1. Call to Order
The Warden called the meeting to order at 7:00 p.m.

2. Call of Roll
Present:  A. Zebian  Warden
          R. Jannasch  Councillor District 1
          K. Monroe  Councillor District 2
          D. Keith  Councillor District 3
          T. Leopold  Councillor District 4
          D. Francis  Councillor District 5
          R. Hussey  Councillor District 6
          J. Daniels  Councillor District 7
          P. Morton  Deputy Warden
          R. Zwicker  Councillor District 10 (left at 9:03)
          C. Osborne  Chief Administrative Officer
          M. Laycock  Director of Finance
          M. LeMay  Director of Planning and Development
          B. Carrigan  Director of Public Works
          R. Brown  Municipal Clerk
          C. Remme  Executive Assistant

There were 9 members of the public in attendance.

3. Announcements

Warden Zebian welcomed everyone. He reviewed the fire evacuation procedures.

The Warden congratulated Bailey Peach of Falmouth who was drafted by Sherbrooke to the Quebec Major Junior Hockey League.

Councillor Monroe announced that the Ginger Fest is taking place in Avondale on Saturday. She added that the Full Circle Festival would be taking place the weekend of June 23rd adding that Artisans in Action takes place the first Sunday of every month at the Avon Heritage Museum.

Councillor Zwicker encouraged Councillors to spend Canada Day in Hantsport to take part in the pancake breakfast, the grand street parade, fireworks and many other activities planned for the day.

The Warden spoke of the Teddy Bear Jamboree in Falmouth on June 20th.

Councillor Leopold suggested Councillors consider attending the ham dinner being put on by the 1st Windsor Pathfinders and Rangers at the Christ Church Parish Hall.

4. Approval of Agenda, including additions or deletions

MOVED and SECONDED that the agenda be approved with the following addition:

- 13 (a) Area Rates – Councillor Jannasch
- 13 (b) Fire Station Tour – Councillor Daniels

Motion Carried.

5. Public Hearings
   a. Application to rezone property at 289 Falmouth Back Road, Falmouth, West Hants (PID 45036712) from Single Unit Residential (R-1) to Two Unit Residential (R-2)

MOVED and SECONDED that the meeting move to a Public Hearing.
Motion Carried.

The meeting moved to a public hearing at 7:07 p.m.
The meeting reconvened at 7:12 p.m.

MOVED and SECONDED that Council give Second Reading to and approves the Amendment to the Zoning Map of the Land Use By-law by rezoning 289 Falmouth Back Road (PID 45036712) from the Single Unit Residential (R-1) Zone to the Two Unit Residential (R-2) Zone as outline in the Planning Staff Report to the Planning Advisory Committee dated April 20, 2017.

Motion Carried.

6. Approval of the Council Minutes of May 9, 2017 and Public Hearing Minutes of May 9, Application to amend the Hantsport Municipal Planning Strategy (HMPS) to enable Council to consider rezoning properties from the Single Unit Residential (R-1) to Two Unit Residential (R-2) zone.

MOVED and SECONDED that the Council Minutes of May 9, 2017 and Public Hearing Minutes of May 9, Application to amend the Hantsport Municipal Planning Strategy (HMPS) to enable Council to consider rezoning properties from the Single Unit Residential (R-1) to Two Unit Residential (R-2) zone be approved as circulated.

Motion Carried.

7. Business Arising from Minutes and any Related Correspondence

There was no business arising from the minutes or any related correspondence.

8. Presentation(s)

There were no presentations.

   a. Warden’s Report

Warden Zebian encouraged Councillors to attend local events, benefits and fundraisers as he spoke of a number that he was able to attend over the past month.

The Warden went on to say that he had the opportunity to meet with many of the newly elected Provincial officials. He spoke of making relationships with the officials adding that he had also been reaching out to businesses in the area to encourage development in the Municipality.

Warden Zebian noted that he had attended the Apple Blossom Festival events and congratulated Hantsport’s Leadership Candidate, Courtney Garland on earning 1st Lady in Waiting.

The Warden stated that he attended the Relay for Life event that took place on the Exhibition Grounds on June 3rd.

10. Reconsideration or Rescission of Resolutions of Which Notice has Been Given on a Previous Day

There were no reconsiderations or rescissions of resolutions.

11. Report(s) of the Committee(s) and Officer(s)
   a. Committee of the Whole
      i. Excerpts March 28, 2017

Hantsport Connect2 Project

MOVED and SECONDED to approve $15,562.49 to be taken from the Gas Tax Reserve for the Foundry Field to Fundy Centennial Park Connector Pathway pending approval of remaining funds be awarded from the Province of NS Connect2 Grant Program.

Motion Carried.
Various Policies Recommended for Rescission

MOVED and SECONDED to rescind the following West Hants policies:
   a. Internal Communications Policy, ADMIN-01-005, approved June 10, 2014;
   b. Sidewalk Inspection and Maintenance Policy, PW002-008, approved October 12, 2008;
   c. Climate Change Adaption Committee Terms of Reference, approved June 11, 2013;
   e. Advertising Policy, dated September 27, 1994;
   f. Development Officer Policy, approved March 13, 2007;
   g. Staff Education Policy, approved February 9, 2010; and
Motion Carried.

Grants and Contributions 2017/18

MOVED and SECONDED to adopt the attached Schedules 1 and 2, as presented, not including the Riverview Skating Club, recommending grant funding to the listed recipients and authorize staff to release funds once all requirements, as outlined under the Grant and Contribution Policy, have been met.
Motion Carried.

MOVED and SECONDED to approve the funding for the Riverview Skating Club as listed in Schedule 2.

Councillor Leopold declared a conflict of interest.
Motion Carried.

MOVED and SECONDED to adopt the attached Schedule 3, as presented, recommending that the funding be set aside from the Gas Tax Reserve to the following projects, pending all requirements are met for the release of Gas Tax Funds:
   a. Newport & District Rink Commission, on behalf of the Municipality, $26,000 to be used to upgrade the heat recovery achieved from the ice plant;
   b. Hantsport and Area Historical Society, $5000, to be used to upgrade their facility to install and accessible ramp and accessible washroom;
   c. Windsor Senior Citizens Society, up to $25,000 to purchase a new accessible bus, when the Society has raised the remaining funds;
   d. Southwest Hants Fire Society, $5000, to upgrade the heating system by installing a heat recovery system.
Motion Carried.

MOVED and SECONDED to award $1500 to the Hants Sno Dusters from the 5% Reserve Fund to purchase and install a standalone building to store a rescue boggan.
Motion Carried.

D-003 Dog By-law

MOVED and SECONDED to approve First Reading of the Dog By-law D-003 and proceed to Public Hearing and Second Reading.
Motion Carried.

Public Consultations – Organic Collection Services

MOVED and SECONDED that staff be directed to organize public consultations in respect to organic collection services within the West Hants area.
Motion Carried.

Resignation MCCAP

MOVED and SECONDED to accept the resignation of Councillor Morton from the MCCAP Committee and appoint a councillor in his place.
Motion Carried.
Storm Water Flood Study Hantsport
MOVED and SECONDED to approve the Storm Water Flood Study for Hantsport.

MOVED and SECONDED to amend the motion to read that Council proceed with the Storm Water Flood Study for Hantsport.
Amendment Carried.
Motion Carried.

Extending Municipal Water to Brooklyn Area
MOVED and SECONDED that staff prepare a preliminary staff report on the merits of extending the water line from the Wentworth Road Fundy Gypsum Company lights to the Brooklyn area or the most feasible and shortest way possible.
Motion Carried.

Tax Exemption Policy
MOVED and SECONDED to amend the Tax Exemption Policy to allow for a deadline of June 30th for retroactive exemptions.
Motion Carried.

Reduce Littering in West Hants
MOVED and SECONDED that staff be directed to prepare an information report on effective ways to reduce littering in West Hants.
Motion Carried.

Warden Zebian called for nominations for the MCCAP Committee. He nominated Councillor Francis. The Warden called for other nominations to which there were none. Councillor Francis accepted the position.

a. Planning Advisory Committee

There was no report of the Planning Advisory Committee.

b. Report of the Chief Administrative Officer
i. Update to Tax Exemption Policy COFN-004.000 (Recommendation Report)

CAO Osborne advised Council that the amendment to the Policy would, in the first year of the implementation, allow a retroactivity to April 1st for those who have missed the first deadline to apply for the exemption. The CAO went on to say that staff discussed the request of Council to have the deadline extended and are recommending that the deadline not be extended beyond this fiscal year as groups should be aware of the deadline and there are implications for the preparation of the budget and subsequent tax rate.

Councillor Monroe voiced that what happened this year could happen in subsequent years in that a group could purchase a property mid way through the year and would miss the deadline for the tax exemption. She suggested that the deadline be flexible in the first year of owning a property but to stay rigid with those returning applicants. The Director of Finance responded that part of the budget process is determining what the Municipality will receive in taxes therefore, doing so could create issues.

Councillor Leopold asked for clarification on who could apply for the exemption to which the Director of Finance replied not-for-profit organizations, registered charities and businesses which have a not-for-profit aspect. The Councillor questioned how often the Director felt a disruption in the budgeting process would occur as there are not many organizations who could qualify for the exemption. The Director of Finance replied that he was unable to determine how often it may occur noting that the change for this fiscal year removed $15,000 from the projected tax revenue for this fiscal year. He noted that the exemption should not be viewed as a right of these organizations but more of privilege adding that the deadline had been put in place for a purpose. Councillor Zwicker agreed with the Director noting that it should be the responsibility of the organizations to contact the Municipality before the set
deadline. He added that the exemption is more than generous and due diligence on the applicant’s part can save them costs.

CAO Osborne noted a slight change in wording to the recommendation in the Report to Council.

MOVED and SECONDED that the Tax Exemption Policy (COFN-004.000) be amended to add Section 5.3 which would state, “That for fiscal April 1, 2017 to March 31, 2018, where the application date is extended to June 30th and can be retroactively applied to the 2017-18 fiscal year, Council may amend Schedules A, B and C of the Tax Exemption Policy to include or exclude qualifying properties.” Motion Carried.

   ii. Tax Exemption Policy Schedule – Amendment (Recommendation Report)

The Director of Finance advised Council that the organizations identified in the attached schedules to the report have met all the criteria identified in section 5.1 of the Tax Exemption Policy. He noted that the exemptions amounted to little over a $15,000 decrease in tax revenue.

Councillor Leopold asked if there were any of the community halls owned by the Municipality on the list. CAO Osborne responded that the Brooklyn Civic Center was the only facility owned by the Municipality. She noted that there had been a case where a community hall had fallen into disrepair and the Municipality had been asked to take the building over; but, due to not being able to identify the owner of the facility it did not occur. Councillor Leopold asked if the facility was owned by the Municipality would taxes be collected; to which the Director of Finance responded no.

Councillor Jannasch added to the conversation regarding the request for the Municipality to take over the ownership of a community facility noting that the hall was located in Kempt Shore. He went on to say that the building had been an issue for several years and he had recently received a call from a resident seeking information on what could be done about the buildings.

The Councillor went on to say that he would like to have staff investigate how other municipal units deal with these issues and prepare an information report for the creation of a policy or guidelines to enable Council on how to move forward in dealing with these situations. The CAO replied that community groups can come forward and request that Council consider taking over ownership of the building or, if tax payments are not received for three consecutive years, the building can be sold at a tax sale.

Councillor Jannasch questioned what would occur if the building fell into a state of being dangerous or unsightly. CAO Osborne responded that the Municipality would contact the last known owner of the property, noting if that was not possible the Municipality would be responsible for cleaning up the property and absorbing the cost or selling it in an attempt to recoup the cost. The CAO noted that the property in Kempt Shore had been examined and is not deemed to fall under dangerous and unsightly premises which unfortunately meant it would currently stand in limbo.

Councillor Francis asked if the Municipality would be responsible for community halls that had once been a schoolhouse. The CAO responded yes.

MOVED and SECONDED that Schedule A of the Tax Exemption Policy COFN-004.00 be amended to include the following organizations and their listed properties with the exemption to be retroactively applied to April 1 in the 2017-18 fiscal year:

- Hantsport and Area Historical Society, 50 Main Street, Hantsport
- Hantsport and Area Historical Society, 48 Main Street, Hantsport
- Ducks Unlimited Canada, No 215 Hwy, Cheverie
- Ducks Unlimited Canada, No 215 Hwy, Lower Burlington
- Newport Station Church and Community Hall, Wentworth Road, Newport Station
- Newport Station Church and Community Hall, 20 Old Irishman’s Road.

Motion Carried.

MOVED and SECONDED that Schedule B of the Tax Exemption Policy COFN-004.00 be amended to include the following organizations and their listed properties with the exemption to be retroactively applied to April 1 in the 2017-18 fiscal year:
- Sweets Corner Hall, 6936 Hwy 14, Sweets Corner
- Sweets Corner Hall, No 14 Hwy, Sweets Corner
- Falmouth Community Hall, 147 Falmouth Back Road, Falmouth
- Falmouth Community Hall, 369 Town Road, Falmouth
- Newport Corner Community Club, 130 Hwy 215, Newport Corner

Motion Carried.

iii. Appointment of an Alternate Development Officer
(Recommendation Report)

CAO Osborne reviewed the report.

MOVED and SECONDED that Council revoke the appointment of Jeanne Bourque as alternate Development Officer of the Municipality of West Hants.
Motion Carried.

MOVED and SECONDED that Council, in accordance with Section 243(1) of the Municipal Government Act, hereby appoints Madelyn LeMay as the alternate Development Officer to administer the Land Use and Subdivision By-law in situations of vacation or extended leave of the Development Officer.
Motion Carried.

iv. Funding Windsor Regional Library (Recommendation Report)

CAO Osborne reviewed the report noting that the recommendation came from a cumulation of discussions with the Town of Windsor through direction of Council to review cost sharing agreements and models for fairness. The CAO spoke of the history of the Windsor Regional Library noting it was an area where cost sharing had been explored.

The CAO advised Council that, according to figures provided by the Annapolis Valley Regional Library Board, 57% of the users of the Windsor Regional Library are residents of West Hants. She spoke of the recommendation noting that it would be for on-going support in future budget years. The CAO added that staff were recommending a cost share of 50/50 with the Town and that an annual review of the library usage be reported back to Council on any significant changes in the ratio of usage.

Councillor Leopold advised Council that Shirley Pineo, Chair of the Annapolis Valley Library Board and West Hants’ representative, would be in to present the library budget at Committee of the Whole in June and suggested that Council discuss the recommendation after the presentation. The Councillor went on to say that the topic of funding the Windsor Regional Library had never come forward at a Committee of the Whole meeting to give Council the opportunity to discuss the topic prior to making a decision. She added that Council could benefit from a better understanding of how the funding model works adding that residents already pay on a per capita basis noting the primary role of the Library Board is to cover the operating expenses.

CAO Osborne advised that the operating costs, for the building, are not provided by the Board adding the Act states when a municipal unit chooses to support having a library in their region they provide the maintenance and operating costs for the building and the Board is responsible for providing library services. The CAO went on to say that the recommendation came directly to Council for a decision as it was a result of direction given by Council for the CAOs of both municipal units to determine ways to cooperate and determine cost sharing opportunities.
Councillor Leopold voiced that he believed it would be worthy for Council to hear the presentation as it may help to understand the formula, mandated by the Provincial Government, used to provide funding to libraries. The Councillor went on to say that there are three players involved in providing the funding; the municipal unit, in this case the Town of Windsor, the Library Board which has a responsibility to cover operating expenses through funds received through all municipal units as well as the Province who is responsible for up to 90% of all resources required. She went on to say she felt as though the formula in place is both fair and equitable adding that West Hants already has a library in their jurisdiction where the repairs and maintenance are the Municipality’s responsibility.

MOVED and SECONDED that discussion on the recommendation be postponed until after the presentation of the Annapolis Valley Regional Library Board.

Councillor Monroe asked why the recommendation had not come to Council prior to setting the budget. The CAO responded that the item was a result of the memorandum of understanding signed by the Town and the Municipality and the information requested from the Town used to make the recommendation had not been received until after the budget had been set.

Motion Carried.

v. Public Works Replacement Service Truck – WHPW17-01
   (Recommendation Report)

The Director of Public Works, Brad Carrigan reviewed the recommendation report.

Councillor Hussey suggested that consideration be given to provide extra points to those businesses in West Hants who respond to the tenders. CAO Osborne pointed out that there are provisions in the process that in the case that two bids are received at the same or similar value during the technical evaluation, additional points would be given to the business in West Hants.

Warden Zebian asked what the average useful life of a truck would be to which the Director responded that mileage is considered over number of years adding the previous truck had close to 210,000 km. The Director went on to say that staff have been performing much of the maintenance needing to be done to the current vehicle.

MOVED and SECONDED that Council award a contract to Pothier Motors Ltd. to supply one (1) new ½ ton 4X4 service truck for a cost of $35,030.00 plus all applicable taxes. Motion Carried.

vi. Inquiry for Organic Waste Collection (Green Bins) (Information Report)

CAO Osborne spoke of the request of Council to determine how residents felt towards green carts. She advised that staff had considered the best way to gather the information requested without having a budget to do so or any processes currently in place. The CAO voiced that the best option seemed to be to send out the information in the upcoming newsletter which goes out to all households noting residents could then complete the inquiry form and either drop it off at the municipal office or mail the completed inquiry form in.

Councillor Monroe stated that she had received no fewer than forty calls from residents after the discussion that had taken place at Committee of the Whole that were against green bins in her district. Councillor Jannasch stated that he had reached out to his residents through a community newsletter and received upwards of thirty-five calls stating that they were not interested in having green bins.

Councillor Daniels spoke of the calls she had received from her residents which had been in favour of composting, many of which spoke of the issues they were having with rodents' due
to the back-yard composting. The Councillor went on to say that she would like to see the green bins offered to every district as opposed to only the growth areas of West Hants.

Councillor Zwicker voiced that he would like to see Council cease the debate on the benefits of roadside composting and determine how to engage the residents to make the decision which would be best for the residents of West Hants.

CAO Osborne reviewed the suggested insert that would be placed in the newsletter. Councillor Leopold expressed her concern over duplication and suggested that each inquiry form be given a registration number to be able to track the responses with the potential of being able to provide their response electronically. The CAO advised Council that the inquiry form should be a means to gather information, warning that it should not be considered an official inquiry form or plebiscite. She went on to say that if Council would like to spend the funds to allow for the inquiry form to be completed electronically that direction could be given to do so.

Councillor Francis expressed that there should be a way to determine what district the resident is from when the inquiry form is received. She went on to speak of the recommendation that had been passed from the Committee of the Whole Excerpts stating that public consultations would be performed regarding green bins asking if it was still the intention of Council to do so. Warden Zebian responded that Councillors could organize their own engagement sessions if they wished to do so, but the inquiry form was being proposed as the forum for the public consultation.

Councillor Hussey recommended that the form be altered to have a range of price from $55-76 not specific to what area and to include an area for the recipient’s name and address. He went on to say that each Councillor could then hold consultations in their respective areas. The CAO expressed that it would be best for residents to be aware of the specific cost as it would apply to all residents in the area the green bins are located at not only for those who choose to take part.

Deputy Warden Morton voiced that residents should be trusted to fill out the inquiry form properly noting that it is for information purposes only to help Council make a decision.

Councillor Hussey asked if consideration had been given to having a central composting location for the rural areas of West Hants such as Vaughans. The Director of Public Works responded staff had not considered that option but could make the inquiry.

Councillor Hussey suggested that a motion be made that the Green Bin Collection Inquiry Form be included in the July newsletter including an area for a name and address and a cost range for the bins.

Councillor Daniels voiced that she would like to have the form be distributed as is to ensure residents were aware of the cost of each option. Discussion took place surrounding including the additional information on the inquiry form.

MOVED and SECONDED that the Green Bin Collection Inquiry Form be included in the July newsletter including an area for an address.

Councillor Jannasch voiced that Option 1 on the form seems misleading and may affect the outcome.

Warden Zebian voiced that there may be logistical issues with having the name and address on the form as it would then require staff to track the information and build a database of the information. CAO Osborne expressed that by including the name and address Council is asking staff to physically validate the information which is a lot of work than what was envisioned and would require more time. She added that there is potential to have 15,000 inquiries that will have to be managed. Councillor Hussey stated he felt as though it was important to include the address. The CAO expressed that she was simply stating that the additional information would create more work for staff particularly as the results would
have to be compiled and presented to Council for September to ensure the decision is able to be made in a timely manner.

Deputy Warden suggested that the inquiry form be sent out as presented to get a general sense of how residents feel and after they are received each Councillor hold public meeting to hear from their residents.

Councillor Jannasch asked for confirmation that the cost for the service would be done through area rate to which the CAO responded yes, it would be an area rate imposed by Council.

**Motion Carried.**

vii. Amendment of Address to Include New GFL Septage Lagoons (Recommendation Report)

The Director of Public Works noted this is a recommendation to deal with a housekeeping issue. The CAO noted that the current Sewage Lagoon By-law resolution only indicated one address and is requesting that Council, by resolution, include the second location. The CAO added that the Clerk is asking to have the resolution be changed so the fees could fall under a fees policy.

**MOVED and SECONDED** that Council approve the following pursuant to the appropriate provisions of the Sewage Lagoon By-law:

a. Pursuant to Section 3(d) of the Sewage Lagoon By-law, the sites for the sewage lagoon shall be 1379 Walton Woods Road and, following the signing of an agreement regarding West Hants residential tipping fees, at 1569 Walton Woods Road, Hants County, Nova Scotia;

b. Fees pursuant to Sections 4(a) and 4(b) of the Sewage Lagoon By-law, with respect to 1379 Walton Woods Road, Hants County will be set by policy of Council;

c. Emergency fee for service outside of the normal hours of operations for 1379 Walton Woods Road, Hants County will be set by policy of Council;

d. Pursuant to Section 7 of the Sewage Lagoon By-law the hours of operation, for 1379 Walton Woods Road shall be as follows:
   - Monday to Friday – 7:00 a.m. to 5:00 p.m. provided that the personnel will remain on site until 6:00 p.m. if haulers call prior to 3:00 p.m. giving notice of delivery.
   - Saturday – 7:00 a.m. to 5:00 p.m. provided that once the ground freezes, the hours will be 7:00 a.m. to 1:00 p.m.

**Motion Carried.**

The CAO advised that Council had agreed at one time to expand the definition of use under the Master Agreement with GFL to operate the landfill to include septage lagoon as a permitted use. She added that they are currently accepting the waste on our behalf. The CAO went on to say that the agreement with the 1569 Walton Woods Road location currently does not have protections in place for residents in the way of tipping fees and is looking for direction and authority from Council that would allow staff to negotiate rates to ensure the location has the same protections for residents as those in place at the 1379 Walton Woods Road site.

**MOVED and SECONDED** that Council direct the CAO to negotiate and enter into an agreement with GFL which provides the same or better benefit to West Hants residents for the purposes of dumping of sewage in the septage lagoon located at 1569 Walton Woods Road, Hants County.

**Motion Carried.**

i. REMO Advisory Committee

There was no report of the REMO Advisory Committee.
j. Police Advisory Committee

There was no meeting of the Police Advisory Committee.

k. MCCAP (Information Report)

Councillor Daniels pointed out that emphasis had been given to Mr. deVreede who is a Sustainability Planner for the Town of Bridgewater. She noted that the Town has been able to see many of their MCCAP initiatives and ideas through to fruition with a dedicated Sustainability Planner. The Councillor went on to say that she would like for Council to consider having a similar role at West Hants in the future.

Councillor Jannasch voiced that the role may be difficult to fill noting that Mr. deVreede is an energy expert and was able to fund many of the projects and initiatives due to his expertise.

I. Other Committee Reports or Recommendations

   i. Fire Restructuring Committee

There was no meeting of the Fire Restructuring Committee.

   ii. NS Planning Conference: Take it to the Streets: Changing the Rules so that Everyone has Room to Move (Information Report) – Councillor Daniels

Councillor Daniels reviewed the report. She went on to speak of the value in attending conferences and encourage Councillors to attend if they are able.

   iii. Landfill Liaison Committee (Information Report) – Councillor Jannasch

Councillor Jannasch reviewed his report. He spoke of the discussion that took place surrounding the potential of a composting facility on the site noting that the options are currently being investigated by a consultant who will report back to the Committee with their findings. Councillor Leopold asked if there was an estimated time for the consultant’s report to which Councillor Jannasch responded no.

Councillor Jannasch pointed out that there are no plans for greenhouses heated with methane as had been previously reported by Council.

The Councillor noted that there are positions available on the Committee for citizen members. He added that the position of Chair had been fulfilled by Don Aldous at the last meeting.

12. Correspondence

There was no correspondence.

13. Miscellaneous / New Business

   a. Area Rates

Councillor Jannasch asked for clarification on the Municipality’s policy surrounding area rates. The CAO referred the Councillor to Area Rate Policy COFN-001.00. She noted that community groups can come forward and request an area rate to cover costs and spoke of the instance in the community of Hantsport where the Hantsport Memorial Community Centre came forward with such a request. The CAO stated that when the request was received several meetings, consultations and discussions took place prior to the vote of all residents in the community prior to applying the area rate.

Councillor Jannasch asked for the administrative costs associated with an area rate. The Director of Finance noted that the costs would be related to staff time in establishing the rate in the financial system. The CAO added that there is a lot of work to be done upfront
prior to applying an area rate including the requirement of the Municipal Clerk to contact each resident in the area and organizing a vote.

b. Fire Station Tour

Councillor Daniels expressed that she would like Councillors to have the opportunity to tour the fire stations of WestHants. She went on to say that doing so may help Council to have a better understanding of the presentations from the departments during presentations at budget deliberations as well as seeing first hand the assets and structures in the various stations.

Councillor Monroe voiced that she would like to have tours of the various municipal sites and facilities. The CAO advised Council that staff were in the process of planning visitations to various sites and would be proposing times and locations to Council soon.

Councillor Daniels and Deputy Warden Morton agreed to arrange site tours of the various fire departments.

14. In Camera Session
   a. MGA Section 22(2)(e) – Contract Negotiation

MOVED and SECONDED that the meeting move in-camera. Motion Carried.

The meeting moved in-camera at 8:54 p.m.
The meeting reconvened at 9:13 p.m.

MOVED and SECONDED that Council award WHAD#17-02 Legal Services to McInnes Cooper for a period of 5 years based on the technical and cost proposal provided. Motion Carried.

MOVED and SECONDED to instruct staff to release the In-Camera Report following a FOIPOP review. Motion Carried.

15. Date of Next Meeting – June 13, 2017

The next Regular Council meeting will be held on July 11, 2017.

16. Adjournment

MOVED and SECONDED that the meeting adjourn. Motion Carried.

The meeting adjourned at 9:16 p.m.

____________________  ____________________
Abraham Zebian, Warden           Rhonda Brown, Municipal Clerk