

MUNICIPALITY OF THE DISTRICT OF WEST HANTS
Committee of the Whole
March 6, 2012

In attendance:	G. Cochrane	Chair
	R. Dauphinee	Warden
	S. Pineo	Councillor
	R. Matheson	Councillor
	G. Shanks	Councillor
	R. Gaudet	Councillor
	R. Allen	Councillor
	T. Brown	Councillor
	P. Ainslie	Councillor
	C. Chislett	CAO
	J. Wood	Director of Finance
	K. Kehoe	Director of Recreation
	L. Davis	Director of Planning
	R. Sherrard	Director of Public Works
	G. Lunn	By-law Enforcement Officer
	J. Woodman	Administrative Assistant
Guests:	S. Burgess	Windsor Fire Department
	J. Shanks	Counsel for Windsor Fire Department
Public	WFD Executive Members	

1. Approval of Minutes of February 7, 2012

MOVED by Warden Dauphinee and Councillor Shanks that the Minutes of the February 7, 2012 Committee of the Whole Meeting be approved as circulated, with any errors or omissions noted.

Motion Carried.

2. Report of the By-law Enforcement Officer

MOVED by Warden Dauphinee and Councillor Gaudet that the Report of the By-Law Enforcement Officer be received and placed on file.

Motion Carried.

G. Lunn noted errors in his reported.

- ✚ Under Unsightly Premises it should read Donnie Mackenzie.
- ✚ Clarified Gervaise Mackay is the individual being charged on the Raymond McKay property.

Councillor Matheson referred to the report advising at the January meeting there was discussion on dogs that had been abandoned in the area. He clarified that the dogs were dropped off in East Hants but found in West Hants and that their By-law Enforcement Officer offered to assist with food, etc. One of the dogs died due to complications from being abandoned. He questioned whether the Hants West SPCA is capable of handling these types of issues. For this particular case the SPCA was contacted but they were unable to assist and another small dog rescue group stepped in. G. Lunn responded the SPCA covers East Hants as well and he acknowledged at this time the SPCA have been unable to fund a facility. They do not have the capacity to handle many animals and he couldn't confirm whether they had a vehicle to transport animals. He admitted at times he assisted with certain situations as a favor to the SPCA.

3. Report of the Director of Recreation

MOVED by Councillor Gaudet and Councillor Pineo that the report of the Director of Recreation be received and placed on file.

Motion Carried.

K. Kehoe added to her report in 2011 for Jump Start applications there was \$6,000 put into youth registration for sport and recreation activities for kids in the West Hants and Windsor area. Councillor Matheson asked if the Ste. Croix Ballfield and Eldridge Field sites continue to be well utilized. K. Kehoe indicated she had only received a few applications to date and it would be difficult to forecast how often the fields will be used. She confirmed the numbers have decreased over the years; however the schools continue to utilize the fields. Elderidge Road continues to be very well used by the West Hants Soccer Association.

- a. Water Purification System (Ste. Croix)

MOVED by Warden Dauphinee and Councillor Brown that the correspondence regarding the Water Purification System (Ste. Croix) be received and placed on file.

Motion Carried.

Ste. Croix Recreation Site Water Purification

MOVED by Warden Dauphinee and Councilor Pineo that a recommendation be made to Council to proceed with the NSF 55 UV Water Purification System at the Ste. Croix Recreation site as directed by the Department of Environment and Labour at an approximate cost of \$7,000 to be funded through the Federal Gas Tax Funds.

K. Kehoe added currently there is no purification system and last summer they were unable to obtain a clear count on the drinking water which resulted in a boil order for the entire summer. The Department of Environment gave direction that the Municipality have a purification system put on the drinking water for the entire facility.

Motion Carried.

2012 Bantam Boys Eastern Canadians

MOVED by Councillor Matheson and Councillor Brown that the correspondence regarding 2012 Bantam Boys Eastern Canadians be received and placed on file.

Motion Carried.

MOVED by Warden Dauphinee and Councillor Gaudet that a recommendation be made to Council to waive the facility rental costs for the 2012 Bantam Boys Eastern Canadians that will be held at the Ste. Croix Recreation Site, August 24th -26th, 2012.

Motion Carried.

4. Administrative Report

- a. ICSP Update

C. Chislett reported staff is reviewing the report and will come back with the required amendments. They are looking at a 2 year report card. She anticipates it will be completed and available at the next Committee of the Whole meeting.

Councillor Pineo mentioned that she and L. Davis recently attended the ACAS conference; which would tie in with the ICSP. C. Chislett confirmed climate change has been referenced in the ICSP. Councillor Pineo noted that it would have been beneficial for all councillors to attend the conference as she feels it appears that this will be a topic of discussion for the Municipality.

- b. Solid Waste Management By-law

C. Chislett advised the Solid Waste Management By-law was found to be seriously outdated. The Director of Public Works in consultation with the solicitor met numerous times. The changes required have been incorporated, one of the main ambitions was to make the by-law more enforceable, and the other changes were basic housekeeping amendments.

MOVED by Warden Dauphinee and Councillor Gaudet that the correspondence regarding Solid Waste Management By-law be received and placed on file.

Motion Carried.

MOVED by Warden Dauphinee and Councillor Gaudet that a recommendation be made to Council to give notice of First Reading of the Municipality of West Hants' Solid Waste Management By-law at the March 13, 2012 Council meeting.

Motion Carried.

5. Presentation – Windsor Fire Department

J. Shanks presented a letter from him to the CAO dated March 6, 2012 to the committee for acceptance. He indicated it was not their intent to read the letter this evening, however there were two issues they would like addressed and felt this was the appropriate venue. Both concerns centered on the perceived or potential conflict of interest with respect to involvement with negotiations and the ultimate approval of the fire services contract. The first reference is Councillor Pineo and Deputy Warden Cochrane who have sons who are members of the Windsor Fire and Brooklyn Fire Departments, respectively. The concern expressed about the appearance of a potential conflict, as to whether the interest of the sons of the two councillor members may be viewed as a disqualifying issue with respect to those councillors participating in the negotiation and approval of a potential contract. He added the concern is stemming from the membership which they would like voiced.

The second concern is in regards to Warden Dauphinee and an apparent conflict of interest involving the Warden. It is in respect to a meeting that they understood took place between several members of the Windsor Fire Department and Warden Dauphinee. There is ongoing investigations with respect to internal disciplinary proceeding within the Windsor Fire Department. The concern is there is a perceived conflict of interest with respect to Warden Dauphinee regarding meetings with some members of the Windsor Fire Department and a potentially displayed intent to not have good faith negotiations with the Windsor Fire Department and, instead, potentially seek to divert matters of historic responsibility and cooperation between the Municipality and the Windsor Fire Department to another department or agency. The department therefore is requesting that Warden Dauphinee, Deputy Warden Cochrane and Councillor Pineo remove themselves from participating in the contract negotiation and ultimate approval of this contract and the balance of council would move forward with the process.

Due to the fact there are ongoing disciplinary investigations there are some issues that J. Shanks indicated they would not be at liberty to discuss at this time.

MOVED by Warden Dauphinee and Councillor Gaudet that the correspondence regarding the Windsor Fire Department from Stewart McKelvey be received and placed on file.

Motion Carried.

Councillor Gaudet pointed out that Councillor Matheson is an Honorary Fire Fighter member of the Brooklyn Fire Department and questioned whether that would be a conflict of interest as well. Councillor Matheson confirmed he was an Honorary Fire Fighter. Councillor Shanks requested that J. Shanks explain why Councillor Pineo would have a conflict of interest as her son is a member of the Brooklyn Fire Department. J. Shanks responded that he was clear in the letter that Councillor Pineo does not have any involvement with the Windsor Fire Department. There is concern expressed by the membership of the Windsor Fire Department that the protracted nature of the commencement of the negotiations, and there is concerns that the services which has been provided by the Windsor Fire Department could be diverted to another agency. The only other agency existing at this point that has a boundary within this jurisdiction is the Brooklyn Fire Department. He indicated the question is whether there is a view to the Brooklyn Fire Department as perhaps being a successor if the contract is not appropriately negotiated or revisited.

Warden Dauphinee made reference to the comment in the letter identifying meetings which have taken place. He clarified that residents within his district requested to meet with him, however there was never any mention to try to divert responsibility and negotiations were never discussed. He acknowledged he has heard rumors from the public where he was involved in situations which never occurred. He clarified that he has never attempted to destroy the Windsor Fire Department in any circumstances. He feels the contract needed to be updated and feels that matters have been blown out of proportion because of the

misunderstandings throughout the communities in regards to new stations, etc. He indicated that he would prefer not to discuss the matter further until he and the Municipality seeks legal advice. He understood that he had a good working relationship with the Windsor Fire Department.

J. Shanks clarified that the Windsor Fire Department does not want this to be seen as accusations or questioning individual's credibility. It is the question of a perception as to whether there is an appropriate process in place and it was not intended to question the integrity or credibility of any of the three individuals discussed or any member of Council.

Warden Dauphinee questioned how it could be perceived in any other way, noting he reviewed the Municipal Conflict of Interest Act because he was recently caught in a situation which he felt had a grey area and eventually declared a conflict of interest. He does not see a conflict of interest in this particular matter, adding if it is determined he has a conflict of interest and the Deputy Warden has a conflict of interest there is an issue as they are the signing authorities for the cheques for the Windsor Fire Department. He suggested this may cause a hold up with funding until the matters are legally addressed.

Councillor Pineo acknowledged she would certainly do what is proper and correct, even though she is not in agreement with it. She questioned whether it was the entire Windsor Fire Department that requested that these issues be brought before council. J. Shanks responded that he takes instruction through the Fire Chief and the Executive, and referred the question to Chief Burgess as he interacts with the members directly. Councillor Pineo asked whether these concerns were voted on by the members of the department. Chief Burgess confirmed it was with consultations with members; however they did not have an actual vote. He added that they are more than willing to move forward and discuss the issues.

He clarified they are not accusing any individual of anything and feels that this conflict of interest should have been identified many years ago. He stated there has been indications that meetings have taken place with members and the Warden, again clarifying at this point they are only investigating the matter. He added they are prepared to sit down at the table as soon as possible to negotiate with the remaining members of the committee. Councillor Pineo stated it was her perception that the department is requesting that Warden Dauphinee, Deputy Warden Cochrane and herself are asked to step away from the table even though they were the original negotiating team who worked diligently with them to build a new station and addressing other concerns. Chief Burgess indicated that he does appreciate the work they did on the Fire Advisory Committee in the past, but feels it didn't work out and their intention is move forward on a better playing field.

Warden Dauphinee advised after he seeks legal advice he would certainly do what is best for the residents and the Municipality of the District of West Hants.

Councillor Matheson indicated if it is determined that he does have a conflict of interest he would certainly step down. J. Shanks stated that he thought there was a misunderstanding with a comment that the Warden previously made which he wanted to clarify. In respect to Warden Dauphinee there is no allegation that he is in any way in violation of the Conflict of Interest Act. Warden Dauphinee felt the correspondence suggested there was more than one meeting and he wanted to clarify there was only one meeting requested by his residents which was very brief. He added that Chief Burgess had also requested to meet with him on occasions in the past. He expressed disappointment that the negotiations have reached this point, and feels that it is only hurting the residents.

Councillor Pineo asked for clarification about paragraph two of the letter, and questioned whether this was referring to her request for a breakdown of where the money was being spent. Chief Burgess clarified this was a general statement over the two year period. Recently in December 2011 they received in writing issues as to why the contract had not been signed and they are addressing the whole two year period. He attempted to provide the requested information on a few occasions, which he could confirm through written documentation, however he could not schedule a time with the CAO. Councillor Pineo added that the Municipality to her knowledge never received the information she requested. Chief Burgess suggested that she refer to the minutes of the Fire Advisory Committee from January 2010. They reflect that the report was received by the committee at the time. C. Chislett confirmed the financial statements were received. Chief Burgess advised there has been statements that the department did not present their financial statements for the current year. He indicated this was not true and could provide documentation where he attempted on a few occasions to provide the statements.

MOVED by Warden Dauphinee and Councillor Gaudet that a recommendation be made to Council that the correspondence received from Stewart McKelvey dated March 6, 2012 in reference to the fire services contract be referred to a municipal solicitor for interpretation and all actions and discussions cease until clear legal advice is received.

Warden Dauphinee stated that the Municipality had to obtain the departments financials through Joint Stocks. Chief Burgess clarified that he can provide dates that show he attempted on several different occasions to provide financial information to the CAO which would contradict Warden Dauphinee's previous comments. C. Chislett responded that she would have to review her correspondence; however it was her understanding that she attempted on different occasions to request the information but was unsuccessful and then proceeded to Joint Stocks. Chief Burgess advised he attempted to present them to the Committee of the Whole before they were received through this process. Councillor Brown added when receiving the information through Joint Stocks the Municipality received 3-4 years of financials statements that was not presented.

Councillor Gaudet asked for Chief Burgess to explain to the committee how he attempted to provide the information to the CAO. Chief Burgess responded that he requested several meetings via e-mail to review the statements, however the CAO could not be facilitate him. He wanted to make it clear to the public that they were not withholding the information. It was agreed the CAO would review her correspondence and provide clarification of the matter.

Motion Carried.

6. Report of Director of Planning

MOVED by Councillor Pineo and Councillor Shanks that the Report of the Director of Planning be received and placed on file.

Motion Carried.

L. Davis added to her report that Kathleen Brown had withdrawn her rezoning application.

She advised she recently attended the Atlantic Climate Adaptations Solutions (ACAS) conference as previously mentioned by Councillor Pineo. She felt it was very intense and they took in a lot of valuable information from the presentations of the researchers and scientists who were involved in the project. There will be more information coming out by the end of March when the researchers are required to have their reports submitted. She indicated she will need to fill in the gaps in our own Municipal ACAS report that was received at the Planning Committee.

The Municipal Climate Change Action plans will require amendments to the ICSP and would be due in 2013. There will be regional workshops in May/June that Service Nova Scotia will be hosting. They were advised of the possibility of a provincial interest statement on Climate Change Adaptations which they don't know when it will be forthcoming from the province or what it will contain. Another item to come out of ACAS is the Municipal Learning Project which would be a summary of what has been learned from the ACAS project and the Municipal Mentorship Project; she hopes these will be beneficial to the Municipality.

Councillor Pineo indicated she feels the Municipality is actually advanced in some ways, as it has already ceased development on marsh and dyke lands and many other areas are only beginning to restrict this. She is happy that the Municipality took the initiative as it protected itself from liability issues in the future. She feels the dykes in the rural areas is an area of concern that may have to be dealt with in West Hants.

Councillor Pineo asked for an update on the Atrium Villas development agreement. Warden Dauphinee confirmed that it was his understanding that Atrium Villas would not be moving forward.

7. Report of Director of Public Works

MOVED by Councillor Shanks and Councillor Gaudet that the Report of the Director of Public Works be received and placed on file.

Motion Carried.

a. Falmouth & Three Mile Plains Water Test Results (January 2012)

MOVED by Councillor Shanks and Councillor Gaudet that the Falmouth & Three Mile Plains Water Test Results (January 2012) be received and placed on file.

Motion Carried.

b. Report of Waste Reduction/Safety Coordinator (January 2012)

MOVED by Councillor Shanks and Councillor Pineo that the Report of the Waste Reduction/Safety Coordinator be received and placed on file.

Motion Carried.

Councillor Pineo asked for clarification on why it was necessary for a new approval for landfill monitoring of the closed site. R. Sherrard explained approximately a year ago they were called to meet with the Department of Environment who advised that they were operating a closed landfill without a current approval.

Warden Dauphinee mentioned at the last meeting there was discussion regarding gas tax funds being accessed for the Sewer Treatment Plant facility in Falmouth. He was directed to work on this and bring information back to the next meeting, and he did announce at the Council meeting that everything had been worked out. He thanked the Director of Public Works for becoming involved in the matter and resolving the issues.

8. Report of Director of Finance

MOVED by Councillor Pineo and Warden Dauphinee that the report of the Director of Finance be received and placed on file.

Motion Carried.

J. Wood asked to make a correction to his report, noting under meetings he reported that he and the CAO had attended a Farm Deb meeting in New Minas. The CAO was ill that day and was unable to attend. Councillor Pineo asked for additional information about the meeting; however J. Wood indicated he could not speak any further on the issue, as the meeting had to do with confidential matters.

a. Budget Variance Report (to November 30, 2011)

MOVED by Councillor Gaudet and Warden Dauphinee that the Budget Variance Report (to November 30, 2011) be received and placed on file.

Motion Carried.

J. Wood reported the projected surplus is an attempt to advise what it will be at the end of the year, however there could always be unforeseen factors. At this point he estimates an approximate \$20,000 surplus at year end.

b. West Hants' Contribution to Dial-a-Ride Vehicle (gas tax reserve)

MOVED by Warden Dauphinee and Councillor Pineo that the correspondence dated February 28, 2012 regarding West Hants Dial-a-Ride Vehicle be received and placed on file.

Motion Carried.

Councillor Pineo stated that she understood the van was purchased partly to bring residents from the outlying areas to meet up with Kings Transit to increase ridership. She asked whether there was any information on how the van is being utilized. It was noted that during the trial period it was found that the van was not being used for this purpose. Warden Dauphinee stated since the new Executive Director position was filled the Municipality is no longer informed or given the opportunity to provide input. Warden Dauphinee confirmed that he sees the van being used and feels it is being well utilized by the residents who depend on it.

MOVED by and that a recommendation be made to Council that the Municipality proceed with the ownership transfer of the Dial-a-Ride vehicle on the condition that an operating agreement with Dial-a-Ride is approved prior to transfer.

Motion Carried.

c. Tax Certificate Fee (Request for Increase)

MOVED by Warden Dauphinee and Councillor Gaudet that the correspondence dated February 28, 2012 regarding Tax Certificate Fee be received and placed on file.

Motion Carried.

MOVED by Councillor Gaudet and Councillor Pineo and that a recommendation be made to Council that effective April 1, 2012 the Municipality's tax certificate fee shall increase to \$30.00 for each property.

Motion Carried.

d. 2012 Assessment Roll (CAP Assistance Program) District Summary & Tax Revenue Impact

MOVED by Warden Dauphinee and Councillor Brown that the 2012 Assessment Roll (CAP Assistance Program) District Summary & Tax Revenue Impact be received and placed on file.

Motion Carried.

J. Wood reported Schedule A indicates the CAP/ market value, and a column which reflects the 2012 taxable CAP revenue. This figure is the estimated loss of revenue since the program was established.

e. 5 Year Capital Budget

MOVED by Councillor Shanks and Councillor Gaudet that the correspondence dated February 28, 2012 regarding the 5 Year Capital Budget Plan 2012/13-2016/17 be received and placed on file.

Motion Carried.

J. Wood reported the first summary sheet shows the gas tax funding, showing a two year forecast from the current information. Noting there is a commitment of over \$2 million of projects; however the reserve will increase significantly over the next two years. Councillor Pineo referred to the ACAS conference she attended and identified that there will be different aspects that gas tax funds will be permitted to be used for. She learned that any studies for capacity building would be covered by these funds, as well as consultant fees. Adding she personally had an issue with hiring a consultant instead of a staff person who would be dedicated to certain projects. She suggested that this be added to the ICSP under Climate Changes. J. Wood advised this was discussed at a staff meeting, and it was agreed that they would attempt to receive written approval for the use of any gas tax funded projects prior to moving forward.

J. Wood reported the second page gives details of the 2012-13 fiscal year capital projects. He reminded that any projects that require tenders through the Purchasing Policy will come back to council for approval. R. Sherrard suggested that there be a specific separate approval for 2012-13 fiscal year. J. Wood clarified the 5 Year recommendation approves the document and this year and that is why just the fiscal year is approved. Warden Dauphinee asked how you could approve the full amount coming out of gas tax funding before the budget is approved. J. Wood explained we are approving the projects for the next fiscal year; these individual projects do come back to council to establish exactly where the funding is coming from. He referred to the two spreadsheets that showed where the funding is projected to come from which prepares for the next five years. He explained it is necessary to approve the five year document because it is tied into the gas tax and funding and unless approved it limits staff from moving forward. Warden Dauphinee commented that he agreed with the 5 year approval, however feels the one year approval should be with the budget process. J. Wood felt that another recommendation should be made approving 2012-13 capital projects for that year.

MOVED by Councillor Pineo and Warden Dauphinee that a recommendation be made to Council for the approval of the 5 –Year Capital Budget Plan 2012/13 -2016/17 document and that the Capital Investment Plan (CIP) reported be prepared and submitted based on the approved 5 Year Capital Budget Plan.

Motion Carried.

J. Wood asked that a second motion be made so that staff can begin to move forward with capital budget and projects for the coming fiscal year. Chair Cochrane indicated he didn't recall this process in the past. J. Wood explained last years' approval was based on the one year and the five year document. Warden Dauphinee asked if there was a way to approve staff moving forward without limiting other funding options because it has already been approved. Noting if a program came out that could assist with any of these projects we wouldn't qualify as it has already been approved and funded. R. Sherrard suggested that the capital budget should not in any way affect the tax rate or calculations as the funds are coming from specific reserves. Warden Dauphinee felt the five year document has already been approved and doesn't understand why you have to approve year by year. R. Sherrard confirmed the plan has been approved; however staff needs an approved capital budget to start the projects for this year. He indicated if he didn't get an approved capital budget until September like last year his construction season is over. Warden Dauphinee suggested this would be confirmed if passed at the next Council meeting as everything is clearly listed.

Councillor Matheson agreed with Warden Dauphinee's comments that it would limit the Municipality from receiving additional funding as the money has already been committed for the projects. R. Sherrard disagreed with this interpretation, noting he could still request a study for projects and cost sharing or funding. Councillor Matheson was still hesitant to give an additional motion as he feels it still limits the Municipality. R. Sherrard agreed if Council is satisfied with their original motion which includes the 2012-13 capital budget providing staff has the support to move forward. The committee agreed to proceed with the 5 Year Capital Budget Plan 2012-13 -2016-17 motion to be recommended to Council for approval.

Nova Scotia Transportation and Infrastructure Renewal – Addendum to Lease Hants County Courthouse

MOVED by Councillor Shanks and Councillor Gaudet that the correspondence dated March 6, 2012 regarding Offer – Addendum to Lease for space at the Hants County Courthouse, 240 Kings Street, Windsor, on behalf of Justice (Courts) her Majesty the Queen in Right of the Province of Nova Scotia (The “Tenant”) and the Municipality of the District of West Hants (“the Landlord) be received and placed on file.

Motion Carried.

J. Wood reported this is clarifying how the lease payments match our operations, he had asked if their lease payments should be based on the budget for the current fiscal year and then adjusted. At the end of March 31st the actual determines the amount of the lease payment for the following year. This would be an addendum to a lease which was previously approved.

MOVED by Councillor Pineo and Warden Dauphinee that a recommendation be made to Council for the approval of the addendum to the existing lease for the Hants County Courthouse as described under “Premises”.

Motion Carried.

9. Referrals from Other Committees

There were no referrals.

10. Fire Advisory Committee – Agenda Items

Windsor Fire Department (outstanding contract)
By-law Enforcement Officer (Illegal burning investigations)

11. Correspondence

a) February 22, 2012 – Town of Windsor re Regional Governance

MOVED by Warden Dauphinee and Councillor Brown that the correspondence dated February 22, 2012 from the Town of Windsor regarding Regional Governance be received and placed on file.

Motion Carried.

The letter is proposing a meeting be held with the Warden, mayors, and MLA to have discussions. The committee questioned why the MLA was asked to attend. Warden Dauphinee spoke to the MLA who indicated he hadn't requested to be invited and felt it was not necessary to attend. Councillor Matheson indicated that out of courtesy the Warden should meet with our neighbors, however he feels some of the innuendos they have been suggesting about the Municipality has been off the mark. He agreed the Warden should attend the meeting but feels it is appropriate to play hard ball as it is a very serious matter. He does want to learn what the advantage would be so that he can answer questions from his residents; noting personally he did not see any advantage. Councillor Gaudet agreed there should be open communication between the mayors and the Warden and then have him bring back the information so that Council can make a decision as a whole on how to proceed. Warden Dauphinee suggested his intention is to attend the meeting and have open conversations to determine the best approach. Councillor Pineo suggested that more direction should be given to the Warden as the letter requests consideration for a joint study on regional governance and shared services for the area. She felt the committee should discuss the matter and give the Warden direction on how to respond. Councillor Gaudet stated that he didn't agree with the study at this particular time, and feels the intention is for the Warden to attend the meeting and bring back information that was discussed. It was agreed the purpose of the Warden attending the meeting is for fact finding only and no direction would be given until discussed by Council.

b. March 5, 2012 – Chateau Village Property Owners Association - Request

MOVED by Warden Dauphinee and Councillor Pineo that the correspondence dated March 5, 2011 from Chateau Village Property Owners Association – Request for elimination or reduction in annual administration fees for CVPOA members be received and placed on file.

Motion Carried.

Warden Dauphinee explained he had advised Mr. MacDonald that if he had a request he would have to make it directly to Council. J. Wood reported the association no longer have to track accounts, they now have a 100% guarantee. He noted it could have a potential impact on administration fee revenue for all the services. J. Wood was directed to send a letter to the association.

MOVED by Councillor Pineo and Councillor Gaudet that a recommendation be made to Council that staff send a letter to the Chateau Village Property Owners Association indicating that the Municipality charges a 10% administration fee as per policy for collecting of annual property owners fees on their behalf and any association that chooses to collect taxes on their own shall give notice to the Municipality of the District of West Hants.

Motion Carried.

12. Miscellaneous/New Business

a. Town of Antigonish/Municipality of Antigonish (Summary of NSURB Decision re Annexation Application)

MOVED by Warden Dauphinee and Councillor Brown that the correspondence regarding Town of Antigonish/Municipality of Antigonish (Summary of NSURB Decision re Annexation Application) be received and placed on file.

Motion Carried.

C. Chislett reported this is a summary of decisions on the Town of Antigonish versus the Municipality of the County of Antigonish regarding Annexation/Amalgamation. She had suggested previously to the CAO of the Town of Windsor if this were to proceed that it go to plebiscite for the residents to have the opportunity to give their opinions. Councillor Pineo mentioned the Municipality has gone on record stating it is against any Annexation but suggested that Amalgamation could be discussed. Warden Dauphinee felt with the upcoming election this would be the ideal opportunity to have a public plebiscite. Councillor Matheson felt the Municipality is in a position of strength. Warden Dauphinee clarified that he understood the Town has aging infrastructure and would not have a problem with them receiving assistance, however he doesn't feel

that it should be on the backs of West Hants taxpayers. Councillor Pineo suggested the information should be collected to provide to the residents before determining where they stand on the matter. Residents need to know how this would affect them financially before making an informed decision. She suggested that perhaps a joint study could be done to reveal the financial impact. Chair Cochrane agreed this would be beneficial and time saving to have information to provide when campaigning to the residents.

b. Region 6 Waste Management (Budget 2012-2013)

MOVED by Councillor Gaudet and Councillor Brown that a recommendation be made to Council to approve the Region 6 Waste Management Budget for 2012-2013 in the amount of \$183,485.

Motion Carried.

c. Hants Community Hospital Foundation – 2012 Annual Spring Golf Scramble

MOVED by Warden Dauphinee and Councillor Matheson that the correspondence regarding the Hants Community Hospital Foundation – 2012 Annual Spring Golf Scramble be received and placed on file.

Motion Carried.

MOVED by Councillor Pineo and Councillor Shanks that a recommendation be made to Council that the Hants Community Hospital Found 2012 Annual Spring Golf Scramble request for sponsorship be referred to the budgetary process.

Motion Carried.

J. Wood reported the department budgets are near completion. A meeting was scheduled for March 26, 2012 at 6:00 pm to review the budgets.

In Camera Session

MOVED by Warden Dauphinee and Councillor Brown to move in camera at 8:25pm to discuss contractual issues.

Motion Carried.

MOVED by Councillor Gaudet and Councillor Brown to come out of camera at 8:55 pm.

Motion Carried.

Fire Services Contract (Municipality of West Hants / Windsor Fire Department)

MOVED by Warden Dauphinee and Councillor Pineo that a recommendation be made to Council that the CAO be directed to consult legal counsel for an opinion on the “conflicts of interest” statements as outlined in the correspondence received from Mr. John Shanks (Stewart McKelvey) dated March 6, 2012 in relation to the outstanding fire services contract between the Municipality and Windsor Fire Department.

Motion Carried.

13. Date of Next Meeting

The next regular meeting is scheduled for April 3, 2012 at 6:00 p.m.

14. Adjournment

MOVED by Councillor Brown and Councillor Shanks that the meeting adjourn at 8:56 pm.

Motion Carried.

Gary Cochrane, Chair

Cheryl Chislett, CAO