



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS  
Municipal Climate Change Action Plan Committee (MCCAP)  
March 15, 2017, 9:00 a.m.  
Sanford Council Chambers**

**PRESENT:** Councillor Jennifer Daniels  
Councillor Rupert Jannasch  
Madelyn LeMay, Director of Planning & Development  
Jeanne Bourque, Planner  
Brad Carrigan, Director of Public Works  
Kathy Kehoe, Director of Recreation  
Don Dignan, REMO Coordinator

**REGRETS:** Councillor Paul Morton

**ELECTION OF CHAIR AND VICE CHAIR**

Ms. Bourque called for nominations for Chair.

Ms. Bourque nominated Councillor Daniels as Chair.

Ms. Bourque called for further nominations, hearing none, declared Councillor Daniels as Chair.

Councillor Daniels accepted the position, and asked for nominations for Vice Chair.

Mr. Laycock nominated Ms. Bourque for Vice Chair.

Chair Daniels called for further nominations, hearing none, declared Ms. Bourque for Vice Chair.

Ms. Bourque accepted the position.

**APPROVAL OF AGENDA & ADDITIONS**

**Moved and Seconded that the agenda be approved as circulated.**

**Motion carried.**

## **APPROVAL OF THE MINUTES OF SEPTEMBER 7, 2016**

**Moved and Seconded that the minutes of the Municipal Climate Change Action Plan Committee of September 7, 2016 be approved noting errors or omissions.**

**Motion carried.**

## **BUSINESS ARISING FROM THE MINUTES**

### **Update – Draft MCCAP Work Plan**

Ms. Bourque advised that the MCCAP Work Plan was received by Council in August 2016. She gave a copy of the plan to Councillor Jannasch, who is not yet on the Sharepoint site for MCCAP documents, and explained that the Work Plan was made up of action items identified in the MCCAP, and prioritized by the previous MCCAP committee.

### **Update – Falmouth Storm Water Management Plan**

Ms. Bourque advised that Council received Falmouth Storm Water Management Plan. She noted that the flood modelling video contained in the Falmouth Storm Water Management Plan has been posted on the new municipal website. The Municipality is considering a storm water management plan for Three Mile Plains Growth Centre and Hantsport. Mr. Carrigan advised that there is a budget line item in his budget for preparing a storm water management plan for Three Mile Plains Growth Centre. He stated he was looking for grant funding to assist with those projects as well.

### **Update – Amendments to Terms of Reference**

Ms. Bourque reviewed the last round of amendments to the Terms of Reference for the MCCAP Committee. These will be sent to the Municipal Clerk for final review and approval. Discussion was held with respect to Section 6 for Resources/Budget, stating that "the Committee will prepare and present an annual budget request through the CAO to Council for approval."

It was agreed that an annual workplan should include an estimated timeline and costs for projects, recommendations for funding sources, and be submitted to the Committee of the Whole for review by Council.

## **Update – Avondale Wharf and Museum**

Ms. Bourque advised that she met with Dr. Danika Van Proosdij, Chair of Geography at St. Mary's University, and her students at the Windsor Causeway as well as the Avondale Landing area last year. The group is looking at coastal erosion and the complexities of planning for and adapting to climate change. Tony Bowron, of CB Wetlands & Environmental Specialists was also present for the site visit, and was determining if remediation might be possible on the site to accommodate rising sea levels and increased storm intensity. Ms. Bourque advised that Mr. Bowron is also in contact with Nova Scotia Transportation and Infrastructure Renewal with respect to the flooding of their road. However, there would be a cost for hiring any company to do a thorough investigation. Ms. Bourque advised that she had said would bring back a cost estimate for the work, however she has not had an opportunity to do this to date.

### *Staff Resources and a Sustainability Coordinator*

Discussion was held in regards to the availability of staff resources to undertake a demonstration project such as the Avondale Landing area adaptation. A term staff would be able to take on projects such as this which require a great deal of team-building and grant applications, as well as other projects such as writing a set of Low Impact Development guidelines that would need to be coordinated with both the Planning and Public Works Departments. Mr. Carrigan suggested that the Committee may wish to invite someone to speak with them who works in this position, such as Leon DeVreede, the Sustainability Coordinator for the Town of Bridgewater.

Councillor Jannasch inquired if any thought was given with respect to the repair of the Cheverie Causeway and area, and if there would be an opportunity to combine the projects. Ms. Bourque stated that this would be something that the MCCAP Committee could discuss for a future project for either planning staff or a term person such as a sustainability coordinator.

Mr. Laycock spoke of the need to build a strong case for creating such a position, such as listing out the projects which have been put "on hold", what the potential is for other sources of provincial and federal funding to support a new position, and how the position would be of benefit to all the municipal departments. It was suggested that the Committee might want to hire a consultant to map out what a term position would look like and how it might be funded. In addition, action items could be taken directly from the MCCAP. There is also a potential to coordinate this with the Town of Windsor and their work with their MCCAP and ICSP.

Ms. Bourque will speak with Mr. DeVreede to see if he is available to come to West Hants to speak with the MCCAP Committee about the benefits of a sustainability coordinator position. She will also do an initial investigation into consultants that

might be suitable for the task of helping the committee map out what the position might entail.

## **NEW BUSINESS**

### **MCCAP Budget**

Discussion was held with respect to the MCCAP Budget. Mr. Laycock estimated that there was approximately \$15,000 remaining of the initial \$20,000 allocated to the MCCAP committee in 2014.

**Moved and Seconded that the MCCAP Committee recommends that remaining 2016-2017 Municipal Climate Change Action Plan Committee funds as of March 31, 2017, be carried over to the 2017-2018 MCCAP Budget.**

**Motion carried.**

Mr. Laycock suggested that a budget be prepared and sent to Council. Ms. Bourque suggested that the budget include a description of monies spent in the past, and what monies would be available from gas taxes revenue. Mr. Laycock will prepare a budget template for Ms. Bourque to use.

## **MISCELLANEOUS**

### **Water Supply**

Councillor Jannasch asked if the MCCAP Committee's mandate was to deal with issues such as water shortage. Ms. Bourque advised that MCCAP action items do include the area of drought preparation and adaptation. The Committee briefly discussed water supply issues in various areas of the Municipality.

## **NEXT MEETING**

The next MCCAP Committee meeting will be scheduled for April 19 or April 26, 2017 at 10:00 a.m.

## **ADJOURNMENT**

**Moved that the meeting adjourn.**

**Motion carried.**

The meeting adjourned at 10:30 a.m.

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Chair