



**WEST HANTS REGIONAL MUNICIPALITY REPORT**

Information <input type="checkbox"/>	Recommendation <input checked="" type="checkbox"/>	Decision Request <input type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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**To:** Mayor Zebian and Members of West Hants Regional Municipality Council

**Submitted by:** \_\_\_\_\_  
Todd Richard, Director of Public Works

**Date:** 2024-06-11

**Subject:** Recommendation: Windsor Flood Study Phase 2 (PCAP) Application

**LEGISLATIVE AUTHORITY**

*NS Municipal Government Act, Section 65*

**RECOMMENDATION or DECISION REQUEST**

...that Committee of the Whole recommend that Council support the application to the 2024 Nova Scotia Provincial Capital Assistance Program (PCAP), to fund up to 50% of the Windsor Flood Study Phase 2.

And,

...that Committee of the Whole recommend that Council support the application the 2024 Flood Risk Infrastructure Investment Program (FRIIP) to fund up to 50% of a Windsor Flood Study Phase 2.

**BACKGROUND**

Property <input checked="" type="checkbox"/>	Public Opinion <input type="checkbox"/>	Environment <input checked="" type="checkbox"/>	Social <input type="checkbox"/>	Economic <input checked="" type="checkbox"/>	Councillor Activity <input type="checkbox"/>
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On June 13, 2024 applications are due for the Provincial Capital Assistance Program (PCAP) and Flood Risk Infrastructure Investment Program (FRIIP).

This same PCAP source funding has been used in the past for the Windsor Master Sanitary/Stormwater Separation Infrastructure Project (2023), Hantsport Stormwater Study (2017), Falmouth Stormwater Study (2015) and Three Mile Plains Stormwater Study (2018).

FRIIP source funding has been used in the past for Windsor Flood Water Impact Study (2021).

**A Resolution of Council supporting both applications is required to be submitted at the time of application.**

Provincial Capital Assistance Program (PCAP):

The Provincial Capital Assistance Program supports investment in high priority municipal infrastructure projects. Municipalities can apply for funding from the Provincial Capital Assistance Program to help reduce the cost of infrastructure projects until 13 June 2024.

You need to use the funding for municipally owned infrastructure projects like:

- water supply
- construction of storm sewer systems
- sewage disposal
- solid waste management

Projects that reduce or eliminate actual and potential environmental and health problems in the municipality are given priority. Priority is also given to projects that include collaborating with multiple municipalities or have beneficial impacts for larger populations.

Projects that open up land for new residential, commercial or industrial development are not eligible for funding.

Eligible project costs include:

- engineering work, including preliminary engineering studies, cost for preparing design drawings and specifications, and costs of construction inspection and administration
- costs of construction and equipment according to the plans and specifications
- costs of acquiring land
- costs of acquiring property easements where the land remains with the land owner, but the municipality is given the right to use the land

Ineligible project costs include:

- interim financing costs
- employment costs
- equipment and furniture purchases

### Flood Risk Infrastructure Investment Program (FRIIP):

The Flood Risk Infrastructure Investment Program promotes investment in infrastructure needed to protect communities from flooding. Municipalities can apply for funding from the Flood Risk Infrastructure Investment Program to support studies needed to understand flooding or construction of infrastructure to protect against floods until 13 June 2021.

You need to use the funding to create:

- river training and floodway improvements
- floodwater containment and flood intensity mitigation
- studies including mapping to identify flood-prone areas and identification of potential solutions to mitigate flood impacts

You can use the funding to invest in infrastructure not owned by a municipality if you demonstrate that everyone who owns the infrastructure agrees on the project. You can't use funding for stormwater management. We are applying for funding to help with the detailed design that will prevent flooding in low lying areas.

Projects that include collaborating with multiple municipalities or have beneficial impacts for larger populations are given priority.

Eligible project costs include:

- engineering work including preliminary engineering studies, costs for preparing design drawings and specifications, and costs of construction inspection and administration
- costs of construction and equipment according to the plans and specifications
- costs of acquiring land and property easements

Ineligible project costs include:

- interim financing costs
- costs for stormwater management
- employment costs

- equipment and furniture purchases

Since the motion made at the April 23, 2024, Council meeting, staff issued a Purchase Order Agreement to CBCL for \$240,500.00 plus applicable taxes and have been meeting on a regular basis to ensure the project is moving forward on a timely basis.

## **DISCUSSION**

The Windsor Flood Study Phase 2 is included in the 2024-25 capital budget with a recommended allocation of \$240,500.00, to be funded through long-term borrowing. Staff are investigating the PCAP and FRIIP program to help offset the Municipal contribution for that program. Funding from these programs will help the municipality with some of the costs that are needed to move through the phases of this project from Design through to construction.

Typically, the programs may fund up to 50% of eligible project costs, subject to program budget availability. Grants may be used in combination with funds from other grant programs. There is a maximum of two projects per applicant.

Staff has reviewed the purpose and eligibility of the PCAP and FRIIP funds and have identified the Windsor Flood Study Phase 2 as a suitable project for both programs.

## **NEXT STEPS**

If Council approves the recommended motion, staff will submit the funding application to PCAP and FRIIP by June 13, 2024.

## **FINANCIAL IMPLICATIONS**

The application to PCAP itself will not have any impact on Municipal finances. If the application is successful, it would result in a reduction the amount borrowed for the Windsor Flood Study Phase 2.

## **ALTERNATIVES**

Council may:

- choose not to support the recommendation;
- request further information on a specific topic.

## **ATTACHMENTS**

There are no attachments to this report.

## **CHIEF ADMINISTRATIVE OFFICER REVIEW**

Review and comments from CAO pending.

Report Prepared by: \_\_\_\_\_

Erin Amirault, P.Eng. Project Engineer

Report Approved by: \_\_\_\_\_

Sara Poirier, Director of Planning and Development and Acting  
Chief Administrative Officer