

| <u>Matter</u>                                                                                                                                                                                                                                                                                              | <u>Start Date</u> | <u>Deadline / Update</u> | <u>Status/Progress Updates</u>                                                                                   | <u>Resp.</u> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|------------------------------------------------------------------------------------------------------------------|--------------|
| <b>Pedestrian Signage and Barriers</b> - Have consistent and align with Branding outcomes. Staff prepare report for 2021/22 Capital & Operating budgets. (These items should be incorporated into our growth centres). Staff report back.                                                                  | 2020-09-22        | On-going                 | On-going                                                                                                         | PW/Comm. Dev |
| <b>Panuke Rd Event</b> - Event to be arranged by Mayor                                                                                                                                                                                                                                                     | 2021-03-09        | Late Spring/Summer 2024  | Event held July 16th, 2024                                                                                       | Mayor        |
| <b>Glooscap First Nation &amp; WHRM Council Meeting</b> - Send formal invite for a meeting to discuss many topics including reconciliation.                                                                                                                                                                | 2021-06-22        |                          | On-going, Item remains on the Dashboard, Awaiting mtg dates from Glooscap                                        | Mayor        |
| <b>Request to Meet with Avon Causeway Gate Stakeholders</b> - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order                                                                                       | 2021-06-22        | Unknown                  | Item remains on the Dashboard, Mayor will follow up.                                                             | Mayor/CAO    |
| <b>Subdivision Street Lighting</b> - Create a policy to come back to Council for review.                                                                                                                                                                                                                   | 2023-01-10        | 2024                     | Report at October COTW, More information will be presented to Council for discussion/decision.                   | PW           |
| <b>Waste Collection By-Law</b> - initiate the process for consolidating the Windsor and West Hants waste by-law to remove the disparities that exist between the two.                                                                                                                                      | 2023-03-28        | 2024                     | Approved, staff are gathering information, a report will follow.                                                 | PW           |
| <b>Sidewalk Extension from Wentworth Road to the WH Sports Complex</b> - prepare a report on what is required to extend the sidewalk from Wentworth Rd. to the WH Sports Complex and as a second step to include extending the sidewalk to the end of the block (intersection of Wentworth and Tregothic). | 2023-04-11        | 2024                     | Approved in the 2024/25 budget.                                                                                  | PW           |
| <b>Noise By-Law/Peace and Good Order</b> - staff revisit the Noise By-Law/Peace and Good Order.                                                                                                                                                                                                            | 2023-09-12        | 2024                     | Item to remain on the Dashboard, Work in progress. Staff will provide regular updates/reports for consideration. | CAO          |

| <u>Matter</u>                                                                                                                                                                                                                                                                                                 | <u>Start Date</u> | <u>Deadline / Update</u> | <u>Status/Progress Updates</u>                                                       | <u>Resp.</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|--------------------------------------------------------------------------------------|--------------|
| <b>Sewer Odours</b> - staff explore options on masking sewer odours arising from the Combined Storm/Sewer System & report back to Council with recommendations.                                                                                                                                               | 2023-10-10        | 2024                     | Approved, Report to follow                                                           | PW           |
| <b>Fresh Water Resources/Explore Ownership of the pond</b> - staff determine if the property known as Town Pond is or was ever a public resource, further if it was a public resource but is no longer, then when and how did it transition from public to private ownership.                                 | 2023-10-10        | 2024                     | Verbal update provided. Will remain on the agenda until follow up completed.         | PW/PLAN/CAO  |
| <b>Dykeland Lodge Request</b> - staff review possible options for an alternate route in and out of College Road.                                                                                                                                                                                              | 2023-11-28        | 2024                     | Approved, Recommendation report presented July 2024 for engineering services to EXP. | PW           |
| <b>Floodzones</b> - develop an Emergency plan for Windsor and Hantsport Floodzones and could encompass all areas that flood (intended to be a Regional program) and may include diverting of waters from residences and present it to Council by the March COTW meeting.                                      | 2024-01-09        | 2024                     | Approved, Motion was amended. Information report presented at March COTW.            | PW           |
| <b>Windsor Stormwater Management</b> - staff meet with CBCL to expand on the initial work completed to expand the project into a phase 2 stage in the interest of accelerating the process to determine next steps and analysis of work needing to be done for a broader Windsor Storm Water Management plan. | 2024-01-09        | 2024                     | Approved, Pending a report                                                           | PW           |
| <b>Windsor and WH Water Utilities Detailed Audit</b> - CAO to secure an independent firm to undertake a detailed operational and financial audit of WH and Windsor water utilities.                                                                                                                           | 2024-01-23        | 2024                     | Approved, Pending an audit report                                                    | CAO/Fin      |
| <b>Industrial/Commercial Lands</b> - Staff report back on potential future industrial/commercial lands for future discussion.                                                                                                                                                                                 | 2024-03-26        | 2024-07                  | Approved, Pending report                                                             | Plan         |

| <u>Matter</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <u>Start Date</u> | <u>Deadline / Update</u> | <u>Status/Progress Updates</u>                                     | <u>Resp.</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|--------------------------------------------------------------------|--------------|
| <b>Payzant Wentworth Connection - Lights</b> - Staff to provide a Class D estimate on installing street lights at the intersection of Payzant and Wentworth                                                                                                                                                                                                                                                                                                   | 2024-04-09        | 2024                     | Approved, Report pending                                           | PW           |
| <b>Emergency Plan for Windsor Flood Zone</b> - Staff be directed to prepare a plan to be implemented that would close flood zone street sections to prevent traffic from creating waves of CSO during flood street events                                                                                                                                                                                                                                     | 2024-04-24        | 2024-05                  | Approved, follow up required (Home Flood Protection Pilot Program) | PW           |
| <b>Municipal Complex -</b><br><b>1.</b> staff look at a rough class D estimate cost on an new build for a municipal complex looking at using existing municipal land or buying, estimates on rental options and/or purchases within the market.<br><b>2.</b> staff bring back a report on costing of asbestos abatement at 100 King Street and an accessibility study and approximate costs of renovations at 100 King making it a functional and safe space. | 2024-05-28        | 2024-06                  | Approved, information presented                                    | CAO/PW       |
| <b>Reserve Policy</b> - staff bring back a report on developing policy to create 3 Reserve accounts from a) Landfill Tipping fees, b) deed transfer tax and c) windfarm revenues with the purpose of allocating a percentage of revenues from these sources to projects and expenditures decided upon by Council beginning in the 2025-26 budget year                                                                                                         | 2024-05-27        | 2024-05-29               | Approved, awaiting the policies                                    | Fin          |
| <b>Deer Management</b> - Direct staff to report back to Council on a deer management strategy in the fall.                                                                                                                                                                                                                                                                                                                                                    | 2024-06-11        | 2024-09-24               | Approved, pending a report                                         | Plan         |

| <u>Matter</u>                                                                                                                                                                                                                                                                                                                                                                                                       | <u>Start Date</u> | <u>Deadline /<br/>Update</u> | <u>Status/Prograss Updates</u>           | <u>Resp.</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------|------------------------------------------|--------------|
| <b>Letter Requesting the AVRCE consider additional funding that would supprot Equity Coordinator in WHMS and AV schools</b> - Council write a letter to the Annapolis Valley Regional Centre of Education expressing our support for seeing the school board hire a fulltime Equity Coordinator in both the West Hants Middle School and the Avon View High school to support the future generations in West Hants. | 2024-06-11        | 2024-09-24                   | Approved, pending a letter being drafted | CAO          |
| <b>College Road Emergency Access</b> - approve the award of RFP WHRMPW24-07 for engineering services for an emergency or secondary access road off College Road contract to EXP for the price of \$28,685.00 plus applicable taxes, to be funded through the Regional Operating Reserve.                                                                                                                            | 2024-07-09        | 2024-07-23                   | Pending Approval                         | PW           |
| <b>CSO Sewer Charge Credit – For CSO Events on and into Private Properties</b> - staff to prepare a report outlining the criteria and process for the issuance of a no-fault credit, equal to but not to exceed the annual sewer charges for each year an affected property has been impacted by a CSO event (over-the-curb /onto the property), from July 2021 to date and for future CSO events that may occur.   | 2024-07-09        | 2024-07-23                   | Pending Approval                         | Fin          |
| <b>Right To Know Week</b> - September 23 to September 29, 2024 be declared as Right To Know Week in a manner substantively the same as in attachment a of the report titled “Right To Know Week” to Committee of The Whole dated July 9th, 2024                                                                                                                                                                     | 2024-07-09        | 2024-07-23                   | Pending Approval                         | CAO          |

| <u>Matter</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <u>Start Date</u> | <u>Deadline / Update</u> | <u>Status/Progress Updates</u>  | <u>Resp.</u>   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------------|---------------------------------|----------------|
| <b>Riverview Road Tender</b> - Staff to issue the tender for Riverview Road in Hantsport in December of this year in order to be ready for the following 2025 construction season in 2025 to ensure it gets completed.                                                                                                                                                                                                                                                                                                                 | 2024-07-09        | 2024-07-23               | Pending Approval                | PW             |
| <b>Tender Award WHRMCD24-05 Commercial High Back Cargo Van</b> - approve the award of tender WWHCD24-05 to Pothier Chrysler Dodge Jeep Ram to purchase one (1) commercial high back cargo van at a purchase price of \$74,030 plus applicable taxes.                                                                                                                                                                                                                                                                                   | 2024-07-09        | 2024-07-23               | Pending Approval                | CD/Fin         |
| <b>WFD Rescue Engine Engine RFP Tender Award</b><br>- 1. approves the award of RFP WHRMPS24-01 to techno-feu for the purchase of a rescue engine fire apparatus for Windsor Fire Department for a price of \$2,164,950.00 plus 10% contingency, totaling \$2,381,445.00, plus applicable taxes.<br>2. approves the award of RFP WHRMPS24-01 to Techno-Feu for the purchase of an engine fire apparatus for Windsor fire department for a price of \$2,074,390.00 plus 10% contingency, totaling \$2,281,829.00, plus applicable taxes. | 2024-07-09        | 2024-07-23               | Pending Approval                | CAO/Fin        |
| <b>WH Historical Society</b> - enter into an agreement with the property adjacent to Fort Edward PID 45059797 with the West Hants Historical Society for the five-year term or until otherwise terminated or renewed by mutual agreement.                                                                                                                                                                                                                                                                                              | 2024-07-09        | 2024-07-23               | Pending Approval                | CAO            |
| <b>Sainte-Famille Cemetary Ownership</b> - .Consensus was to defer further discussions until September meeting.                                                                                                                                                                                                                                                                                                                                                                                                                        | 2024-07-09        | 2024-09                  | Discussion to occur in the Fall | CD/CAO/Council |