

| <u>Matter</u>                                                                                                                                                                                                                                                                         | <u>Start Date</u> | <u>Deadline / Update</u> | <u>Status/Progress Updates</u>                                                                                                                                                                                    | <u>Resp.</u> |
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| <b>Pedestrian Signage and Barriers</b> - Have consistent and align with Branding outcomes. Staff prepare report for 2021/22 Capital & Operating budgets. (These items should be incorporated into our growth centres). Staff report back.                                             | 2020-09-22        | On-going                 | Beautification Strategy presentation provided at Nov, 2023 COTW mtg. PRIME has been engaged to create how the signs will look and are working on gathering suitable photos for Hantsport, Windsor and West Hants. | PW/Comm. Dev |
| <b>W. B Stephens Building Design Project Management Tender Award (Municipal Office)</b><br>- Draft an RFP that will look at A) the 100 King Street Building B) The 76 Morison Building and C) or an alternative new location is required to facilitate the needs of the Municipality. | 2020-10-27        | 2022-on going            | RFQ presented. Motion Defeated                                                                                                                                                                                    | CAO          |
| <b>Panuke Rd Event</b> - Event to be arranged by Mayor                                                                                                                                                                                                                                | 2021-03-09        | Late Spring/Summer 2024  | On-going, an event will be scheduled this year.                                                                                                                                                                   | Mayor        |
| <b>Glooscap First Nation &amp; WHRM Council Meeting</b> - Send formal invite for a meeting to discuss many topics including reconciliation.                                                                                                                                           | 2021-06-22        |                          | On-going, Item remains on the Dashboard, Awaiting mtg dates from Glooscap                                                                                                                                         | Mayor        |
| <b>Request to Meet with Avon Causeway Gate Stakeholders</b> - Send letter to Glooscap First Nation requesting immediate joint council mtg. to discuss Avon River Causeway/Aboiteau Gate System and Ministerial Order                                                                  | 2021-06-22        | Unknown                  | Item remains on the Dashboard, Mayor will follow up.                                                                                                                                                              | Mayor/CAO    |
| <b>Subdivision Street Lighting</b> - Create a policy to come back to Council for review.                                                                                                                                                                                              | 2023-01-10        | 2024                     | Report at October COTW, More information will be presented to Council for discussion/decision.                                                                                                                    | PW           |
| <b>Waste Collection By-Law</b> - initiate the process for consolidating the Windsor and West Hants waste by-law to remove the disparities that exist between the two.                                                                                                                 | 2023-03-28        | 2024                     | Approved, staff are gathering information, a report will follow.                                                                                                                                                  | PW           |

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| <b>Sidewalk Extension from Wentworth Road to the WH Sports Complex</b> - prepare a report on what is required to extend the sidewalk from Wentworth Rd. to the WH Sports Complex and as a second step to include extending the sidewalk to the end of the block (intersection of Wentworth and Tregothic).                                                                                                                                      | 2023-04-11 | 2024              | Approved, Report to follow                                                                                       | PW          |
| <b>Noise By-Law/Peace and Good Order</b> - staff revisit the Noise By-Law/Peace and Good Order.                                                                                                                                                                                                                                                                                                                                                 | 2023-09-12 | 2024              | Item to remain on the Dashboard, Work in progress. Staff will provide regular updates/reports for consideration. | CAO         |
| <b>Sewer Odours</b> - staff explore options on masking sewer odours arising from the Combined Storm/Sewer System & report back to Council with recommendations.                                                                                                                                                                                                                                                                                 | 2023-10-10 | 2024              | Approved, Report to follow                                                                                       | PW          |
| <b>Fresh Water Resources/Explore Ownership of the pond</b> - staff determine if the property known as Town Pond is or was ever a public resource, further if it was a public resource but is no longer, then when and how did it transition from public to private ownership.                                                                                                                                                                   | 2023-10-10 | 2024              | Verbal update provided. Will remain on the agenda until follow up completed.                                     | PW/PLAN/CAO |
| <b>Dykeland Lodge Request</b> - staff review possible options for an alternate route in and out of College Road.                                                                                                                                                                                                                                                                                                                                | 2023-11-28 | 2024              | Approved, Pending a report                                                                                       | PW          |
| <b>Bulk Water and Sewer Rebate</b> - 1. Staff create a regional sewer rebate in the same manner as the low income residential tax rebate that includes a \$50/quarter rebate with funding avenues to be presented by staff.<br>2. Staff create a regional bulk water rebate that would be similar to the low income residential tax rebate that includes a \$200/yr/residential property owner to be funded through avenues presented by staff. | 2023-12-12 | 2024              | Approved, Report provided at the May 14th COTW mtg. Pending Council approval                                     | Finance     |

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| <b>Floodzones</b> - develop an Emergency plan for Windsor and Hantsport Floodzones and could encompass all areas that flood (intended to be a Regional program) and may include diverting of waters from residences and present it to Council by the March COTW meeting.                                      | 2024-01-09 | 2024              | Approved, Motion was amended. Information report presented at March COTW. More info to follow.            | PW           |
| <b>Windsor Stormwater Management</b> - staff meet with CBCL to expand on the initial work completed to expand the project into a phase 2 stage in the interest of accelerating the process to determine next steps and analysis of work needing to be done for a broader Windsor Storm Water Management plan. | 2024-01-09 | 2024              | Approved, Pending a report                                                                                | PW           |
| <b>Windsor and WH Water Utilities Detailed Audit</b> - CAO to secure an independent firm to undertake a detailed operational and financial audit of WH and Windsor water utilities.                                                                                                                           | 2024-01-23 | 2024              | Approved, Pending an audit report                                                                         | CAO/Fin      |
| <b>Zwicker Lake - Decision Permit D2023-019</b> - CAO be directed to engage staff to provide Council with a summary outline of the total cost of legal services incurred by WHRM relating to the Zwicker Lake property land use issue for permit D2023-019.                                                   | 2024-02-13 | 2024-05-14        | Approved, Initial report presented at March COTW. Supplementary report presented at the May 14th COTW mtg | CAO/Fin/Plan |
| <b>WHMPS and WHLUB Amendment Request: Wind Farm Policies</b> - direct staff to follow the planning process to amend planning documents to include a 4 km setback for wind turbines from residential dwellings.                                                                                                | 2024-02-27 | 2024              | Approved, Report to follow                                                                                | Plan         |
| <b>Industrial/Commercial Lands</b> - Staff report back on potential future industrial/commercial lands for future discussion.                                                                                                                                                                                 | 2024-03-26 | 2024-06           | Approved, Pending report                                                                                  | Plan         |

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| <b>Deer Management Program</b> - CAO directs staff to provide an information report on deer mangement for the June COTW mtg.                                                                                                                   | 2024-04-09        | 2024-06-11               | Approved, Pending a report                               | Plan/CAO     |
| <b>Dyke Concerns Request</b> - CAO direct staff to write a letter of concern to the MLA, Dept. of Agriculture, Dept. Public Works, and the NS Premier addressing these concerns.                                                               | 2024-04-09        | 2024-05                  | Approved, Letter will be drafted                         | CAO          |
| <b>Windsor Flood Study Phase 2</b> - approves the proposal from CBCL for the Windsor Flood Study Phase 2 for an estimated amount of \$240,500 plus applicable taxes.                                                                           | 2024-04-09        | 2024-04-23               | Approved                                                 | PW           |
| <b>Payzant Wentworth Connection - Lights</b> - Staff to provide a Class D estimate on installing street lights at the intersection of Payzant and Wentworth                                                                                    | 2024-04-09        | 2024-09-13               | Approved                                                 | PW           |
| <b>Emergency Plan for Windsor Flood Zone</b> - CBCL review and comment on the recommendations that were included in the report by the next COTW mtg.                                                                                           | 2024-04-24        | 2024-05-14               | Approved, Information was presented at the May 14th mtg. | PW           |
| <b>Emergency Plan for Windsor Flood Zone</b> - Staff be directed to prepare a plan to be implemented that would close flood zone street sections to prevent traffic from creating waves of CSO during flood street events                      | 2024-04-24        | 2024-05                  | Approved, follow up required                             | PW           |
| <b>Emergency Plan for Windsor Flood Zone</b> - Staff be directed to expedite the grant system program and have it in place so residents have the ability to purchase their own emergency kits to store and have readily available when needed. | 2024-04-24        | 2024-06                  | Approved, follow up required                             | Plan/Fin/PW  |

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| <b>2024 Municipal and CSAP Election Budget - 1.</b><br>Council delegate authority to the CAO to make, revise and amend the Tariff of Fees and expenses and provide a method of rendering and verifying accounts for payment<br>2. approve the draft budget in the amount of \$171,085.25 including applicable taxes for the 2024 Municipal and CSAP elections as presented at the May 14th meeting.<br>3. approves a 10% contingency of \$17,108.52 be added to offset increased costs associated with inflation fort an estimated cost of \$188,193.78. |                   |                          | Pending Council Approval       |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2024-05-14        | 2024-05-28               |                                | CAO          |
| <b>Bay of Fundry Adventure Trail Request - Staff</b><br>write a letter of support for the West Hants Trails Association for the Bay of Fundy Adventure Trail Project.                                                                                                                                                                                                                                                                                                                                                                                    |                   |                          | Pending Council Approval       |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2024-05-14        | 2024-05-28               |                                | CAO/CD       |
| <b>Diverse and Inclusive Communities Committee (Pride Crosswalk)</b> - allocate \$5,500 to be pre-approved from the 2024/25 Operating budget to support installing a Pride Crosswalk at the Intersection of Water and Gerrish Street.                                                                                                                                                                                                                                                                                                                    |                   |                          | Pending Council Approval       |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2024-05-14        | 2024-05-28               |                                | CAO/PW       |
| <b>Fees Policy pertaining to Secondart Suites -</b><br>Staff amend the text of the Fees Policy RCOFN-013.00 as shown in Attachment A of the report #23-21 to Committee of the Whole dated May14, 2024.                                                                                                                                                                                                                                                                                                                                                   |                   |                          | Pending Council Approval       |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 2024-05-14        | 2024-05-28               |                                | Plan         |

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| <b>Financial Services Policy -</b><br>1. approves the updated Residential Property tax Assessment Policy RCOFN-011.01 as presented at the May 14th Committee of the Whole meeting.<br>2. approves the Accounts Receivable Policy RCOFN-015.00 as presented at the May 14th Committee of the Whole meeting.<br>3. approves the Utility Assistance Rebate Policy RCOFN-016.00 as presented at the May 14th Committee of the Whole meeting.                                                                                                                                                                                                                                                                                                                                                                                                                     | 2024-05-14        | 2024-05-28               | Pending Council Approval       | Fin          |
| <b>Home Flood Protection Pilot Program -</b><br>1. A valid homeowner flood protection assessment be mandatory for approval of a grant for upgrades under the Home Flood Protection Pilot program.<br>2. Council pays 100% of the cost of a Home Flood Protection Assessment for approved applicants to the Home Flood Protection Pilot program.<br>3. Council delegate the grant recommendation process to staff.<br>4. Council pays 100% of the costs of a homeowners grades to the specified limit up for approved applicants to the Home Flood Protection Pilot program.<br>5. Council set the individual funding limit for applicants at \$10,000.<br>6. Staff contact NS EMO to inform them of the Home Flood Protection Pilot program and request additional support for any affected homeowners, property owners within WHRM through the DFA funding. | 2024-05-14        | 2024-05-28               | Pending Council Approval       | Plan/Fin     |

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| <b>PACHAC Citizen Member Appointment -</b><br>appoints Micheal Bourgeois and Mark Kehow<br>to the Planning and Heritage Adviosory<br>Committee for the remainder of the Nov. 2022-<br>Oct. 2024 term                                                                                                                 | 2024-05-14        | 2024-05-28                   | Pending Council Approval       | Plan         |
| <b>Parks and Grounds Artculating Mower Lease -</b><br><b>approve the award of tender</b> WWHCD24-02 to<br>Vesseys Equipment to lease 1 (one) new 4520<br>ventrac tractor on a 5 (five) year term at<br>\$855.50 per month plus applicable taxes with a<br>\$13,062.50 buyout option.                                 | 2024-05-14        | 2024-05-28                   | Pending Council Approval       | CD           |
| <b>Parks and Grounds Sub-Compact Mowers</b><br><b>(Tractors)</b> - approve the award of tender<br>WWHCD24-03 to Nova International Ltd. to<br>purchase three (3) new BX2380 open station<br>sub compact tractors at a purchase price of<br>20,116.35 each for a grand total of \$60,349.05<br>plus applicable taxes. | 2024-05-14        | 2024-05-28                   | Pending Council Approval       | CD           |