



WEST HANTS REGIONAL MUNICIPALITY REPORT

Information ☐	Recommendation ☐	Decision Request ☐	Councillor Activity ☐
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To: Council

Submitted by: Mayor Abraham Zebian

Date: May 28, 2024

Subject: Municipal Complex

LEGISLATIVE AUTHORITY

Municipal Government Act

RECOMMENDATION or DECISION REQUEST

Council make 100 King Street the official municipal office and direct staff to recommend at the June committee of the whole any minor upgrades needed to make the space functional.

BACKGROUND

Since consolidation in April 2020, council and staff have been discussing the most appropriate location for the official municipal complex. A subcommittee of council was created by council that recommended 100 King Street as the permanent location for the West Hants Regional Municipality. Council, at the time, discussed the recommendation but eventually decided to issue a RFP to explore 100 King Street, 76 Morrison Drive, another location for a potential rental situation, or a new build. At the last meeting of committee of the whole, staff recommended council contract Hatch Consulting to carry out its request. Council did not accept this recommendation with the Mayor articulating he would put forward a recommendation at the May Council meeting for council consideration.

Property ☐	Public Opinion ☐	Environment ☐	Social ☐	Economic ☐	Councillor Activity ☐
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DISCUSSION

Currently, CAO's office, some Finance staff, and the Planning Department are located at 76 Morrison Drive. Public Works, Community Development, and other other finance staff are located at 100 King Street. While this is not an ideal arrangement for a municipal unit, it does work and staff continue to deliver the services the residents of West Hants have come to expect. Council has already discussed the reasons for wanting to locate staff into one building so I will keep this report very simple with the above recommendation. I believe it's important for council to make a decision keeping in mind this can be considered either a short term or long term decision with minimal investment to ensure functionality. There are merits and disadvantages to locating staff to either building and those need to be weighed by each councillor and reflected in their decision.

I would also request council consider discussing the direction on the remaining building in the near future.

NEXT STEPS

If council approves this recommendation, Staff will begin implementing the recommendation.

FINANCIAL IMPLICATIONS

If approved, there will be financial implications with this recommendation.

ALTERNATIVES

Council may not approve the recommendation.

Council may recommend something different.

ATTACHMENTS

None

CHIEF ADMINISTRATIVE OFFICER REVIEW

Staff look forward to further discussion and direction from Council. The recommendation is similar to a September 13, 2022 report suggesting that concept plans and designs be created for 100 King Street. As noted in the report perhaps a shorter outlook is appropriate in order to consolidate staff under one roof. This approach will minimize the investment in a facility in the short-term

I support the recommendation.

Report Prepared by: Abraham Zebian, Mayor

Report Reviewed by: 
Mark Phillips, Chief Administrative Officer