



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS  
Municipal Climate Change Action Plan Committee (MCCAP)  
December 5, 2017, 2:00 p.m.  
Sanford Council Chambers**

**PRESENT:** Councillor Jennifer Daniels, Chair  
Councillor Rupert Jannasch  
Councillor Debbie Francis  
Madelyn LeMay, Director of Planning & Development  
Brad Carrigan, Director of Public Works  
Martin Laycock, Director of Finance  
Kathy Kehoe, Director of Recreation  
Saira Shah, Planner  
Sara Campbell, Planner  
Velma Macumber, Planning Admin Assistant

**REGRETS:** Don Dignan, REMO Coordinator

1) Chair Daniels called the meeting to order at 2:00 p.m.

**2) APPROVAL OF AGENDA & ADDITIONS**

**Moved and Seconded that the agenda be approved as circulated.**

**Motion carried.**

**3) APPROVAL OF THE MINUTES OF APRIL 19, 2017**

**Moved and seconded that the minutes of the Municipal Climate Change Action Plan Committee of April 19, 2017 be approved noting errors or omissions.**

**Motion carried.**

**4 a) Resignation of MCCAP Member**

It was noted that Deputy Warden Morton had resigned from the Committee and Councillor Daniels had been appointed.

**4 b) Update: Hantsport Storm Water Management Plan**

Mr. Carrigan stated that most data has been collected and several concerns have been identified. He also discussed adding the short and long-term effects of tidal flow to the Dillon report and looking at the future impact on development.

Mr. Carrigan discussed the dyke breach in Hantsport, the responsibility in the event of a breach, municipal involvement and when it would be considered a REMO incident. Mr. Carrigan is unaware of a marsh body active in the area.

**5) NEW BUSINESS**

**5 (a) Information Report - Updated MCCAP work plan**

Ms. Shah reviewed her December 5, 2017 report which presented an updated work plan for Committee consideration. Ms. Shah asked the Committee to evaluate and prioritize tasks.

Ms. LeMay emphasised that the work plan is created by the MCCAP Committee and should be reassessed by the Committee to determine if action items meet the Committee's current priorities. She suggested organizing tasks based on the following categories: completed, ongoing, actions to complete, and plan review.

The committee agreed to the following:

<b>Tasks to Complete</b>	
Goal: Stormwater management planning	Complete storm water management plan for Three Mile Plains
	Follow up with implementation of the findings from the Hantsport Storm Water Management Plan
<b>Ongoing Tasks</b>	
Goal: Implement MCCAP	Annual action items review and update
	Annual review and update of Terms of Reference
Goal: Heighten resident's awareness of flood risk and emergency preparedness	Public education
	Develop planning processes, policy and ordinances*
Goal: Stormwater management planning	Complete storm water management plan for Hantsport

Goal: Build mapping (GIS) capabilities	Update software as needed
Goal: Climate-informed Emergency Preparedness Plans	Annual review and update of All-Hazards Plan
Goal: Record storm surge impacts	Record storm surge impact details as means of improving emergency preparedness and response planning
Goal: Secure local source of aggregate	Identify possible sources of local aggregate in inventory of municipal land*
<b>Completed</b>	
Goal: Stormwater management planning	Complete storm water management plan for Falmouth
Goal: Build mapping (GIS) capabilities	Hire a GIS Technician

\*Consult with REMO to determine if this task is still relevant

#### Municipal Planning Strategy Review Tasks

Goal: Stormwater management planning	Liase with Provincial dyke management staff and identify potential areas of collaboration
Goal: Mitigate coastal erosion impacts	Develop planning and development processes
	Prepare erosion susceptibility map
	Develop Pilot Project that will provide framework for multiple coastal erosion mitigation actions- Avondale Warf and museum
Goal: High Priority Policy updates for Plan Review	Incorporate integrated water resource management concepts/ approach
	Assess if existing land use policies and development controls adequately protect wetlands and watercourses
	Evaluate watercourse setbacks to ensure setbacks accommodate inland flooding risk
	Investigate the implications of applying land use planning regulations to require flood proofing for new costal developments between 10 cm to the water line.
	Investigate amending schedule A of the land use by-law to incorporate the new recommended Marsh Boundaries as provided by the Maritime Spatial Research Analysis Centre.

Goal: Medium Priority Policy updates for Plan Review	Consider drafting a water conservation by-law that allows for a conservation order restricting water use on the public works water system depending on withdrawal amounts and recharge rates
	Assess the implications of requiring coastal erosion site assessment for development approval in areas highly susceptible to erosion
	Upcycling links for industrial and business purposes- eco industrial park
	Incorporate Emma Stucke research on the West Hants MCCAP and current LUB into plan review
	Low Impact Development guidelines

Mr. Carrigan raised concerns regarding funding to complete Public Works specific tasks such as completing the Three Mile Plains storm water management plan.

Ms. Shah inquired if the Public Works projects could be done in phases over several years to better fit the Municipal Budget.

**5 (b) Climate Change Staff Grant Program**

Ms. Shah reviewed the FCM staff grant program. The grant could be used to hire a sustainability planner. Staff are working on the application and the launch of the program has been delayed to sometime in 2018.

**5 (c) National Disaster Mitigation Program**

Ms. LeMay noted that the application had been completed and submitted with considerable help from the Director of Parks and Recreation, the Finance Director and the CAO. The Director of Finance noted a recommendation was needed for Council's consideration.

**Moved and seconded that the Municipality of West Hants fully supports the funding application made under the National Disaster Mitigation Program completed October 26, 2017 for the total project cost of \$86,000.00.**

**Motion carried**

**5 (d) Cheverie Crossway**

Councillor Jannasch stated he is involved in discussion regarding Cheverie Crossway with Department of Infrastructure and Renewal. He raised concerns regarding rising sea levels and coastal erosion and hopes the MCCAP committee could start to find solutions.

Ms. LeMay advised that staff lack the capability to determine mitigation options in house.

Councillor Jannasch suggested gathering further information. Ms. LeMay Suggested the Ecology Action Centre may be able to provide basic information.

Councillor Daniels recommended that a letter be prepared for UNSM on behalf of the Municipality to apply pressure. The letter would be presented to Committee of the Whole.

- 6)     Miscellaneous  
       None

#### **NEXT MEETING**

To be announced.

#### **ADJOURNMENT**

**Moved that the meeting adjourn.**

**Motion carried.**

The meeting adjourned at 3:57 p.m.

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Chair