1. Call to Order

2. Call of Roll

3. Announcements

4. Approval of Agenda, including additions or deletions

5. Presentation(s)

6. Public Hearings

7. Approval of the Council Minutes of May 8, 2018 and Special Council Minutes of May 28, 2018

8. Business Arising from Minutes and any Related Correspondence


10. Reconsideration or Rescission of Resolutions of Which Notice has Been Given on a Previous Day
   a. Rescission of the motion of March 13, 2018 Council Meeting “…that should the Town of Windsor withdraw from the UARB Amalgamation process that Council agree to work with the Town of Windsor and the Province on a regional governance project.” (Councillor Monroe)

11. Report(s) of the Committee(s) and Officer(s)
   a. Committee of the Whole
      i. May 22, 2018 Excerpts
   b. Planning Advisory Committee
      i. May 25, 2018 PAC/HAC Excerpts
   c. Report of the Chief Administrative Officer
      i. Write off of uncollectable account AAN 01112058 (Recommendation Report)
      ii. Windsor to Windsor Junction Rail Corridor (Recommendation Report)
      iii. Audit Committee Members at Large Appointments (Recommendation Report)
      iv. Replacement of Water Service Lines, Highway Trunk #1, TMP (Recommendation Report)
   d. REMO Advisory Committee
   e. Police Advisory Committee
   f. MCCAP Committee
   g. Other Committee Reports or Recommendations
      i. Fire Advisory Committee
         1. May 15, 2018 Fire Advisory Excerpts
12. Correspondence  
   a. May 10, 2018 - NSFM Board Initiatives Report

13. Miscellaneous / New Business  
   a. Crosswalks (Warden Zebian)

14. Date of Next Meeting – July 10, 2018

15. Adjournment
Warden’s Report

To: Members West Hants Council

Submitted by: Warden Zebian

Date: June 12, 2018

The last month has seen me all over the Municipality. I met the Community Health Board Coordinator and we discussed various needs that residents have identified in our area such as affordable public transit, doctor shortages, and programs to increase their involvement in our communities. I have extended an invitation to all Councillors to attend our meeting on Thursday where will be will discussing what the legalization of cannabis will look like in our communities.

I have visited Forest Lakes numerous times to see the progress, discuss strategies, attended their open houses. I was also able to take the Minister of Transportation, Lloyd Hines, around the development who was very impressed at the progress, the strategies used, the amount of investment and the environmental techniques applied. We discussed a potential new exit at the development and other issues regarding the Department. Minister Hines could not get over at how well their roads were built and that apart from the one main road, the rest will be privately owned and maintained. A great future boom for the whole of Hants County.

I was able to attend the closing ceremony of the Senior Games and was taken aback at how much it has grown over the last two years and the increased participation. It’s great to see our seniors get out and get involved in a healthy, active lifestyle.

I represented the Municipality during the Apple Blossom Princess tour as they visited Hantsport. Princess Hantsport, Laura Pelton, represented us incredibly well and we are very proud of you Laura.

I did an interview with CBC news about Freddie Wilson and the history and what the naming of the overpass means to Hantsport. It was a great opportunity to share the stories and history with CBC and will be airing this week I believe.

I have been very busy answering questions about the expanding of the Household Livestock By-law. It is my hope that our residents begin asking their councillors questions and gain clarity on changes such as this before assuming they are being restricted in what they are permitted to do. Education is crucial in today’s world and we must make sure we are constantly educating our public in all matters of Council.

I have doing my best to visit residents all over our County to discuss various issues from internet, noise, green bins, to roads. I am finding that many residents are uncertain what the Municipality is responsible for and what is a Provincial responsibility. It is important that we, as councillors, take the time to listen, discuss, and help find solutions because at the end of the day they are our residents and we represent them.
There has been a shift in energy, positivity, and forward thinking which has been noticed by our residents. I have been receiving a lot of phone calls and drop ins to my work from residents expressing their thanks to Council for doing good work. I know the process seems very slow sometimes but stay the course and don’t get discouraged because we have over 16000 people rooting us on. GREAT JOB council!

On a final note, Councillor Keith and myself had the pleasure of meeting Prime Minster Justin Trudeau during his visit to the Valley. We had great conversations with President of the Treasury Board, Scott Brison, Minister of Education, Zack Churchill, Minister of Agriculture, Keith Colwell, and others during the evening. We have a lot going for us here and it is being noticed. I’m proud to promote the Municipality as the BEST OF EVERYTHING!

On a final note - congratulations to Council for our second place showing in the office Olympics. Congratulations to Administration for placing first and all staff members who participated. It was quite entertaining!
Grants & Contributions 2018-19

....that Council adopt the attached Schedules 1 and 2, as presented, except for Riverview Skating Club, Hantsport Winter Festival and Hants Community Hospital Foundation, recommending grant funding to the listed recipients and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

....that Council approve grant funding to Riverview Skating Club, as noted in Schedule 2, and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

..... that Council approve grant funding to Hantsport Winter Carnival, as noted in Schedule 2, and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

..... that Council approve grant funding to Hants Community Hospital Foundation, as noted in Schedule 1, and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.

Policy to Establish the Fences Arbitration Committee

..... that Council approve the Policy to Establish the Fences Arbitration Committee, COGE-008.00 as presented to the Committee of the Whole on May 22, 2018.

Amendments to the Falmouth and Davidson Lake Watershed Advisory

..... that Council approve the amendments to the Policy to Establish the Davidson Lake Watershed Advisory Committee COPW-003.00 as presented to the Committee of the Whole on May 22, 2018.

..... that Council approve the amendments to the Policy to Establish the Falmouth Watershed Advisory Committee COPW-002.00 as presented to the Committee of the Whole on May 22, 2018.
Hantsport Fire Department/Public Works

....that Council direct staff to prepare an information report for the Hantsport Fire Hall and Public Works facilities.

Extended Producer Responsibility

....that Council to instruct staff to prepare a letter to be sent to the Minister of Municipal Affairs, Derek Mombourquette and Chuck Porter, MLA expressing West Hants’ support for the creation of legislation for implementing an EPR-PPP program in Nova Scotia.
Development Agreement Discharge

...that Council discharge the Development Agreement entered into on June 29, 2006 between the Municipality of the District of West Hants and Peter and Valerie Lewis for the lot at 1166 Highway 236 (PID 45166329) from only that portion of the lot subdivided from PID #45166329, conveyed to Kaleb and Sarah Fifield in 2016 and consolidated with PID #45193570.

Plan Review

...that Council approve the public engagement schedule for the Municipal Planning Strategy review attached as Appendix A to the report dated May 24, 2018.
MUNICIPALITY OF THE DISTRICT OF WEST HANTS
RECOMMENDATION REPORT

To: Members West Hants Council

Submitted by: Martin Laycock, Chief Administrative Officer

Date: June 12, 2018

Subject: Write off of uncollectable account AAN 01112058

Origin:

Tax accounts that have been identified as uncollectable.

Legislative Authority:

Municipal Government Act
Section 38 - Duty of the Treasurer to advise Council; 38 Sections 134, 141 & 149 - Tax Sale

Recommendation:

It is recommended

...that should the tax sale process fail to resolve the outstanding balance of Hope Auto Service, 6121 Highway 1, Ellershouse (AAN# 01112058) Council approves the sale of this property by public tender with no minimum bid and that any taxes and fees remaining on the property not recovered from the sale be written off.

Background:

The Municipal Government Act (MGA) lays out a regimented tax sale process. This includes contacting the property owner via standard and registered letters, carrying out a title search, placing ads in the local newspaper, and finally selling the property. Typically, the sale of the
property is done via an annual auction where the Municipality starts the bid at the amount of outstanding taxes and associated fees.

When a property is sold at auction, in the majority of cases, the original owner can redeem the property (take back ownership) within six (6) months of the sale by paying all taxes and fees plus interest (10% per year).

There are times that a property does not sell at the auction. This can be for a number of reasons, however if a property remains unsold for consecutive years Council has the option to sell the property via tender (MGA, s.149). If the tenders received for the property are less than what is owing on the property, Council has the authority to reject the bids. However, Council, upon the recommendation of the Municipal Treasurer, may authorize writing some or all of the taxes and fees outstanding on a property off if it is determined they are uncollectable (MGA, s.39).

**Discussion:***

Hope Auto Service, located at 6121 Highway 1, is five years in arrears on its Municipal taxes and has been taken to the tax sale auction twice, both times failing to sell. There is currently $9,663 owing on the tax account. The property owner has been unresponsive to the repeated attempts by the Municipality to contact them about the taxes owing on this property.

Parties have expressed interest in purchasing the property, but not at the price that is required by the Municipality to recoup the outstanding taxes and fees. In order to facilitate the sale of the property so that the Municipality can collect a portion of the outstanding taxes and gain a potentially more responsive and accountable property owner, Council would need to be willing to write off a share of the taxes owing after selling it at tender and accepting the highest bid.

Should Council agree to move forward with the recommendation, staff will begin the requirements of the tax sale process, just for this property. It is anticipated that the tax sale process will take between 4 and 5 months. Following the tax sale process gives the Municipality the authority to sell the property and offers the protection of the MGA should the sale, or the right to sell the property, be contested.

It is important to note that there is a Ministerial Order against this property which requires the removal of the underground fuel tanks. If the proposed way forward is approved by Council, it is the responsibility of any bidder to make themselves aware of all current or potential issues with any property sold. If the property is successfully sold, the winning bidder would be responsible for all liabilities associated with the property.

**Financial Implications:***

The Municipality would have to write off the difference between what is owing on the property and what is recovered from the winning bid. This would have limited impact on the
Municipality as there is money available in the Allowance for Doubtful Account where the write off would be drawn from.

Alternatives:

• Council could choose not to sell the property and wait until the March 2019 tax sale auction to see if it sells.
• Council could put a minimum required bid on the sale.

Attachments:

None.

Report Prepared by: _____________________________
Martin Laycock, Chief Administrative Officer

Report Reviewed by: _____________________________
Rhonda Brown, Municipal Clerk
MUNICIPALITY OF THE DISTRICT OF WEST HANTS
RECOMMENDATION REPORT

To: Members West Hants Council

Submitted by: Martin Laycock, Chief Administrative Officer

Date: May 26, 2018

Subject: Windsor to Windsor Junction Rail Corridor

Origin: At a regular meeting of Council held on April 10, 2018 a motion was passed instructing staff to strike a working committee with representatives from the municipalities of East Hants, Windsor, Kings County, Town of Windsor and HRM to take action on acquiring the rail corridor.

Legislative Authority:

Municipal Government Act (MGA)

PART III
POWERS
Resolutions, policies, by-laws
47 (1) The council shall make decisions in the exercise of its powers and duties by resolution, by policy or by by-law.

PART IV
FINANCE
65 (ag) playgrounds, trails[,] including trails developed, operated or maintained pursuant to an agreement made under clause 59(c), bicycle paths swimming pools, ice arenas and other recreational facilities;
Recommendation:

It is recommended that: The Municipality of West Hants Council approve correspondence to be forward to Mr. Bob Schmidt and the Canadian Transportation Agency with respect to the Windsor to Windsor Junction railway corridor.

Background:

The Active Transportation Plan was designed to improve options for safe and convenient non-motorized transportation across the Avon Region. This was a collaboration between three municipal units of the time; the Town of Windsor, Municipality of the District of West Hants, and the former Town of Hantsport and was approved by West Hants Council on April 14, 2015. The Parks and Open Space Plan, adopted by Council on May 30, 2016 was created to guide council and staff in the decision-making process as it relates to parks and open space properties. Community consultation and input was critical to both processes and gathering information which gave way to the final plans. In both documents the importance of the rail line to our community is discussed as it pertains to active transportation. Proposed in the Active Transportation Plan is a rails with trails opportunity linking Windsor to Halifax and Windsor to Wolfville, if leasing the entire trail right-of-way is financially feasible.

It is the understanding of staff that the Windsor & Hantsport Railway Company is in negotiations to purchase the rail corridor from CN for the Windsor to Windsor Junction sections. Within the West Hants boundary, the distance of railway corridor is approximately 30.26 kms.

Discussion:

At the direction of Council, a meeting was coordinated with representatives from the municipalities of East Hants, Kings County, West Hants, Town of Windsor and HRM present. It was agreed at this meeting that it was not feasible for municipal units to enter into long term lease and trail construction agreements with the Windsor & Hantsport Railway Company. It was also agreed that it is in the best interest of our residents and visitors to our province for the corridor to be held in the public domain.

As a result of the discussions held, staff from HRM drafted and circulated letters to be signed by Wardens and Mayors from the respective Councils to support public ownership of the Windsor to Windsor Junction railway corridor.

Financial Implications:

N/A
Alternatives:
West Hants Council can choose not to support letters being forwarded to Mr. Bob Schmidt, Windsor & Hantsport Railway Company, and the Canadian Transportation Agency.

Attachments:

Draft letters to Mr. Bob Schmidt, Windsor & Hantsport Railway Company & the Canadian Transportation Agency.

______________________________________________________________

Report Prepared by: ________________________________
Kathy Kehoe, Director of Parks & Recreation

Report Approved by: ________________________________
Martin Laycock, Chief Administrative Officer
The Windsor & Hantsport Railway
P.O. Box 578
2 Water Street
Windsor, NS
B0N 2T0

Attention: Mr. Bob Schmidt

We are writing to you as a coalition of the four municipal governments through which the Windsor Junction to Windsor rail line travels through.

We have met as a group, and have also individually received input from our active transportation community groups. From this, we have reached a shared position that the model of integrating rails into an active transportation trail and paying an annual fee to lease the corridor is not of interest to us. We remain convinced, however, that there a strong community desire to see this corridor developed as an active transportation resource and, accordingly, we will continue to monitor opportunities to purchase the entire corridor as a group.

Sincerely

Signatures of the Wardens/Mayors
Dear Mr. Steiner:

Further to the letter addressed to you by Mayor Savage of Halifax Regional Municipality (HRM) regarding the rail line between Windsor Junction and Windsor, currently leased by Windsor & Hantsport Railway (W&HR), the three additional municipalities through which the rail corridor travels have formed a partnership with HRM to pursue our common interest in using the corridor for active transportation.

We have each reviewed the response provided by Mr. Fred Gaspar on your behalf, but wish to express our concern that the current process is not serving the best interests of our communities.

In describing the conditions of the Canada Transportation Act, Mr. Gaspar indicates that CN may not negotiate with provincial and municipal governments provided negotiations are ongoing for the transfer of the line for continued rail operation. It is apparent to each of the members of our partnership that W&HR are using the premise of continued rail operation as a means of limiting CN’s ability to negotiate a fair price to transfer the corridor.

Although the CTA delivered an impartial net salvage value assessment of the corridor in 2013, we believe W&HR are using their exclusive negotiation position as a means of forcing CN to transfer the lands for well below their assessed value.

It is our belief that the business plan for W&HR in acquiring the corridor is not continued rail operation, but the establishment of long term road crossing leases and leases with municipalities and trail groups for active transportation. In sections of rail line through King’s County acquired by the same company rails have been removed or completely covered and the company has indicated publicly that they have no expectation of ever operating trains along this corridor. Nevertheless, they have no interest in selling the lands to the province or the municipality for trail use and have now entered into several long-term leases. We anticipate nothing different should they acquire the rail section between Windsor Junction and Windsor.

We believe that there is ample evidence to show that the corridor has been allowed to reach a condition that a short-term re-establishment of rail operation is no longer feasible. The attached photos, both in the Windsor Junction area, show a section where the rail bed is nearly fully eroded away and a permanent roadway that has been constructed over the rail line nearly one metre above the rail grade.

Given that bringing trains back to this corridor will require a substantial investment in infrastructure, we believe the we, or the province, are just as well positioned to preserve the corridor for longer term rail opportunities as W&HR, develop active transportation uses in the interim. Commuter rail operation between Windsor and the Halifax Region, while not currently being actively pursued, is no less likely in
the future than is freight operation. We recognize, however, that operating this type of service would require a major rebuild of the corridor which could involve co-use with active transportation.

We request that your Agency give careful consideration to how W&HR is using its claim of interest in continued rail operation as a means of acquiring the corridor below its assessed value and using it as a means to profit off of leasing revenue.

Sincerely

Mayor, Halifax Regional Municipality

Warden, Municipality of East Hants

Warden, Municipality of West Hants

Mayor, Town of Windsor
To: Warden Zebian and Members West Hants Council

Submitted by: __________________________
Martin Laycock, Chief Administrator Officer

Date: June 5, 2018

Subject: Audit Committee Members at Large Appointments

Origin:

Member at large appointments to the newly established Audit Committee.

Legislative Authority:

Municipal Government Act, Section 44, Subsection 4 and 5

Recommendation:

It is recommended:
... that Council appoint Harold Follett and Bill Preston to the Audit Committee until November 2018.

Background:

On May 8, 2018, Council approved the Audit Committee Policy. As part of establishing the Committee, an advertisement for two members at large was placed in the May 15, 2018, edition of the Valley Journal Advertiser, as well as on the Municipal website and Facebook. The ad invited individuals meeting the criteria to participate on this committee. Interested residents were asked to submit a letter of interest to the Municipal Clerk by June 1, 2018.
Discussion:

Following the guidelines in council’s Audit Committee Policy, two members at large vacancies were advertised.

There were two letters of interest submitted for the Audit Committee, one from Harold Follett and the other from Bill Preston. Both submissions are from landowners in West Hants who have financial knowledge and backgrounds. These factors meet the criteria set out in the Audit Committee Policy.

If appointed to the Audit Committee, members at large will serve a term to expire in November 2018. This service term is in direct correlation with the scheduling of 2017-18 audit. Members at large may reapply for November 2018 appointments, and begin the service term for the next audit cycle for 2018-19.

Financial Implications:

In accordance with the Council Remuneration Policy, Community Representatives are provided a $50.00 per meeting honorarium and travel expenses. The cost for these committees are provided for in the annual budget.

Alternatives:

- Council could choose not to appoint one or both members at large to the committee. This is not recommended as the Municipal Government Act, states that the Municipality will need to advertise every six months for the members at large vacancies until the requirement is met.

Attachments:

There are no attachments.

________________________________________________________
Report Prepared by: ________________________________
Carlee Lowe, Director of Finance

________________________________________________________
Report Reviewed by: ________________________________
Rhonda Brown, Municipal Clerk
THE MUNICIPALITY OF THE DISTRICT OF WEST HANTS

RECOMMENDATION REPORT

To: Members of West Hants Council

Submitted by: __________________________

Martin Laycock, Chief Administrative Officer

Date: June 8, 2018

Subject: Replace Water Service Lines, Highway Trunk #1 TMP

Origin:

Department of Public Works has conducted the evaluation of Tender # WHPW18-02 issued for Replacement of Water Service Lines along Highway Trunk #1 in the Three Mile Plains Water Utility.

Legislative Authority:

Municipal Government Act, Section 65 (al) water systems; authorizes Council to expend funds for municipal purposes.

Recommendation:

It is recommended that:

Council award a Contract to Standard Paving Limited for Replacement of Water Service Lines, Highway Trunk #1 Three Mile Plains, in the amount of $381,516, plus applicable taxes with $220,000 funding coming from the Gas Tax Reserve, $90,000 funding coming from Depreciation Reserve and balance coming from Long Term Debt.
**Background:**

On May 3, 2018, the Public Works Department issued a Request for Tender for the provision of services for the Replacement of Water Service Lines along Highway Trunk #1 in the Three Mile Plains Water Utility. This project was recognized due to the consistent failure of water service lines along Highway #1 in Three Mile Plains, resulting in significant maintenance costs and waste of water purchased from the Windsor Water Utility.

Scope of the project is for the contractor to perform complete replacement of the lateral water service lines from the main stop to the curb stop, along with replacement operator rods. Contractor is responsible for the following:

- Set up and perform all traffic control and site utilities
- Excavate at the main stops and curb stops to expose connections
- Utilize GPS layout to identify the locations of all curb and main stops
- Replace valve boxes as necessary
- Pull new Municipex™ service lines from main to curb stops
- Install new fittings as required to both ends to make appropriate connections
- Coordinate inspection and sign-off of connections by WH Public Works staff
- Backfill connections to spec
- Reinstall roadways with 6” hot asphalt and base to spec
- Topsoil and seed all lawn areas
- Adjust valve boxes to grade
- On completion, all equipment will be demobilized, and the entire site cleaned up

**Discussion:**

A public opening was held on May 31, 2018 at 2:15 pm, with eight (8) tenders received. The 2-part tender defined the bid scoring process to be used; that combined both a weighted technical criteria component as well as weighted financial component. All four bids were received with unit pricing based on the quantities specified in the scope of work. Tenders were reviewed and evaluated by West Hants Public Works engineering staff.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Technical</th>
<th>Financial</th>
<th>Combined</th>
<th>Tender Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Paving Limited</td>
<td>43/50</td>
<td>50/50</td>
<td>93/100</td>
<td>$381,516.</td>
</tr>
<tr>
<td>Dexter Construction Company</td>
<td>45/50</td>
<td>42/50</td>
<td>87/100</td>
<td>$457,352.</td>
</tr>
<tr>
<td>GK Morse Trucking Ltd.</td>
<td>38/50</td>
<td>45/50</td>
<td>83/100</td>
<td>$425,000.</td>
</tr>
<tr>
<td>Howard E. Little Excavation Ltd.</td>
<td>44/50</td>
<td>34/50</td>
<td>78/100</td>
<td>$552,960.</td>
</tr>
<tr>
<td>J.R. Eisener Contracting Limited</td>
<td>45/50</td>
<td>17/50</td>
<td>62/100</td>
<td>$1,147,000.</td>
</tr>
<tr>
<td>G&amp;R Kelly Enterprises Limited</td>
<td>45/50</td>
<td>16/50</td>
<td>61/100</td>
<td>$1,156,450.</td>
</tr>
<tr>
<td>ARCP - Atlantic Road Construction</td>
<td>44/50</td>
<td>16/50</td>
<td>60/100</td>
<td>$1,165,868.</td>
</tr>
</tbody>
</table>
Technical Criteria Evaluation included:
- Product & Resources
- Additional Product Benefits
- Warranty
- Maintenance/Service
- Delivery

Financial Criteria Evaluation:
- (Lowest Bid / Bidder’s Price) x Price Weighting

Application has been made to the NS Utility and Review Board (UARB) for approval of construction/maintenance of Capital Assets for the Three Mile Plains / Wentworth Water Utility, for the year 2018/2019, in accordance with Section 4250 of the NS Water Utilities Accounting and Reporting Handbook.

Pending approval of Council and the UARB, the intended project scope is planned to start construction/maintenance activities by July 2, 2018 with anticipated project completion around September 30, 2018. The contractor proposes to use three fully equipped crews on this project working consecutively to complete the work in the shortest amount of time to ensure road paving before the end of construction season.

Cost for the supply of the services exceeds the maximum expenditure limit of the CAO, as per the Municipal procurement policy; and, therefore requires approval by Council.

Financial Implications:

Cost to provide this service would be up to $381,516, plus applicable taxes. Note that we have estimated an additional 20% for project contingency which has not been specified in this original contract amount for additional requirements encountered during construction.

<table>
<thead>
<tr>
<th>Base Contract Amount</th>
<th>$381,516.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Contingency (20%)</td>
<td>$76,304.</td>
</tr>
<tr>
<td><strong>Total Project Amount:</strong></td>
<td><strong>$457,820.</strong></td>
</tr>
</tbody>
</table>

Original budgeted amount for this project was $600,000. It is proposed for this project to expend up to $460,000 plus applicable taxes, with $220,000 coming from Gas Tax Reserve, $90,000 funding coming from Depreciation Reserve and balance coming from Long Term Debt.

Alternatives:
Council may choose to award this contract to another tenderer. This is not the recommendation course of action.

**Attachments:**

None

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Report Prepared by: ___________________________________________________

Brad Carrigan, P.Eng., Director of Public Works

Report Reviewed by: ___________________________________________________

Martin Laycock, Director of Finance
MUNICIPALITY OF THE DISTRICT OF WEST HANTS

INFORMATION REPORT

To: Warden Zebian and Members West Hants Council

Submitted by: Jennifer Daniels  
XX, Councillor, District 7

Date: June 12, 2018

Subject: REMO Advisory

Origin:

Background:

Discussion: The REMO Advisory Board met at the Town of Windsor board room on June 11, 2018. D.Dignan gave a brief overview of local comfort warming centers in the Hants West area. A review of past and upcoming REMO table top exercises was discussed and continuous training to prepare for an unexpected event. Discussion was held on ways to create public awareness of REMO and to help educate citizens of what to do or expect in an event of a disaster. REMO has their own Facebook page and information can be found on both West Hants and Windsor's websites and I strongly encourage everyone to review and share the information found on these sites.

Attachments: none
MUNICIPALITY OF THE DISTRICT OF WEST HANTS

INFORMATION REPORT

To: Warden Zebian and Members West Hants Council

Submitted by: Jennifer Daniels Councillor, District 7

Date: June 12, 2018

Subject: MCAP

Origin:

Background:

Discussion: The MCAP Committee met on May 23, 2018 at Sanford Chambers. A brief update was given from the Director of Public Works in regards to pending storm water studies and PCAP funding. A very informative presentation about “Creating Incentives and Regulating Low Impact Development (LID)” was presented by Intern Kristyn Remme. It was agreed this presentation should be held at the following Planning meeting for future discussion. Concern was brought forward in regards to provision of public information on Lyme disease and if the Municipality could play a greater role in education for prevention. The REMO coordinator felt this type of education was within public health scope, however would find information that could be shared from that department.

Attachments:
Fire Advisory Committee Excerpts
May 15, 2018

Fire Service Coordinator West Hants

.... that the CAO be directed to investigate a Fire Services Coordinator position for West Hants.
1. Partnership Framework

Description/Update
The Ministers Roundtable met on May 2, 2018. At that meeting, the Minister of Municipal Affairs and the President of NSFM signed a revised Partnership Framework Agreement that incorporates four of the five NSFM 2017 Resolutions. Both organizations agree to work together on the CAP issue, Roads, Internet, and a review of the DMA Operating and other grants for municipalities. In addition, the NS Health Authority is working with NSFM to address the recruitment of physicians.

A progress report of the 2016 Partnership Framework was also provided. Three projects were completed: the consultation guideline, the Accountability and Transparency work around expense claims, and the revision of the financial indicator index.

A proposed MOU on Age Friendly Communities was also discussed, as was the 12-month notice letter and cannabis.

2. Cannabis Legalization

Description/Update
The province has tabled two relevant pieces of legislation, one dealing with the sale of cannabis through the NS Liquor Stores, and one amending the Smoke Free Places Act to include the smoking of cannabis.

The NSFM/AMA Municipal Cannabis Working Group has been meeting to discuss the implications to NS municipalities. Municipalities will be able to enact further restrictions for public consumption through by laws. Concerns remain around public safety, enforcement and costs. There will be a presentation at the NSFM Spring Workshop with up-to-date implications and suggested actions.

NSFM has supported FCM financially in the development of a guide for municipalities, and this guide should be released in mid to late April. It deals with planning and other issues, but not directly with policing. It is anticipated the province will table legislation in the spring sitting, and more will be known at that time.
3. Fire Services Review

Description/Update
The Board approved appointments to the NS Joint Municipal Fire Services Committee Phase I. Those appointed to represent NSFM are: Councillor Jennifer Daniels, District of West Hants, and Councillor Wayne Thorburne, Bridgewater. All committee members have now been appointed, and the first meeting was held February 28th, 2018.

4. Accessibility Act

Description/Update
Municipalities will need to implement the requirements under the new Act. A Joint Provincial/Municipal Committee is being formed to assist municipalities in fulfilling their requirements under the Act. The NSFM Board appointed Councillor Laurie Cranton, County of Inverness, Mayor Jeff Cantwell, Town of Wolfville, and Councillor George MacDonald, CBRM, to the committee. Work is underway to develop tools for municipalities in developing their advisory committees and action plans. For now, municipalities are encouraged to begin documenting their existing assets for accessibility. For those looking for guidance on standards, the Accessibility Directorate refers you to the Rick Hansen Foundation website.

5. Asset Management

NSFM continues to support municipalities with asset management planning, as a requirement of the 2014-24 Gas Tax Fund Agreement. NSFM recently submitted its Progress Report for the funding it received from FCM from the Municipal Asset Management Program to provide basic training and skill development resources to Nova Scotia municipalities. The Progress Report was approved by FCM and it will disburse $33,480.77 to UNSM for the work completed to date, which represent approximately 40% of the total funding. NSFM completed its 6 training courses at the later part of 2017 and is currently developing an online course for elected officials on the basics of asset management. The final initiative NSFM will produce with the FCM funding is an online module based on the Province of Nova’s asset management pilot project “how to” guide for collecting data and completing condition assessments for linear assets.

6. Upcoming Events

- The Atlantic Active Transportation Summit - May 23-24, 2018, Halifax Central Library, Halifax, NS
- FCM Conference - May 31 - June 3, 2018, Halifax Convention Centre, Halifax, NS
- NSFM Board Meeting – June 8, 2018