MUNICIPALITY OF THE DISTRICT OF WEST HANTS  
Council  
February 14, 2017 7:00 p.m.  
Sanford Council Chambers

a. Call to Order

The Warden called the meeting to order at 7:00 p.m.

b. Call of Roll

Present:  A. Zebian  Warden  
P. Morton  Deputy Warden  
R. Jannasch  Councillor District 1  
K. Monroe  Councillor District 2  
D. Keith  Councillor District 3  
T. Leopold  Councillor District 4  
D. Francis  Councillor District 5  
R. Hussey  Councillor District 6  
J. Daniels  Councillor District 7  
R. Zwicker  Councillor District 10  
C. Osborne  CAO  
M. Laycock  Director of Finance  
B. Carrigan  Director of Public Works  
M. LeMay  Director of Planning  
J. Bourque  Municipal Planner  
R. Sherrard  Municipal Engineer  
R. Brown  Municipal Clerk  
C. Remme  Executive Assistant

There were 15 members of the public in attendance.

c. Announcements

Warden Zebian welcomed everyone to Council. He reviewed the fire evacuation procedures.

CAO Osborne introduced Madelyn LeMay, the Municipality’s new Director of Planning and Development.

d. Approval of Agenda, including additions or deletions

MOVED and SECONDED that the agenda be approved as circulated with the following changes:
-11. b.2. – Recommendation from PAC Meeting (CAO)
Motion Carried.

e. Public Hearing(s)

a. Holleman and Associates Inc. – Application to Amend Existing Development Agreement for Ellershouse Landing, 6004 Highway 1, Ellershouse PID 45013588

MOVED and SECONDED that the meeting move to a Public Hearing.  
Motion Carried.

The meeting moved to a public hearing at 7:03 p.m.  
The meeting reconvened at 7:14 p.m.
MOVED and SECONDED that the application for an Amending Agreement for the Ellershouse Landing Development Agreement (PID 45013588), as attached to the report of February 14, 2017, be approved.

Councillor Leopold asked how the integrity of the property can be maintained as it is stated in the application that a 40-foot buffer will be maintained where feasible. The Planner referred to section 6.2 and 6.1 noting that the developer can clear land for roads and building sites, adding that he has been asked that he maintain the integrity to the best of his ability and to commit to replanting if too much clearing has taken place.

Councillor Leopold asked for an update on the liner that could be used to reduce the muddy water that was discussed at the Planning Advisory Committee meeting. The Municipal Planner responded that she, the Municipal Engineer and the Department of Transportation had been working with the developer to determine the best way to deal with the issue.

Councillor Leopold asked if the report from the hydro analyst would be made available to which the Planner responded she would speak to the developer to inquire if he would be willing to release the report.

Councillor Leopold asked when the meeting that had to be rescheduled due to the weather with the Department of Transportation would be taking place. The Planner responded that the date for the meeting had not been set. The Councillor asked if the meeting was to have the Department of Transportation to sign off on the flooding and sediment issues. The Planner spoke of the process of approving applications for amendments to development agreements noting that the Municipality involves all partners particularly when there are concerns. The Planner went on to speak of the ditching and culvert systems used by the Department of Transportation adding that their purpose is to handle the rainwater that comes off roads owned by TIR and it was never the intention for abutting land owners to add to TIR ditches. The Planner went on to say that steps are being taken to address the long-standing trend by increasing the involvement with TIR through the application process.

CAO Osborne added that if the motion is carried and the amendments are approved by Council the process cannot move forward without hearing from the Department of Transportation. Motion Carried.

MOVED and SECONDED that the report be received and placed on file. Motion Carried.


g. Business Arising from Minutes or any Related Correspondence

There was no business arising or any related correspondence.

h. Presentation(s)
There were no presentations.

i. Report of Warden

Warden Zebian let Council know that he had attended a number of supper and breakfast events in support of the many wonderful organizations in the region. He encouraged Council to support the organizations in their communities.

The Warden spoke of exploring the trails and taking part in some of the free events put on by the recreation department. He commented on the number of people visiting the area from outside the communities enjoying the area.

Warden Zebian spoke of the Meet Your Council events that had taken place noting the number in attendance at the event which took place in Falmouth. The Warden noted that many of the comments were regarding fire services, amalgamation and green bins at that event, adding that there has been great feedback from residents.

The Warden congratulated Councillors on supporting the signing of the memorandum of understanding with the Town of Windsor that took place following Joint Council. He went on to say that he looked forward to working together with the Town adding it will benefit both municipal units.

Warden Zebian informed Council that he had been working with residents in his area on several projects that will enhance the district. He encouraged other Councillors to do the same adding that it is a great way to show residents that Council is invested in them and our communities.

j. Reconsideration or Rescission of Resolutions of Which Notice Has Been Given on a Previous Day

There were no reconsiderations or rescissions of resolutions of which notice had been given.

k. Monthly Reports of Committee & Officers
   a. Committee of the Whole
      i. Excerpts January 31, 2017

Request for Proposals – Annual Audit Services Report

MOVED and SECONDED that Council award a contract to Kent & Duffett Chartered Accountants to perform annual auditing services for the Municipality of West Hants and the three water utilities (Three Mile Planes, Falmouth and Hantsport) for the fiscal year ending March 31, 2017 through to March 31, 2021.
Motion Carried.

Occupational Health and Safety

MOVED and SECONDED that Council approve the Health and Safety Policy COOH-001.00 and that Council rescind the Occupational Health and Safety Program dated June 9, 1998, the Occupational Health and Safety Program Employee Version dated June 9, 1998, the Personal Protective Equipment Policy as amended to November 9, 2010 and all previous such policies, the Safety Policy Construction Projects dated June 12, 2001 and all other previous such policies, and the Safety Policy Contractors dated September 10, 2002 and all previous such policies.
Motion Carried.

Provincial Representative Volunteer

MOVED and SECONDED that Rita Porter be nominated for the Provincial recognition as a representative volunteer for the community.
Motion Carried.

Council Procedural Policy/Council Remuneration Policy
MOVED and SECONDED to approve COGE-003.00 Council Procedural Policy as amended and approve COGE-004.00 Council Remuneration Policy.
CAO Osborne noted that the policy had been amended following the discussion held at Committee of the Whole to include Council's suggestions.
Motion Carried.

Quebec City
MOVED and SECONDED that Council recognize the tragedy in Quebec City Sunday night and pledge support to the Muslim community.
Deputy Warden Morton suggested that Council defeat the motion coming from Committee of the Whole and replace it with one following that gives more direction.
Motion Defeated.

MOVED and SECONDED that Council acknowledges the tragic loss of life which occurred at the Noor-Ul-Islam mosque in Quebec City on Sunday, January 29, 2017 and publicly expresses their condolences to the family and friends of the victims and the Canadian Muslim community in general.
Motion Carried.

b. Planning Advisory Committee
   i. Municipal Planning Strategy (MPS) Amendment to Update the Transportation Map and Policies (Recommendation Report)

MOVED and SECONDED that Council proceed to public hearing of the proposed Municipal Planning Strategy amendments as outlined in the Planning Staff Report of December 15, 2016 and then to Second Reading.
Motion Carried.

MOVED and SECONDED that the recommendation report be received and placed on file.
Motion Carried.

ii. Recommendation from PAC Meeting

MOVED and SECONDED that the PAC send the matter of CGC Inc. to Council for further consideration and review.
The CAO spoke of the motion stating that the matter had been brought forward by Councillor Monroe and members of the community. She went on to say that if Council wished for staff to explore the status and future status of CGC Inc. more clarification would be needed in the motion including a defined outcome and the role the Municipality would be playing. Council amended the motion.

MOVED and SECONDED that Council direct the CAO to contact Matthew Smith to work with him to gather facts regarding the disposition of the CGC Inc. land and bring the information back to Council.
Motion Carried.

c. Report of the Chief Administrative Officer
   i. COPW-001.00 Closure of a Portion of Prince Street, PID 45228186 (Recommendation Report)

MOVED and SECONDED that the report be received.
Motion Carried.

CAO Osborne noted that the recommendation regarding the closure of a portion of Prince Street is before Council as a housekeeping item. She went on to say that in haste to clean up a number of by-laws it was inadvertently included in the Repeal By-law then discovered that there was an outstanding lease. She explained that it has since been resolved and staff are working toward a new agreement. The CAO explained that Council is required to give notice as part of their policy and when the new agreement is drafted it will be brought to Council for approval.
MOVED and SECONDED that notice be given to approve COPW-004.00 Closure of a Portion of Prince Street, PID 45228186 Policy following a public hearing at the Council meeting to be held on March 14, 2017.
Motion Carried.

ii. Financial Condition Index

The Director of Finance gave a brief explanation of the Financial Condition Index to Council stating it is based on the audited financial statements submitted by each municipal unit sent to the Province. He went on to say that the FCI is based on fifteen different segments and gives a very high level overview of the current status of each municipal unit comparing municipalities to municipalities and towns to towns.

The Director explained that areas in green mean that the municipal units have met the thresholds set by the Province, yellow means the municipal unit is not in line with the municipal average but meets the Provincial thresholds and anything in red means the unit does not meet the threshold set by the Province. He added that the FCI acts as a tool for municipalities to help identify areas of concern but should not be used to assess the municipality’s performance.

The Finance Director reviewed the Municipality’s FCI information. He voiced that Council should keep in mind that the Town of Hantsport dissolved and became part of the Municipality in 2015/16 and the Municipality took on a new fire service which had a direct impact on the information. He highlighted the items which were a direct result of the dissolution and fire service advising that Council had taken steps to address any areas of concern.

MOVED and SECONDED that the FCI report be received and placed on file.
Motion Carried.

d. REMO Advisory Committee

Councillor Daniels noted that there had been no meeting of the REMO Advisory Committee.

e. Police Advisory Committee

MOVED and SECONDED that the Police Advisory Committee Information Report be received and placed on file.
Motion Carried.

Deputy Warden Morton reviewed the report.

f. MCCAP Committee

Deputy Warden Morton noted that there was no meeting of the MCCAP Committee.

g. Other Committee Reports or Recommendation
   i. Fire Restructuring Committee

   1. Garlands Crossing Fire Sub-Station (Recommendation Report)

MOVED and SECONDED that the report be received and placed on file.
Motion Carried.

MOVED and SECONDED that Roscoe Construction Limited be awarded the contract to design/build a two bay double deep (4 bay) drive through Fire Sub-Station on Municipally owned land in Garlands Crossing as per their RFP submission in the amount of $1,182,000.00 plus applicable taxes.

Councillor Monroe questioned why Council would consider moving forward with the motion without discussion with the Town of Windsor particularly in light of the recent signing of the
Memorandum of Understanding. The CAO advised that the Fire Restructuring Committee felt, seeing as the lease on the existing building would be ending in October, that it was important to move forward. She noted that Council had previously given direction to begin talks with the Windsor Fire Department.

Councillor Hussey noted that he understood the time constraints involved in moving forward and mentioned that the Municipality currently does not have a contract with the Windsor Fire Department then went on to ask when the Municipality would stop spending money on the fire service in that area. He went on to question if there was a possibility of working something out regionally adding that the $1.5 million being spent was due to personality conflicts.

Councillor Hussey went on to speak of the current operations noting that there had been complaints made to him regarding the number of trucks responding to calls. He went on to ask of the paid position existing at the Brooklyn Fire Station asking who had hired the individual and details of the position. The CAO advised that questions regarding operations should be addressed to the fire department noting the Municipality is not involved in operations. She added that each department would be presenting during budget deliberations and would be able to answer questions posed by Council.

The CAO went on to speak of the timing of the build of the station in Garland’s Crossing. She noted that there had been approval given for a new station for the Windsor Fire Department adding that the equipment owned by the Department had been funded by the Municipality and would’ve had to have been funded if the Municipality and the Department had entered another contract and replacement equipment was required, however, not at the accelerated rate which had occurred. The CAO went on to say that the Municipality will meet with the Windsor Fire Department in the future to confirm their equipment meets the standards that Council will hopefully set within a regional fire service.

CAO Osborne advised Council she believed the costs would have been incurred regardless of whether the station was being built in the Garland’s Crossing location or a new station for the Windsor Fire Department. She went on to say that regardless of how the issue arose there was a withdrawal of service and the Municipality had to move forward in order to ensure public safety.

The CAO went on to say that she had the opportunity to speak with the Fire Chiefs noting they are all in favour of a regional service. She went on to speak of the legality of accepting the Windsor Fire Department as a registered service. CAO Osborne noted that moving forward with the process does not negate the fact that the Municipality has 25 volunteers and equipment that has to be housed somewhere suitable by the end of October.

Warden Zebian voiced that Council would like to see the Windsor Fire Department and the Town of Windsor involved in the future and asked how it would be possible if the station is built. The CAO stated that she had been speaking with the Deputy Chief of the Windsor Fire Department noting the motion does not affect the relationship moving forward and he had not expressed that the Department is against the way the Municipality is moving forward. She spoke of the direction that has been taken noting that she has been complying with Council’s direction. She called upon the Municipal Engineer, Rick Sherrard to speak on the timing of the project, the ability to build and why it is in the Municipality’s best interest to move forward.

The Municipal Engineer spoke to the civil structural aspects of the building advising that if the project was awarded in March the station should be ready in October noting that going beyond March would not allow time to build the station prior to having to be out of the existing location. The Municipal Engineer went on to speak of the earthworks concept which takes the nesting season into consideration for timing.

The Municipal Engineer advised Council that the pricing obtained is good for thirty days, after which the process would have to begin again.
Councillor Monroe voiced that she respected the push for the new station but asked if it was a possibility to meet with the Windsor Fire Department then make a more informed decision on how to move forward. She went on to speak of the arbitration. CAO Osborne advised, in her opinion, that the results of the arbitration had no bearing on the motion nor would it have any impact on rebuilding the relationship with the Department.

Councillor Hussey questioned if the proposed station would have the capability to be expanded. The Municipal Engineer advised that the proposed plan is for a two bay, double deep station or four bays. He went on to speak of the independent study which suggested two bays with consideration for growth in the area hence the chosen design of four bays.

Councillor Hussey asked if it would be a possibility to expand the station to include a hall to which the Municipal Engineer responded that the call for proposals that was put out was for a two bay and three bay double deep station. He added that it was his interpretation of the debate that took place that some felt as though four bays was overbuilding. The CAO added that the facility could be expanded to include an additional bay but added that the facility’s intention is to be built as a fire department and not a recreation center. She added that as the Municipality owned the land, Council could consider building something of that regard in the future.

Councillor Francis commented that debate had taken place regarding the third bay noting that when the station is built it will be filled with the equipment the Municipality has. She went on to say that the new station is not to take away from the proposed station in Falmouth as it is still needed.

Councillor Leopold asked if there was a possibility of having the date at the leased site extended. The CAO responded that she had met with the property owner in late September and at that time he had stated that he had received an offer on the property therefore did not see an opportunity for extension.

Councillor Leopold questioned when movement could be expected on the joint fire service to which the CAO responded that a Fire Policy Working Committee had been established to begin work on a policy that would be brought forward for Council’s consideration. She added that the idea of the Committee is to work with the departments to consider standards and such which will then tie back to the Municipality’s budgeting components. She added that each department has a representative on the Committee and it is the hope to have a report back to Council within nine months noting that the representatives are volunteers so staff will be working on their timelines.

**Motion Carried.**
Councillor Jannasch, Monroe, Hussey voted nay.

MOVED and SECONDED that the budget for the Garlands Crossing Fire Sub-Station including net HST and all associated expenses not exceed $1,477,790.00.
Motion Carried.
Councillor Jannasch, Monroe, Hussey voted nay.

Councillor Hussey spoke of the recent passing of Ellis Wile who had been a longtime volunteer fire fighter.

MOVED and SECONDED that Council write a letter in recognition of Ellis Wile to his widow thanking him for his efforts.
Motion Carried.

ii. Joint Council
  1. Excerpts January 12, 2017

MOVED and SECONDED that the terms of Reference for Joint Council be accepted as presented.
Motion Carried.
MOVED and SECONDED that Council agree in principle to 50/50 joint ownership of the Birthplace of Hockey Arena and instruct staff to carry out an analysis on the financials and best governance model and bring it back to Council.
Motion Carried.

2.Long Pond Hockey Society (Recommendation Report)

MOVED and SECONDED that the report be received and placed on file.
Motion Carried.

CAO Osborne advised Council that in anticipation of the acceptance of the recommendation staff of the Municipality and the Town had met apologizing for being preemptive. She noted that the recommendation report had been written jointly with CAO Coutinho who is presenting the same report to the Town of Windsor Council for consideration as well.

The CAO reviewed the report noting that it seemed apparent at the Joint Council meeting that both Council’s felt as though they were in need of additional information. She advised Council that the CAOs were confident in their recommendation noting that they had reviewed all the documents and financials. The CAO advised that, due to there being no formal commitment, there was concern in exposing their information to others.

CAO Osborne advised Council that the information had been reviewed by both the Director of Finance and the Director of Park and Recreation. She went on to speak of the revenue stream noting that the facility would be run year-round. She pointed out that the operation estimates and capital costs, noting staff felt as though the numbers were sound and supported.

The CAO spoke of the workable model that had been proposed which would see a new corporation created comprised of eight directors whose terms would fluctuate in order to avoid high turnover. She advised that the two municipal units hold 6 of the 8 director seats which would give a fair amount of control. She advised that CAO Coutinho had met with the Long Pond Society and Kings Edgehill regarding the intermunicipal agreement. She advised that the Society wished to remain focused on fundraising. The CAO advised that the model would give equal control to both municipal units and allows the board to manage the facility and come back to the Councils for budgets.

The CAO went on to speak of the option of Council to not participate in the project. She went on to say that Council could fund the project and not take part, voicing it would be a lost opportunity of having input on the management and design.

CAO Osborne went on to speak of the option of not providing the funding at all which could then see a loss of federal and provincial funding for the project. The Director of Finance added that pulling support for the project could affect future funding from other levels of government requesting Council to consider the potential revenue and the betterment of the community.

The Director of Finance advised that Council should consider both the risks and the opportunities with the project and ask themselves if the risks are reasonable. He went on to speak of the financial aspects of the proposed arena noting that the funds would be coming from gas tax. The Director spoke of the request for $250,000 for four years noting that he does not see any issues of the request affecting any future projects for the Municipality.

MOVED and SECONDED that West Hants Council and Windsor Council agree to 50/50 joint ownership of the Long Pond Hockey Heritage Centre and instruct staff to meet with the Provincial and Federal partners in finalizing the governance model requirements and execute any financial due diligence required.

Councillor Monroe questioned if the building was going to begin prior to the funds being fundraised therefore placing the liability with the municipal units to which the CAO responded that the intent is to not begin the project until all the funds are secured.
Councillor Jannasch voiced that he was still uncomfortable with the lack of information shared with Council adding that he did not feel as though the debt implications had been fully defined. He asked about cost overruns adding that Council had not seen any information about the road upgrades that are involved with the location. The Councillor went on to say that he felt as though the management structure was cumbersome stating that he felt as though it should be outlined in more detail in order to make an informed decision on the motion.

Councillor Jannasch spoke of the financials that had been presented to Council pointing out that it showed no profit until year five which is the year that the maintenance costs would increase. He reiterated that he felt as though Council had not received enough information. CAO Osborne responded that there had been no costs to upgrade the road put into the proposal as the Town of Windsor had publicly and privately stated that they would provide the funding and had placed funds to do so in their capital costs. She went on to say that if all funding is in place for the construction that debt servicing would be included.

The CAO went on to address the comment made by Councillor Jannasch regarding the management structure noting that the decision would lay with the board cautioning Council to avoid getting involved deeply into the operations of the arena and to set strategic direction for the facility instead.

The CAO advised Council that the financial information will be released at the end of the project and spoke of the in-kind work that had been done to help the Society with the planning portion of the project and premature release could harm the project.

Councillor Jannasch asked if the Municipality would only be accountable for the $1 million to which the CAO responded that there is a contingency built into the cost of the arena then advised Council to direct the newly developed management corporation to build only to the funds that are available like what was done with the Newport Arena.

Councillor Hussey commended the group for the work that had been done on the project. He went on to speak of the potential spinoffs to local businesses including the Hockey Heritage Society. The Councillor voiced that he felt as though it would be a mistake to not see this through with bringing a prestigious facility that will benefit the area for years to come.

Councillor Francis asked for clarification on whether the Hockey Heritage Center had confirmed that they will take part in the project to which the CAO responded that the Heritage Center had written a letter of intent to the Society. The Councillor then asked for confirmation on the $2.4 million that is required to be raised by the Long Pond Arena Society prior to the construction beginning and if the group plans to continue their fundraising after their goal is reached. CAO Osborne responded that the funds are required prior to beginning construction and it is the intent of the Society to continue fundraising.

Councillor Leopold asked what would be considered as a season for the ice time in the facility to which the CAO responded that it was proposed to be a full year. The Councillor then asked if the Board members would be volunteer positions. The CAO responded yes.

Councillor Leopold asked for clarification regarding how, if there was debt incurred, it would be split. The CAO advised that the Town of Windsor and the Municipality would split any debt 50/50.

Councillor Keith expressed that he felt as though the new facility would be seen as competition for the Newport Arena voicing that the two facilities would need to cooperate. He asked if the Municipality would also consider funding for the Newport Arena with the work that is still in need of completion adding that the area needs both facilities but questioned if both would be able to remain operational with the competition for funding and ice time bookings.

The CAO spoke of the funding that had been provided to the Newport Arena and the support given to the volunteers including additional land at no cost to the group for the
subfloor to be built. She added that no request for additional funding had come to the Municipality from the Newport Arena. The Director of Finance advised that the Municipality provided $175,000 to the Newport Arena.

Councillor Leopold asked if there was a possibility of the Municipality pledging support to complete the Newport Arena adding that there is still a need to complete the parking lot as well as other items. She added that in doing so it would have both facilities to the same standard. The CAO responded that she would be hesitant in tying the motion to commitment to the Newport Arena adding that Council could consider support if a request came forward.

Councillor Keith went on to say that he had yet to be invited to a meeting with the Long Pond Society as a Council representative. The CAO responded that she would contact the Society to ensure that they are aware that the Councillor was the representative for Council.

Councillor Monroe stated that there is no mention of the Long Pond Society being required to secure $2.4 million in the agreement expressing that it should be included. She asked the Director of Finance if any shortfalls could be covered by gas tax funds to which the director replied no.

**Motion carried.**

Warden Zebian expressed that moving forward with the facility is a great step towards working cooperatively with the Town of Windsor. He went on to say that it is a great project and he believed that both facilities would can work synergistically in the area.

iii.  Hantsport Watershed Committee (Information Report)

**MOVED and SECONDED that the Hantsport Watershed Committee Information Report be received and placed on file.**

**Motion Carried.**

Deputy Warden Morton reviewed the report highlighting that there had been a drop in the level of water noting that there may be a need to look at other sources of water in the future.

iv.  Falmouth Watershed Committee (Information Report)

**MOVED and SECONDED that the Falmouth Watershed Committee Information Report be received and placed on file.**

**Motion Carried.**

Warden Zebian reviewed the report.

v.  Region 6 Inter-Municipal Committee (Information Report)

**MOVED and SECONDED that the Region 6 Inter-Municipal Committee Information Report be received and placed on file.**

**Motion Carried.**

Councillor Jannasch spoke on the report. He noted that because of the declining value of recycled materials municipal units are having difficulty in funding their operations which led to discussion on bridge funding. The Councillor noted that there will be a review taking place and it is the hope of the Committee that there will be an opportunity for participation in the review from municipal units. The Councillor pointed out that the Municipality is currently in a good position as there is a fair amount of garbage being brought into the landfill.

Councillor Jannasch reported that the Committee had discussed the idea of extended producer responsibility which would see corporations being held responsible for a portion of their waste adding that the idea has been successful in other parts of Canada. CAO Osborne advised that she had attended a conference regarding the topic and learned that much of the waste being received comes from the commercial stream and is not being
recycled as it should be. She went on to say that a recommendation had gone forward to the Province to evoke legislation over a year ago, noting no action had been taken.

vi. Mill Lakes Watershed Committee (Information Report)

MOVED and SECONDED that the Mill Lakes Watershed Committee Information Report be received and placed on file.
Motion Carried.

Councillor Daniels encouraged Councillors to review past minutes of the meetings which could be found on the Town of Windsor website.

l. Correspondence
   a. February 6, 2017 – Region 6 re: Budget Approval 2017-18

MOVED and SECONDED that the letter from Region 6 regarding budget approval be received and placed on file.
Motion Carried.

MOVED and SECONDED that Council approve the 2017-18 Region 6 Inter-Municipal Committee budget in the amount of $689,290.
Motion Carried.


MOVED and SECONDED that Council provide a letter of support for the Avon River Heritage Society’s project, People of the Avon River/Pesegitk.
Motion Carried.

m. Miscellaneous or New Business
   a. Bramber Masonic Hall (Councillor Jannasch)

Councilor Jannasch asked if staff could determine where funds the Municipality would have realized from the sale of Bramber Masonic Hall including how much was made and where the funds would be used. The Director of Finance added that the Municipality has a record retention schedule of seven years which may cause some difficulty in obtaining information. The CAO replied that she would search for a motion of Council regarding the sale.

n. Next Meeting Date
   The next meeting of Council will take place on March 14, 2017.

o. Adjournment
   MOVED and SECONDED that the meeting adjourn.
   Motion Carried.

The meeting adjourned at 9:35 p.m.

Abraham Zebian, Warden          Rhonda Brown, Municipal Clerk