



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information x	Recommendation ☐	Decision Request ☐	Councillor Activity ☐
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To: Mayor Zebian and Members of Council

Submitted by: _____
Deanna Snair, Executive Assistant/Municipal Clerk

Date: November 5th, 2024 Special Council Meeting

Subject: Advisory Committee Citizen Member Appointments

LEGISLATIVE AUTHORITY

Nova Scotia Municipal Government Act (MGA) – Section 24 Standing, Special and Advisory Committees

RECOMMENDATION or DECISION REQUEST

It is recommended...

1. that Council appoint the following resident members to the Planning and Heritage Advisory Committee for the 2024-2026 term (November 1, 2024 - October 31, 2026):
 - Michel Bourgeois – West Hants
 - Kjeld-Mizpah Conyers-Steede – West Hants
 - Mark Kehoe – West Hants
 - Jane Davis – Hantsport
 - Tim Carr – Hantsport
 - Paul Beazley – Windsor
 - Guido Furlani – Windsor

2. that Council appoint the following resident member to the Climate Action Committee for the 2024-2026 term (November 1, 2024 - October 31, 2026)
 - Brenda Perks

3. that Council appoint the following resident members to the Police Advisory Board Committee for the 2024-2026 term (November 1, 2024 - October 31, 2026)
- Guido Furlani
 - Jamie Juteau

BACKGROUND

Advisory committees are a structured way for individual citizens to share their opinions and perspectives, study issues, and develop recommendations in a focused, small group structure. The primary purpose of advisory committees is to provide judicious advice and recommendations from a citizen perspective, to the Mayor and members of Council, so Council is able to make an informed decision.

The West Hants Regional Municipal Council has established a number of committees (Accessibility committee, Audit committee, Climate Action committee, Diverse and Inclusive committee, Fences and Arbitration committee, Planning and Heritage Advisory committee, Police Advisory committee and Watershed committees that serve the West Hants community in a volunteer capacity. These committees help to advise and inform the Mayor and members of Council on matters that impact the public and help guide municipal services.

In addition to Council, Councillors sit on various Committees of Council and External Boards and Committees. These Boards and Committees help to advise and inform the Mayor and Councillors on a variety of matters that impact the public and provide residents access to and input with decision makers in government.

Property ✓	Public Opinion ✓	Environment ✓	Social ✓	Economic ✓	Councillor Activity ✓
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DISCUSSION

Citizen members appointed in 2022 were notified via email of the approaching end of their term and were encouraged to apply for the upcoming term.

Public advertisement for resident members was placed in the Valley Journal Advertiser as well as the Municipal website and social media pages. Interested parties were encouraged to submit expressions of interest to the clerk until noon October 30, 2024.

With respect to the Advisory Committees that did not receive any expressions of interest, staff will readvertise for these vacancies.

NEXT STEPS

If approved by Council, all applicants will be contacted to notify them of whether or not they were appointed as per their expression of interest. Newly appointed Advisory Committee members will be provided with all additional information necessary to ensure a successful transition and onboarding process.

FINANCIAL IMPLICATIONS

Resident members appointed to a Committee of Council will receive remuneration in accordance with the Council Remuneration Policy, which is identified in the annual Operating Budget.

ALTERNATIVES

Council may choose not to appointment the Citizen members recommended and provide staff with a different direction. This is not the recommendation of staff as delaying these appointments has the potential to delay committee workplans that are in progress and impact future workplan development.

ATTACHMENTS

None

CHIEF ADMINISTRATIVE OFFICER REVIEW

I support the recommendations and citizen appointments.

Report Prepared by: _____

Deanna Snair, Executive Assistant/Municipal Clerk

Report Approved by:  _____

Mark Phillips, Chief Administrative Officer