



**MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Municipal Climate Change Action Plan Committee (MCCAP)
September 7 2016, 9:07 a.m.
Sanford Council Chambers**

PRESENT: Councillor Greg Miller, Chair
Councillor Randy Matheson
Councillor Tom Brown
Karen Dempsey, Director of Planning
Jeanne Bourque, Planner
Brad Carrigan, Director of Public Works
Kathy Kehoe, Director of Recreation
Rick Sherrard, Municipal Engineer
Don Dignan, REMO Coordinator
Cathie Osborne, CAO

STAFF: Velma Macumber, Admin. Assistant

Chair Miller called the meeting to order at 9:07 a.m.

APPROVAL OF AGENDA & ADDITIONS

The following item was added under Miscellaneous:

- Livable Cities Conference Forum
- Sustainability

Moved and Seconded that the agenda be approved as amended.

Motion carried.

APPROVAL OF THE MINUTES OF JULY 6, 2016

Moved and Seconded that the minutes of the Municipal Climate Change Action Plan Committee of July 6, 2016 be approved noting errors or omissions.

Motion carried.

BUSINESS ARISING FROM THE MINUTES

Update – Amendments to Terms of Reference

Ms. Bourque advised that Terms of Reference was sent to the Municipal Clerk and the CAO for review, and in most part it was fine with the exception of some tweaking.

Ms. Osborne noted that one change in the Terms of Reference included under Resources, that the Committee would prepare a budget that would be submitted to Council. She noted that this Committee is a subcommittee of Council with no spending power and needs approval from Council to spend monies. This is a major change to Council's approval process which gives the purchasing power to the Committee. She advised that in discussion with the Director of Finance, he said this could be addressed by specifying what the monies could be spent on in the budget.

Discussion was held with respect to what expenditures would be covered under the new Procurement and Tendering Policy and/or require Council Approval.

Update – Draft MCCAP Work Plan

Ms. Bourque advised that the MCCAP Work Plan went to the Committee of the Whole for information. She stated that now the Committee has a formal starting place and it will be reviewed annually to see what action items can be added or checked off when completed.

Update – Falmouth Storm Water Management Plan

Ms. Bourque advised that Falmouth Storm Water Management Plan has now been placed on the Municipality's website. The public is encouraged to access this information. Ms. Bourque advised that she shared the Plan with Craig Bauchman, Department of Agriculture, and it will be given to Nova Scotia Transportation and Infrastructure Renewal as well.

Discussion was held with respect to what is meant by "1:100-year storm" and the need to define it more clearly in order for the general public to understand it.

Update – Avondale Wharf and Museum

Ms. Bourque advised that she met with Dr. Danika Van Proosdij and students to conduct site visits of Lake Pisiquid and the Avondale Wharf and Museum area. The group was assessing the dykeland on the Fundy Basin. A wetlands specialist was also present for the site visit at the Avondale Wharf area to try and determine if and what

remediation could be done on the site. Ms. Bourque advised that the specialist is also in contact with Nova Scotia Transportation and Infrastructure Renewal with respect to the past and potential flooding of their road. However, to hire the specialist, there is a need for an expenditure. Ms. Bourque advised that she would bring back a cost estimate for the work.

Discussion was held with respect to the Request for Proposals process, and if this was the route to take for an MCCAP project.

Ms. Osborne reported that the Avondale Wharf Committee had received Council approval of their project to revamp the wharf as a pedestrian walkway, and the committee contracted an engineer. One of the initial ideas was to stabilize the wharf by bringing in rock, etc. However, when the engineer visited the site, he indicated that the idea was not viable and the only way to fix the wharf was to rebuild it from scratch. Ms. Osborne advised that no changes have been done to the wharf and the barriers are still up. She stated that it is important to continue working with the Avondale Wharf Committee, and staff will continue to follow up with them.

NEW BUSINESS

No new business was heard.

MISCELLANEOUS

Livable Cities Forum

Ms. Bourque advised that the upcoming national "2016 Livable Cities Forum" is happening next week in Halifax and it is about climate change. She advised that as a panel participant she had a couple of conference calls with the panel facilitator to discuss topics. Ms. Bourque said that her panel addresses the fact that Nova Scotia is the only province in Canada in which all municipal units had to prepare a climate change action plan. She stated that West Hants leads many municipalities with respect to implementing action items out of their MCCAP. Ms. Bourque stated she will be sharing ideas and gathering information from the conference to bring back to the Committee.

Sustainability

Ms. Bourque advised that in recent discussions with the municipal engineer, and in preparation of the staff report for the proposed Garlands Crossing fire station location, it brought to mind the ICSP which was adopted by Council in 2010. The ICSP includes a series of broad statements of intent but there have been limited opportunities for implementing them. This is where the MCCAP comes in. Ms.

Bourque advised that the matter of sustainability needs to be discussed on many matters and across all departments. She asked the Committee how they could put the sustainability spin on the proposed fire station to gain access to gas tax funding. Items such as installing solar panels, permeable pavement, etc. can be considered under the environmental goals in the ICSP.

Ms. Dempsey agreed it was an important discussion to have. She noted that the provincial Building Code Regulations have also been amended to require more energy efficient methods of building construction, i.e., the new EnerGuide system.

Ms. Bourque suggested that when preparing Request for Proposals that certain items could be considered in keeping with sustainability, i.e., energy efficient buildings, what can be obtained for the best value, and for the long term. This focus on energy efficiency for new public buildings will not only conserve energy but will serve as an example for the public. Ms. Bourque suggested Council discuss what they envision and get input from staff. The CAO noted that one of the inclusions in the Procurement Policy was that it would reflect whatever asset management policy Council approves. An assessment management policy is currently being developed and that these considerations could be included in the policy.

Councillor Matheson stated he liked the idea and felt it was tangible, and suggested putting it into action.

NEXT MEETING

Due to the upcoming election in October 2016, the next MCCAP Committee meeting will be scheduled for Wednesday, November 16, 2016 at 9:00 a.m.

ADJOURNMENT

Moved that the meeting adjourn.

Motion carried.

The meeting adjourned at 9:52 a.m.

Chair