



WEST HANTS  
NOVA SCOTIA

**MUNICIPALITY OF THE DISTRICT OF WEST HANTS  
Special Council Minutes  
September 4, 2018 3:00 p.m.  
Sanford Council Chambers**

1. Call to Order

Warden Zebian called the meeting to order at 3:00 p.m.

2. Call of Roll

Present:	A. Zebian	Warden
	K. Monroe	Councillor District 2
	D. Keith	Councillor District 3
	T. Leopold	Councillor District 4
	D. Francis	Councillor District 5
	R. Hussey	Councillor District 6
	J. Daniels	Councillor District 7
	M. Laycock	Chief Administrative Officer (CAO)
	C. Lowe	Director of Finance
	B. Carrigan	Director of Public Works
	R. Brown	Municipal Clerk
	C. Remme	Executive Assistant
Regrets:	P. Morton	Deputy Warden
	R. Jannasch	Councillor District 1
	R. Zwicker	Councillor District 10

There were 7 members of the public in attendance.

3. Announcements

Warden Zebian reviewed the fire evacuation procedures. He pointed out that the meeting was being broadcast on Facebook Live.

Councillor Daniels announced that the South West Hants Fire Station would be holding their monthly big breakfast on Saturday, September 8<sup>th</sup>.

Councillor Francis acknowledged the hard work of Recreation staff at the Canadian Senior Men's Softball Fast Pitch Tournament that took place at the St. Croix Ballfield. She went on to say that the tournament had a very large turnout and was extremely well organized. Warden Zebian congratulated Newfoundland on their win at the event.

Councillor Monroe spoke of the Honey Harvest Festival taking place in Avondale on Saturday from 10:00a.m. until 4:00p.m. She went on to say that the 6<sup>th</sup> Annual Avondale Garlic Fest was taking place at the Avondale Sky Winery on September 15<sup>th</sup>.

Warden Zebian announced that the Happy Community Project's Corn Boil Challenge is on September 9<sup>th</sup> at Avondale. He went on to speak of the many projects that the Happy Communities Project have done in our communities.

4. Approval of Agenda, including additions or deletions

**MOVED and SECONDED that the agenda be approved as circulated.  
Motion Carried.**

5. Report(s) of Committee

a. Committee of the Whole

i. August 28, 2018 Excerpts

**MOVED and SECONDED that Council authorize up to an additional \$800,000 to go towards the construction of an indoor multi-use sports field contingent on matching funds being made available at the Provincial and Federal level.**

CAO Laycock advised Council that based on a telephone call he received from the Province, adjustments would have to be made to the original proposal submitted, adding that he

would keep within the parameters outlined by Council. He noted that he would circulate the adjusted proposal when it was completed.

Councillor Daniels asked for a list of other capital projects that the Municipality had underway or planned on completing prior to approving the motion. She went on to say that she felt as though the addition of the \$800,000 towards the construction of an indoor multi-use sports field should not be approved by Council without first understanding the tax implications. CAO Laycock stated that the capital budget which was presented to Council has 5-year projections for the various entities that the Municipality provides capital funding for.

Councillor Daniels questioned if the project fell in-line with the Strategic Plan suggesting that the Strategy adopted by Council be considered prior to the implementation of Stage Two of the project.

Councillor Monroe voiced that it was her understanding that this was the ideal time to move forward with the project noting that the addition to the arena and walking track would only be a net increase of \$50,000.

Councillor Daniels expressed that Federal funding for projects such as this are available every few years with the next opportunity being in 2023. She went on to say that Council should consider postponing their decision until then, to identify broader uses for the facilities and create the most benefit.

Councillor Monroe stated that the motion under consideration gives the Municipality an opportunity to obtain funds from the Federal government. She added that if the project falls within the parameters of the funding, Council should be making the decision to move forward.

Councillor Leopold lent her support for the motion adding that she agreed that this is a prime opportunity for the Municipality and it would be premature to let the money go. The Councillor went on to say that Council still had a planning design phase of the project noting that there must be dedication to the planning process.

**Motion Carried.**

Councillor Daniels voted nay.

**MOVED and SECONDED that Council establish a Sports Complex Design Committee.**

Councillor Francis stated that she would like to ensure that staff from the Parks and Recreation Department were included on the Sports Complex Design Committee to ensure that future programming was considered in the facility. Warden Zebian responded that the Terms of Reference was currently in draft and the Design Committee would have the ability to amend it as they saw fit.

**Motion Carried.**

**MOVED and SECONDED that Council establish a Sports Complex Fundraising Committee.**

**Motion Carried.**

Councillor Monroe questioned if the Municipality would be able to collect the fundraising money or if a society would have to be created. The CAO replied that the Municipality had the ability to collect the funds and issue receipts for contributions.

Warden Zebian called for nominations for the Sports Complex Design Committee.

Councillor Daniels nominated Councillor Monroe who accepted the nomination.  
Councillor Hussey nominated Councillor Francis who declined the nomination.  
Councillor Hussey nominated Councillor Leopold who accepted the nomination.  
Councillor Francis nominated Councillor Keith who accepted the nomination.

Warden Zebian called for further nominations. There were none put forward.  
A vote took place by ballot. The Municipal Clerk acted as the scrutineer.

Councillors Keith and Leopold were appointed as representatives to the Sports Complex Design Committee.

Warden Zebian called for nominations for the Sports Complex Fundraising Committee.

Councillor Monroe nominated Councillor Francis who accepted the nomination.  
Councillor Hussey nominated Councillor Monroe who declined the nomination.  
Councillor Hussey nominated Warden Zebian who accepted the nomination.

Warden Zebian called for further nominations. There were none put forward.

Warden Zebian and Councillor Francis were appointed as representatives to the Sports Complex Fundraising Committee.

**MOVED and SECONDED that the ballots used to determine the representatives to the Sports Complex Design Committee be destroyed.**  
**Motion Carried.**

The Municipal Clerk advised Council that the advertisement seeking citizen representatives to the committees had been prepared and will run in the local newspaper for the week of September 10<sup>th</sup> and will be posted to the Municipal website, Facebook and Twitter. She added that the deadline for citizen representatives is September 25<sup>th</sup> at 4:30p.m.

- b. Report of the Chief Administrative Officer
  - i. Sports Complex Design Committee Terms of Reference (Information)
  - ii. Sports Complex Fundraising Committee Terms of Reference (Information)

CAO Laycock advised that the Terms of References contained in the Council package were created to expediate the process noting they are draft and can be amended by the committees.

Councillor Francis questioned how the selection of the citizen members would occur. Clerk Brown replied that the selection for the Sports Complex Design Committee would be determined by the two Council representatives and the CAO and the Sports Complex Fundraising Committee by the two Council representatives and the Director of Finance. She added that the recommendation on the appointments would then come to Council for final approval.

6. Adjournment

**MOVED and SECONDED that the meeting be adjourned.**  
**Motion Carried.**

The meeting adjourned at 3:22 p.m.

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Abraham Zebian, Warden

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Rhonda Brown, Municipal Clerk