFORMATION

- 7.1 Municipal Council sets the funding limits and annual budget allotments within this Grants and Contributions Policy.
- 7.2 Applicants will complete the appropriate Municipal application form and supply the requested documentation.
- 7.3 Application deadlines and expiry periods may apply.
- 7.4 All applications except for youth travel and sponsorship/donations are approved by Council and applicants will be notified by letter of approval or denial. The letter will state any terms and conditions that apply to the grant approvals. In-kind donations may be considered outside of this policy if the organization has not received municipal support in the fiscal year. These donations must be approved by either the Chief Administrative Officer or the Director of Community Development and would not exceed an in-kind value of \$300 per organization.
- 7.5 Applications for youth travel and sponsorship/donations are reviewed and approved by either the Director of Community Development or the Chief Administrative Officer.

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- 7.6 Applicants should demonstrate community support, fundraising efforts, and efficient use of resources, sound business practices, and development of volunteers.
- 7.7 A financial statement and pertinent documentation must be filed with the Municipality annually.
- 7.8 The Municipality reserves the right to deny any application it deems not within its mandate.
- 7.9 All proposed work must comply with Municipal, Provincial and Federal regulations.
- 7.10 The following are the evaluation criteria that will be applied when reviewing grant applications:
- a. Project/program fits within the mandate (vision/mission) of the Municipality.
 - b. The organization is a not-for-profit and in good standing with the Registry of Joint Stock Companies.
 - c. The application is for a program, event, facility is for public community purpose.
 - d. A financial need is demonstrated.
 - e. The organization is sourcing other funding partners.
 - f. The project is economical.
 - g. The project/program brings value to the residents of the Municipality.
 - h. The funding provided by the Municipality will enable the organization to leverage dollars from other funding agencies.
 - i. The facility, program or event provides a good return on investment.
 - j. The applicant has demonstrated that they will recognize the Municipality's contribution.
 - k. The organization has demonstrated long-term sustainability.
 - l. The applicant has demonstrated its own commitment to the project (i.e., In-kind donations, financial contribution etc.)
- 7.11 Individuals are not eligible for funding under the Grants and Contributions Policy except with written authorization through recognized organizations or where legislation allows the Municipality to do so.

- 7.12 Funding will not be provided to offset accumulated deficits or funding shortfalls. Funding consideration is based only on budgeted revenues and expenditures in the year for which the assistance is requested.
- 7.13 The applicant organization must spend or allocate grant funding within the current fiscal year for which it has been approved and for the sole purpose under which it has been granted unless approved by the Municipality.
- 7.14 Requests received under the urgent community need must complete an application form and include all necessary budget and financial statements. Requests of this nature must be approved by the Chief Administrative Officer to be submitted to Municipal Council and accompanied with a staff report.

8.0 APPLICATION PROCESS

- 8.1 Requests for funding under this program must be submitted on or before the third Thursday in February annually. Public notification will be provided of the submission date and requirements for all grant programs.
- 8.2 All applications must be accompanied by the required documentation to be considered complete when received.
- 8.3 Incomplete applications may not be processed.
- 8.4 Late applications received after the deadline set by Administration will not be processed unless approved by the Chief Administrative Officer to be an Urgent Community Need.
- 8.5 Applicants receiving a grant or contribution under the Grants and Contributions Policy will not be eligible to receive a grant or contribution under any other grant program established by Council in the same fiscal year. This does not apply to organizations exempted under the Property Tax Exemption policy.

9.0 GENERAL TERMS

- 9.1 Granting of assistance in any one year or over several years is not a commitment to future funding.

- 9.2 Applications for in-kind support will be forwarded to the respective department for review and a separate report to Council will be prepared for consideration and approval during the approval process.

10.0 THE ROLE OF ADMINISTRATION

- 10.1 The Administration of West Hants Regional Municipality receive, and process written and complete submissions by applying established parameters, within the budget approved by Council.
- 10.2 Grant applicants determined to be ineligible for funding will be notified, in writing as soon as is practically possible.
- 10.3 The Chief Administrative Officer will provide a written report to Council on the recommended disposition of funds, annually.
- 10.4 Requests for grants and contributions received outside of the established grant application period will not be considered unless it is deemed by the Chief Administrative Officer to be an urgent community need.
- 10.5 Successful applicants will be notified with an official letter with instructions and reporting requirements.
- 10.6 Pursuant to the Municipal Government Act, Section (65C), a list of grants approved by West Hants Regional Municipality to community organizations will be published annually on the municipal website. The information will include the name of the applicant, name of the organization and grant funding approved.

11.0 RELATED PROGRAMS & INFORMATION

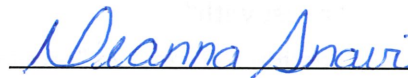
- 11.1 Youth Travel Assistance Program Guidelines
- 11.2 Community Trail Funding Program Guidelines
- 11.3 Community Development In-kind Contribution Grant
- 11.4 Grants to Recognized Fire Services

11.5 Registered Heritage Properties Grant

12.0 REPEAL

- 12.1 The Grants and Contribution Policy, RCOFN-012.00, dated January 24, 2023, is hereby repealed.

I, Deanna Snair, Municipal Clerk of the West Hants Regional Municipality, in the Province of Nova Scotia, do hereby certify that this is a true copy of the Policy as adopted by the Council of the West Hants Regional Municipality at a meeting duly called and held on the **22nd** day of **April**, **2025**.



Deanna Snair
Municipal Clerk

Adoption	
Notice to Council:	Date: November 10, 2020

<i>Approval:</i>	<i>Date: November 24, 2020</i>
<i>Description:</i> Initial approval of the Grants and Contribution Policy, RCOFN-012.00.	
<i>Adoption</i>	
<i>Notice to Council:</i>	<i>Date: October 11, 2022</i>
<i>Approval:</i>	<i>Date: October 25, 2022</i>
<i>Description</i> First Amendment to include the Recreation Facility Capital Investment Project Grant with a maximum of up to \$50,000 per qualifying organization per calendar year.	
<i>Adoption</i>	
<i>Notice to Council:</i>	<i>Date: January 10, 2023</i>
<i>Approval:</i>	<i>Date: January 24, 2023</i>
<i>Description:</i> Second Amendment • Section 5.2 remove “provide assistance for” and replace with “assist with” • Section 5.6 remove “provide assistance for” and replace with “assist with” • Section 5.8 remove “provide assistance for” and replace with “assist with” • Section 5.11 remove “provide assistance for” and replace with “assist with”, remove Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes having the ability to pay for the project before reimbursement from the Municipality” and add “Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes ensuring all costs of the project are eligible, Municipal and Provincial procurement practices are followed, and final report submission is made to the Municipality by March 31st of the fiscal year the grant was approved. Under special request the Municipality can extend up to 75% of the approved grant value in advance of the project being completed. ○ A written request with project quotes must be provided	

- to receive a grant advance.
 - Receipt of payments made to vendor must be provided to the Municipality for filing with the Province.
- Section 5.12, Canadian Community Building Fund Requirements: remove “having the ability to pay for the project before reimbursement from the Municipality” to now read as “Agreement to abide by the Municipal agreement with the Province of Nova Scotia, which includes ensuring all costs of the project are eligible, Municipal and Provincial procurement practices are followed, and final report submission is made to the Municipality by March 31st of the fiscal year the grant was approved.” Add Under special request the Municipality can extend up to 75% of the approved grant value in advance of the project being completed.
 - A written request with project quotes must be provided to receive a grant advance.
 - Receipt of payments made to vendor must be provided to the Municipality for filing with the Province.

Adoption

Notice to Council:

Date: April 8, 2025

Approval:

Date: April 22, 2025

Description: Third Amendment

- Grant Funding will only be considered during the annual application review period OR in the case of an Urgent Community Need. An urgent community need refers to a sudden issue that significantly affects the well-being, accessibility or sustainability of a community space. This need requires immediate attention and funding to prevent negative consequences. Examples of urgent community need include structural or safety concerns, disaster recovery, accessibility compliance or health and safety repairs.
- Expand the ability for support to organizations to apply for in-kind contribution if they have not received grant support from West Hants Regional Municipality in the current fiscal year. These donations would be approved by the Chief Administrative Officer

or the Director Community Development and would not exceed an in-kind value of \$300.

- Organizations that are Canadian Charitable organizations are permitted to be considered for grant funding.
- Funding requests received outside of the established application period will not be considered unless deemed by the Chief Administrative Officer to be an Urgent Community Need. Organizations making these requests will be required to complete an application and submit the necessary budget and financial statements and would be presented to Council with a staff report.
- Evaluation criteria to be applied will include that the program/project fits within the objectives of the Municipality noted in section 2.0 as opposed to the vision/mandate of the municipality.

2025-26 Grant Summary

TOTAL GRANT REQUEST \$ 773,022.00

GRANT RECOMMENDATIONS	Budget	Recommendation	Budget Remaining	Page
Operating Grant		\$ 70,000.00		
Community Recreation Program		\$ -		
Community Events	\$ 100,000.00	\$ 5,500.00	\$ -	
Special Events		\$ 21,500.00		
Leadership		\$ 3,000.00		
CCBF	\$ 50,000.00	\$ 40,000.00	\$ 10,000.00	
Public Safety	\$ 7,500.00	\$ 7,500.00	\$ -	
Community Trail Fund	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00	
In-Kind	\$ 10,000.00	\$ 6,147.50	\$ 3,852.50	
5% Reserve		\$ 4,920.00	\$ -	
TOTAL	\$ 172,500.00	\$ 162,067.50	\$ 15,352.50	

Operating Breakdown

	Recommendation
Regular Operating	\$ 44,750.00
Communtiy Capital Project	\$ 15,500.00
Major Capital Project	\$ 9,750.00
Recreation Facility Capital Investment Projects Recommendation	\$ -
TOTAL	\$ 70,000.00

CCBF Breakdown

	Recommendation
Communtiy Capital Project	\$ -
Major Capital Project	\$ -
Recreation Facility Capital Investment Projects Recommendation	\$ 40,000.00
TOTAL	\$ 40,000.00

5% Reserve Breakdown

	Recommendation
Community Trail Fund	\$ 2,420.00
Communtiy Capital Project	\$ 2,500.00
TOTAL	\$ 4,920.00

Community Capital Project Breakdown

	Recommendation
Operating	\$ 15,500.00
CCBF	\$ -
5% Reserve	\$ 2,500.00
TOTAL	\$ 18,000.00

Major Capital Project Breakdown

	Recommendation
Operating	\$ 9,750.00
CCBF	\$ -
5% Reserve	\$ -
TOTAL	\$ 9,750.00

Recreation Facility Capital Investment Project Breakdown

	Recommendation
Operating	\$ -
CCBF	\$ 40,000.00
5% Reserve	\$ -
TOTAL	\$ 40,000.00

Avon River Heritage Society	Special Events	\$	2,000.00	To assist with the costs associated with the planning, marketing, and hosting of regular annual public cultural, and social events and activities including the Great Little Art Show, the 10th annual Honey Harvest Festival, workshops, lunch and learn talks, and Morning Coffee drop in sessions.	\$	-	\$	2,000.00
Avondale Community Club	Operating	\$	1,500.00	To assist with costs associated with community hall operations and maintenance and contribution to ongoing projects.	\$	1,500.00	\$	-
Avondale Community Club	Community Event Grant	\$	1,000.00	To assist with costs associated with hosting the Avondale Wharf Day 2025.	\$	1,000.00	\$	-
Belmont Hall Association	Operating	\$	1,500.00	To assist with costs associated to work on the upkeep of the washroom and for a new hot water tank, both required to keep the hall running properly.	\$	1,500.00	\$	-
Bluenose Rugby Football Club (BNRFC)	Special Events	\$	5,000.00	To assist with the costs associated with hosting the Bluenose Rugby Tournament and Atlantic U19 & Senior Rugby Championships at Kings Edgehill and Avon Valley School fields.	\$	2,750.00	\$	2,250.00
Bluenose Rugby Football Club (BNRFC)	In-Kind	\$	15,000.00	To assist with the costs associated with field use and rentals, community supports, use of West Hants field house for provincial coaching and refereeing course work. Support for mobile washroom facilities onsite, associated municipal staff support for refuse removal, security and tourist support.	\$	-	\$	15,000.00
Brooklyn District Home & School Association	Operating	\$	500.00	To assist with costs associated with program materials.	\$	-	\$	500.00
Brooklyn Volunteer Fire Department Auxiliary	Community Trail Fund	\$	2,420.00	To assist with costs associated in upgrading a 300 meter section of trail with steep grades to meet trail standards and make the trail more accessible to people with mobility issues.			\$	2,420.00 \$ -
Burlington & District Activity Club/Centre Burlington Hall	Operating	\$	1,500.00	To assist with the costs associated with insurance for the hall for 2025-2026.	\$	1,500.00	\$	-
C.B.H.C.N.S. Cemeteries Society	Operating	\$	1,500.00	To assist with costs associated with repairing damaged headstones.	\$	1,000.00	\$	500.00
Christmas Angels	Operating	\$	1,500.00	To assist with costs associated with the web-a-thon such as phone lines, equipment rentals and production costs.	\$	1,500.00	\$	-
Christmas Angels	In-Kind	\$	647.50	To assist with costs associated with rental of the Community Centre.			\$	647.50 \$ -

Downeast Bluegrass and Old-time Music Society	Special Events	\$	5,000.00	To assist with the costs associated with with the promotion of the Annual Nova Scotia Bluegrass & Oldtime Music Festival within the West Hants area and beyond.	\$	-	\$	5,000.00
Downeast Bluegrass and Oldtime Music Society	Operating	\$	1,500.00	To assist with operating costs for the organization.	\$	500.00	\$	1,000.00
Ellershouse Community Hall	Operating	\$	1,500.00	To assist with the costs associated with the Comfort Zone Station.	\$	1,500.00	\$	-
Falmouth Community Association	Operating	\$	1,500.00	To assist with costs associated work on the water leakage in the main entrance of the hall.	\$	1,500.00	\$	-
Full Circle Festival Society	Special Events	\$	5,000.00	To assist with costs associated with promotion and operations of their festival.	\$	750.00	\$	4,250.00
Full Circle Festival Society	In-Kind			To assist with costs associated to use the Newport Landing Park for three days and to use picnic tables and garbage bins.			\$	-
Glooscap Heritage Archers Association	Operating	\$	1,500.00	To assist with costs associated with insurance for the archery building.	\$	1,000.00	\$	500.00
Gordon Hughes Tennis Club - Windsor	Leadership	\$	1,000.00	To assist with costs associated with three coaching seminars.			\$	1,000.00
Grace United Church Walton	Community Event Grant	\$	1,000.00	To assist with costs associated with hosting special community events during the summer and into the fall to generate and increase in tourism and awareness of the community.	\$	500.00	\$	500.00
Grace United Church, Walton	Operating	\$	1,500.00	To assist with operational costs of church and hall.	\$	-	\$	1,500.00
Haliburton Garden Club/Nova Scotia Garden Club	Operating	\$	1,500.00	To assist with costs associated with insurance, membership fees and general administrative, programming costs to help with beautification projects in rural communities to assist the Municipality with their gardeninig projects.	\$	750.00	\$	750.00
Hants Learning Network Association	Operating	\$	1,500.00	To assist with costs associated with learning supports, food and transportation.	\$	750.00	\$	750.00
Hants Learning Network Association	Community Event Grant	\$	1,000.00	To assist with costs associated with the Anniversary Celebration welcoming the community on June 1st.	\$	750.00	\$	250.00
Hants Shore Childcare Association	In-Kind			To assist with costs associated reimbursement of building permit by the WHRM, once the planning department has been presented with an engineered approved drawing.			\$	-

Hants Shore Childcare Association	Operating	\$	1,500.00	To assist with costs associated for land acquisition and lawyer fees.	\$	-		\$	1,500.00			
Hants Shore Karate Club	Operating	\$	1,500.00	To assist with operational costs such as building insurance, attending clinics, and utilites.	\$	-			\$	1,500.00		
Hants SnoDusters Snowmobile Club	Special Events	\$	5,000.00	To assist with the costs associated with hosting the 2025 Martock Hill Drags, Snowmobile Races at Ski Martock.			\$	-		\$	5,000.00	
Hants West Wildlife Association	Operating	\$	750.00	To assist with costs associated with upgrades to interior lights, removal of old shop lighting for modern LED lights, and more security/lighting for parking lot, interior painting and upgrades.	\$	750.00				\$	-	
Hants West Wildlife Association	Community Event Grant	\$	750.00	To assist with costs associated with the Learn 2 Fish Umbrella Program.			\$	750.00			\$	-
Hantsport & Area Historical Society	Operating	\$	1,500.00	To assist with costs associated with operating.	\$	1,500.00					\$	-
Hantsport Memorial Community Centre HMCC	Special Events	\$	5,000.00	To assist with costs associated with the July 1st celebrations.			\$	5,000.00			\$	-
Hillview Cemetery	Operating	\$	750.00	To assist with costs associated with maintenance and upgrades to the cemetery.	\$	750.00					\$	-
Hospice Society of West Hants	Operating	\$	1,500.00	To assist with costs associated to procure accounting software, as well as website domain, development and required insurance costs to run programs.	\$	-					\$	1,500.00
Hospice Society of West Hants	Community Event Grant	\$	1,000.00	To assist with costs associated with mileage, space rentals, tea and snacks for the cultural/social events (Death Cafes) held in WHRM. There are currently 20 + events for the 2025 calendar year.			\$	500.00			\$	500.00
Kempt Shore Preservation Society	Operating	\$	1,500.00	To assist with costs associated with mowing, topsoil, grass seed and gravel to level up an uneven surfaces on the graves, headstone and within the grounds. The gravel will assist with improvements, safety, and accessiblity of the grounds and headstones. Funds will also be used for the society's annual insurance costs.	\$	1,000.00					\$	500.00
Kings County Family Resource Centre & Valley Doulas	Operating	\$	1,500.00	To assist with costs associated with the facilitation of regularly scheduled prenatal classes and workshops throughout the year, as well as postpartum support for new families.	\$	750.00					\$	750.00
Loyal Hill Musgrove Rd. Cemeteries	Operating	\$	1,500.00	To assist with costs associated with mowing expenses for the two cemeteries.	\$	1,000.00					\$	500.00

Loyal Hill Musgrove Rd. Cemeteries	In-Kind			To assist with the costs associated with professional tree removal in the cemeteries.		\$ -	\$ -
Mount Denson Community Hall Association	Operating	\$	1,500.00	To assist with costs associated with operations and expenses for the hall.	\$ 1,500.00		\$ -
Newport Station Community Hall Association	Operating	\$	1,500.00	To assist with operational costs for the hall.	\$ 1,500.00		\$ -
Nova Scotia Talent Trust	Special Events	\$	5,000.00	To assist with costs associated with the International Dance Day event, a community arts initiative serving Hantsport and surrounding communities in West Hants and Kings County.		\$ -	\$ 5,000.00
Nova Scotia Talent Trust	Community Event Grant	\$	1,000.00	To assist with costs associated with the International Dance Day event, a community arts initiative serving Hantsport and surrounding communities in West Hants and Kings County.	\$ -		\$ 1,000.00
Pembroke Chapel and Cemetery	Operating	\$	1,500.00	To assist with costs associated with mowing and maintenance and a small load of fill for the cemetery.	\$ 1,000.00		\$ 500.00
Poplar Grove Community Hall	Operating	\$	1,500.00	To assist with costs associated with upgrades to the kitchen sink, toilets, and for general maintenance and repairs.	\$ 1,500.00		\$ -
Royal Canadian Legion Hants County Branch 009	Operating	\$	1,500.00	To assist with costs associated with operations.	\$ 500.00		\$ 1,000.00
Royal Canadian Legion Hants County Branch 009	Public Safety	\$	7,500.00	To assist with costs associated with upgrades to the designated Emergency Shelter for the Hants County/Windsor area by the Red Cross.		\$ -	\$ 7,500.00
Shooting Stars Basketball	Operating	\$	1,500.00	To assist with costs associated with operating costs.	\$ 1,500.00		\$ -
Shooting Stars Basketball Association	Leadership	\$	1,000.00	To assist with costs associated with paying volunteer coaches training courses, for people involved with the program to take referee training, and training for score keepers.		\$ 1,000.00	\$ -
St. Croix Community Hall	Operating	\$	1,500.00	To assist with costs associated with upgrades needed to ensure the building is up to code.	\$ 1,500.00		\$ -

St. John the Evangelist Cemetery, Corpus Christi Parish; Saint John the Evangelist Church, Windsor in the Archdiocese of Halifax-Yarmouth	In-Kind	\$	-	Request for WHRM staff to support the maintenance of the cemetery.		\$	-	\$	-	
Sweets Corner Hall	Operating	\$	1,500.00	To assist with operational costs for the hall.	\$	1,500.00		\$	-	
The Crossing Seniors Social Society	Community Event Grant	\$	1,000.00	To assist with costs associated with hosting various lunch and learn events.		\$	-	\$	1,000.00	
The Crossing Seniors Society	Operating	\$	1,500.00	To assist with costs associated with operational costs.	\$	-		\$	1,500.00	
The Station Learning Farm Society	Operating	\$	1,500.00	To assist with costs associated for Meals to Heal West Hants.	\$	1,000.00		\$	500.00	
The Station Learning Farm Society	Community Trail Fund	\$	2,500.00	To assist with costs associated with purchasing gardening equipment to fix up the trails around the building and make them accessible to the community.		\$	1,000.00	\$	1,500.00	
Upper Burlington Community Hall Association	Operating	\$	1,000.00	To assist with costs associated with mowing of the youth recreation field May-September.	\$	750.00		\$	250.00	
Upper Vaughan Community Hall Association	Operating	\$	1,500.00	To assist with costs associated with general operating expenses of the community hall.	\$	1,500.00		\$	-	
Upper Vaughan Garden Club	Operating	\$	1,500.00	To assist with costs associated with club insurance, and community garden projects.	\$	750.00		\$	750.00	
Valley Child Development Association	Operating	\$	1,500.00	To assist with costs associated with the Behaviour Intervention Program to support parents in parenting their children struggling with challenging behaviour.	\$	500.00		\$	1,000.00	
Walton Shore Fire Department (WSFD)	Public Safety	\$	7,500.00	To assist with costs associated with purchasing emergency lights, sirens, supporting electrical work, necessary modifications such as a full time truck cap, and decals for the newest truck in the WSFD fleet, a used 2017 Dodge Power Wagon.		\$	7,500.00	\$	-	
West Hants Historical Society	Operating	\$	1,500.00	To support general operating costs.	\$	1,500.00		\$	-	
West Hants Historical Society	Community Event Grant	\$	1,000.00	To assist with costs associated with hosting the Second Annual Cultural Celebration to highlight a local cultural organization.		\$	500.00	\$	500.00	
West Hants Senior Games Committee	Operating	\$	875.00	To assist with costs associated with 29 hours of events during the month of May.	\$	-	\$	-	\$	875.00
West Hants Senior Games Committee	Community Event Grant	\$	810.00	To assist with costs associated with hall rentals for events in May.		\$	500.00	\$	310.00	

West Hants Trails Association	Operating	\$	1,500.00	To assist with annual administrative costs such as insurance, membership fees, general administrative costs, and to purchase hand tools and pole saw.	\$	1,500.00													\$	-					
West Hants Trails Association (WHTA)	Community Trail Fund	\$	2,500.00	To assist with costs associated with the phase one upgrade to the Bay of Fundy Adventure Trail System on 10 km of existing trail on the section between Castle Frederick Farms and Moses Mountain - to meet safety and accessibility standards and to purchase an interpretive panel to tell the story of our rich cultural heritage.					\$	2,500.00									\$	-					
Windsor Agricultural Society	Special Events	\$	5,000.00	To assist with costs associated with hosting the Hants County Exhibition.				\$	5,000.00										\$	-					
Windsor Badminton Club	Operating	\$	1,500.00	To assist with operational costs for the club.	\$	-													\$	1,500.00					
Windsor Badminton Club	In-Kind	\$	1,000.00	To assist with costs associated with rental fees.						\$	500.00								\$	500.00					
Windsor Bluefins Parent Association	Operating	\$	1,500.00	To assist with costs associated with rental costs for the Hants Aquatic Centre.	\$	-	\$	-											\$	1,500.00					
Windsor Bluefins Parent Association	In-Kind	\$	3,000.00	To assist with the costs associated with Hants Aquatic Centre rental fee and to help offset the registration fees for youth to participate as a Windsor Bluefin.						\$	2,500.00								\$	500.00					
Windsor Daycare Centre	In-Kind	\$	1,500.00	To assist with costs associated with rentals costs for the Hants Aquatic Centre.						\$	1,500.00								\$	-					
Windsor Jr. Hockey-Valley Maple Leafs	Operating	\$	1,500.00	To assist with operational costs.	\$	500.00	\$	-											\$	1,000.00					
Windsor Karate Association	Operating	\$	1,500.00	To assist with costs associated to update basement floor to eliminate dampness on mats by getting a floor covering under mats, plus replacing a major number of LED lights, and window coverings in the main hall for keeping heat in.	\$	1,500.00													\$	-					
Windsor Karate Association	Leadership	\$	1,000.00	To assist with costs associated with Sensei coming from Ontario for training on proper techniques.					\$	1,000.00									\$	-					
Windsor People First Society	Operating	\$	1,500.00	To assist with costs associated with attending the 2025 Provincial People First Nova Scotia Annual General meeting and Conference in Truro.	\$	1,500.00													\$	-					
		\$	187,202.50					\$	44,750.00	\$	5,500.00	\$	21,500.00	\$	3,000.00	\$	7,500.00	\$	3,500.00	\$	6,147.50	\$	2,420.00	\$	92,885.00

CAPITAL GRANT REQUESTS

Organization	Grant Type Requested	Grant Amount Requested	Project Description	Operating Grant	CCBF	5% Reserve Grants	Variance
4-H NS Burlington Workers 4H Club	Community Capital Project Grant	\$1,500.00	To assist with costs associated with purchasing reusable decoration materials.	\$ 1,000.00			\$500.00
Belmont Community Hall	Recreation Facility Capital Projects	\$ 10,000.00	To assist with costs associated with the hall kitchen renovation. (asked for \$10-25,000)		\$ 3,000.00		\$7,000.00
Burlington & District Activity Club/Ctr. Burlington Club	Community Capital Project Grant	\$ 2,500.00	These funds will be used toward painting the Hall's ceiling, repairs to the awning on the front entrance, new blinds, and weatherproofing. We will also build a small heritage display case.	\$ 2,000.00			\$500.00
Brooklyn District Home & School Association	Community Capital Project Grant	\$ 2,000.00	To assist with costs associated with the expansion on the onsite storage options for the school programs.	\$ -			\$2,000.00
Ellershose Community Hall	Community Capital Project Grant	\$ 2,500.00	To assist with costs associated with mowing, flowerbed upkeep and fall clean up at the hall, the church and Park.	\$ -			\$2,500.00
Falmouth Community Hall	Recreation Facility Capital Projects	\$ 13,271.00	To assist with costs associated with upgrading electrical \$6,900 in the hall & interior hall painting \$6,371		\$ 2,000.00		\$11,271.00
Falmouth Family Park Society	Recreation Facility Capital Projects	\$ 35,000.00	To assist with costs associated with a fully accessible playground facility at the Falmouth Family Park.		\$ -		\$35,000.00
Glooscap Heritage Archers Association	Community Capital Project Grant	\$ 2,500.00	To assist with costs associated with purchasing quality targets for shoots	\$ 2,000.00			\$500.00

Haliburton Garden Club/Nova Scotia Garden Club	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with the expansion and improvements of a small playground project at Ardoise Community Park to purchase fall arrest material (woodchips), topsoil to landscape around the playground to make it safe for the children.		\$	2,500.00	\$0.00
Hants Shore Karate Club	Recreation Facility Capital Projects	\$	32,100.00	To assist with costs associated with new roof; steeple removal; new heating source and to update electrical system and signage and installation.		\$	10,000.00	\$22,100.00
Hantsport & Area Historical Society	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with the Hantsport School Banner Program; veterans banners; exterior lighting and security cameras.	\$	1,250.00		\$1,250.00
Kempt Shore Preservation Society	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with surveying and legal costs that were incurred by the society.	\$	-		\$2,500.00
Mermaid Theatre of Nova Scotia	Recreation Facility Capital Projects	\$	350,000.00	To assist with costs associated with undertaking a comprehensive capital project to upgrade its 400 seat theatre and rehearsal space.		\$	16,000.00	\$334,000.00
Mount Denson Community Hall Association	Recreation Facility Capital Projects	\$	9,849.00	To assist with costs associated with insulation and siding for the hall.		\$	3,000.00	\$6,849.00
Newport Station Community Hall Society	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with completing items to obtain occupancy.	\$	2,000.00		\$500.00
Southwest Hants Fire Society	Major Capital Project	\$	25,949.75	To assist with costs associated with upgrading to a digital sign. Retrofit an on site freight container into a watertight storage and refrigeration/freezer space to allow for growing events.	\$	2,250.00	\$ -	\$23,699.75

Southwest Hants Fire Society	Recreation Facility Capital Projects	\$	25,949.75	To assist with costs associated with upgrading to a digital sign. Retrofit an on site freight container into a watertight storage and refrigeration/freezer space to allow for growing events.	\$	-	\$	-	\$	25,949.75
St. Croix Community Hall	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with monthly programs the hall offers such as darts, washer toss and trivia. It will also go toward updating the indoor space to provide a welcoming environment for all visitors.	\$	1,000.00				\$1,500.00
St. John the Evangelist Cemetery, Corpus Christi Parish Saint John the Evangelist Church, Windsor in the Archdiocese of Halifax-Yarmouth	Community Capital Project Grant	\$	2,500.00	To assist with costs associated to restore and preserve headstones in the historic St. John the Evangelist Cemetery.	\$	1,250.00				\$1,250.00
Sweets Corner Community Hall	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with adding a roof over the wheelchair ramp.	\$	2,500.00				\$0.00
The Bramber New Horizons Association	Major Capital Project	\$	20,000.00	To assist with costs associated with purchasing tables and chairs and a heat pump.	\$	2,500.00				\$17,500.00
Upper Burlington Community Hall Association	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with the conversion of electrical panel, repair of entrance door, and replacement of faucets in washroom and kitchen.	\$	2,500.00				\$0.00
Upper Vaughan Community Hall Association	Major Capital Project	\$	5,000.00	To assist with costs associated with upgrading the halls kitchen which will include new flooring, water filter, non-absorbent counter-tops with backsplash, new sinks, and faucets, associated plumbing, installing cabinet doors, replacing lighting, electrical upgrades, and paint.	\$	2,500.00				\$2,500.00
Windsor Agricultural Society	Community Capital Project Grant	\$	2,500.00	To assist with costs associated with upgrading equipment. Request is to support the purchase of a golf cart.	\$	-			\$	2,500.00

Windsor Elementary School Home & School Committee	Recreation Facility Capital Projects	\$	18,400.00	To assist with costs associated with the Community Bike Pump Track Development Project.		\$	6,000.00		\$12,400.00
Windsor Jr. Hockey - Valley Maple Leafs	Community Capital Project Grant	\$	1,800.00	To assist with costs associated with equipment purchase for new players coming to the team as they have to be outfitted with Maple Leafs colours.	\$	-			\$1,800.00
Windsor Legion Veterans Banner Project	Major Capital Project	\$	5,000.00	To assist with the costs associated with the Veteran Banner Program that takes place during Remembrance Day.	\$	2,500.00			\$2,500.00
		\$	585,819.50		\$	25,250.00	\$	40,000.00	\$ 2,500.00 \$ 518,069.50